

## **ACUERDO BILATERAL**

**Clasificación: 88-2011**

**Fecha de Ingreso: 16 de febrero de 2012**

**Nombre del Acuerdo: Memorandum of Understanding between the General Secretariat of the Organization of American States, through its Department of Human Development, Education and Cultural, and Walden University Certificate Programs for the OAS Emergency Scholarship Program for Haiti**

**Materia: Programs for the OAS Emergency Scholarship Program for Haiti**

**Partes: SG/ Walden University Certificate Programs**

**Referencia: Walden University Certificate Programs**

**Fecha de Firma: 30 de septiembre de 2011**

**Fecha de Inicio**

**Fecha de Terminación**

**Lugar de Firma:**

**Unidad Encargada: Executive Secretariat for Integral Development**

**Persona Encargada:**

**Original**

**Claves**

**Cierres del proceso**

**MEMORANDUM OF UNDERSTANDING BETWEEN THE GENERAL SECRETARIAT OF THE  
ORGANIZATION OF AMERICAN STATES, THROUGH ITS DEPARTMENT OF HUMAN  
DEVELOPMENT, EDUCATION AND CULTURE, AND WALDEN UNIVERSITY  
CERTIFICATE PROGRAMS FOR THE OAS EMERGENCY SCHOLARSHIP PROGRAM FOR HAITI**

The Parties to this Memorandum of Understanding ("MOU"), the General Secretariat of the Organization of American States (hereafter "GS/OAS"), a public international organization with headquarters in Washington, D.C., through its Department of Human Development, Education and Culture ("DHDEC"), and Walden University (The University), a private, for-profit, on-line learning institution of higher education, headquartered in Minneapolis, Minnesota, with its business office in Baltimore, Maryland.

CONSIDERING,

That the Parties entered into a cooperation Agreement in 2009, and share an interest in furthering the education of talented professionals from Haiti through scholarships provided under the OAS Emergency Scholarship Program for Haiti to pursue Walden's recognized Certificate Degree Programs, it is, therefore,

AGREED AS FOLLOWS:

**I. THE PROGRAM**

1.1. The University shall offer admission to the Program to five (5) eligible applicants from Haiti as part of the partnership under this MOU. On successful completion of the Program, the scholarship recipients shall receive a certificate and shall join the ranks of the University's alumni.

1.2 The online certificate programs covered by this MOU are as follows:

- Criminal Justice
- Strategic Planning and Public Policy
- Public Management and Leadership

1.3 The program starts on March 5<sup>th</sup>, 2012 and lasts 36 weeks or 9 months at two courses per term. Time to completion may vary by student, depending on individual progress and credits transferred if applicable. The Program shall be offered fully on-line.

1.4 To be considered for admission to the Program, the University shall consider only qualified candidates that:

- Have a bachelor's degree, or whose education and work experience are considered equivalent;
- Are *not* already enrolled in a Walden University program
- Submit official transcripts;

- Submit valid and satisfactory English language proficiency test scores, which can be any of the following:
  - (TOEFL: 550 (paper-based), 213 (computer-based), or 79-80 (Internet-based), or
  - IELTS of 6.5 overall band score; or MELAB with a score of 82; or
  - Pearson Test of English with a score of 53.

Walden University will cover the cost of up to 5 scholarship recipients that have been selected for the 5 scholarships covered under this MOU to take the computer based TOEFL test before starting their respective certificate programs.

- Submit a Program goal statement (a writing sample that outlines the prospective student's personal and professional goals; academic, research, work, and other relevant experience; and the reasons for his/her interest in the selected Walden program)
- Have the ability to work with basic computer tools (word processing, spreadsheets, etc.)
- Complete an online university application form

1.5 The deadline to apply for the OAS-Walden Scholarship is October 14th, 2011. The Deadline to apply for admission to the University's programs is January 15, 2012;

1.6 The University's online courses are asynchronous, meaning that students can contribute to course discussions when it's most convenient within a specified period. The following software are required:

Word Processing (2007 version or more recent)  
 Adobe Acrobat (version) Adobe Reader  
 Power Point version 2007  
 Excel version 2007

## **II. THE SCHOLARSHIPS**

2.1. The University agrees to waive the full tuition cost of 5 OAS-Walden University scholarship recipients to participate in any of the above-mentioned courses.

2.2 The tuition of the courses is inclusive, covering costs of program design, instruction, course materials, access to the program website and discussion boards.

2.3 The University shall provide books to the scholarship recipients. The University shall send these books to the OAS coordinator at the address provided in article 5.1 below at least one (1) month before the program start date or from the time that the students will need the books. Upon receipt of the books, the GS/OAS shall ship the books to the OAS Office in Haiti for distribution to the scholarship recipients in Haiti.

2.4 Applicants will be informed in the announcement of the OAS-Walden scholarship opportunities that: (i) they have to complete the University's online application form once selected for a scholarship; (ii) they must submit a satisfactory test score of one of the English language proficiency tests listed in article 1.4.; and (iii) they are responsible for paying the Examination fee for the English Proficiency Test.

### **III. SCHOLARSHIP SELECTION AND FOLLOW UP**

3.1. The GS/OAS shall select the scholarship finalists through its recruitment and selection process outlined in the corresponding OAS-Walden scholarship announcement. The GS/OAS shall forward the list of candidates to the University's along with scanned copies of the original application documents (original transcripts, certified copies of diploma of highest degree and other application requirements, taking into account the University admission requirements).

3.2. The University shall inform GS/OAS whether it agrees with the recommended candidates within ten (10) business days. The University and GS/OAS shall work until an agreement is reached. Only applicants that have been offered admission to the University certificate programs and who meet the additional scholarship selection criteria shall be considered for an OAS-Walden scholarship.

3.3. The OAS shall submit the names of the scholarship recipients to the University no later than January 5, 2012.

3.4. The University shall inform the OAS - DHDEC:

- as soon as the on-line tutors and / or lecturers notice that scholarship recipients' academic performance become less than satisfactory or that they become unresponsive;
- of each Scholarship Recipient's progress, provided that the Scholarship Recipients have signed the appropriate OAS-Walden Scholarship acceptance form, giving the University permission to communicate directly with GS/OAS regarding the student's performance, which is a condition imposed by GS/OAS to receive an OAS-Walden Scholarship. GS/OAS agrees to provide such signed acceptance forms to the University in a timely manner.

3.5. The University shall also review the progress of each Scholarship Recipient during the course of the program and shall promptly inform the OAS in writing regarding any changes to a Scholarship Recipient's eligibility to remain in the program.

3.6. The University shall promptly inform GS /OAS if the OAS scholarship recipient does not start or drops out of the program. The University shall also inform GS /OAS once the scholarship recipients have successfully completed the Certificate Programs. The University shall also share its evaluation reports of the above-mentioned on-line Certificate Degree Program with the GS /OAS.

### **IV. OAS COMPUTER CENTER AT ECOLE SUPERIEURE D'INFOTRONIQUE D'HAITI ("ESIH")**

5.1 To assure that OAS scholarship recipients that do not have their own computers and internet access in Haiti can benefit from the scholarship opportunities to pursue any of the Walden University Certificate Program listed in article 1.2., GS/OAS shall establish a computer center at ESIH in Haiti with at least 20 - up to 80 computers and shall cover the internet cost for the three year duration of the OAS Emergency Scholarship Program for Haiti.

## V. COORDINATION AND NOTIFICATION

5.1 The GS/OAS area with responsibility for coordinating GS/OAS activities under this MOU is the Department of Human Development, Education and Culture and the Coordinator is Jeanelle van GlaanenWeygel, Senior Specialist. Notifications and communications shall be forwarded to the Coordinator at the following address, fax number, and e-mail address:

OAS General Secretariat  
Department of Human Development, Education and Culture  
1889 F Street, N.W.  
Office 611  
Washington, D.C. 20006  
United States of America  
Tel.: (1-202) 458-3890  
Fax: (1-202) 458-3897  
E-mail: [jvanglaanenweygel@oas.org](mailto:jvanglaanenweygel@oas.org)

5.2. The Center for International Programs at Walden University is responsible for coordinating the University activities under this MOU. The Coordinator is Simone Williams, Marketing and Product Manager, at:

Walden University  
Center for International Programs  
Walden University  
Tel: 443.627.7030  
E-mail: [Simone.M.Williams@waldenu.edu](mailto:Simone.M.Williams@waldenu.edu)

5.3 All communications and legal notices pertaining to this MOU must be sent by one Party's Coordinator and received by the others, at the corresponding building address, fax, or e-mail address specified above. Either party may modify its choice of Coordinator and the corresponding coordinates by giving advanced written notice to the other.

## VI. GENERAL PROVISIONS

6.1. The Parties shall first try to resolve any dispute between them under this MOU through negotiations. If those negotiations are unsatisfactory, then either Party may submit the dispute for final and binding arbitration before the American Arbitration Association in accordance with its Rules of Procedure, or before any other arbitration authority and in accordance with other Rules of Procedure to which they agree in writing. The place of the arbitration shall be Washington, D.C., or such other place as they agree to in writing and the language of the arbitration shall be English. Nothing in this MOU expressly or implicitly waives the privileges and immunities of the Parties or of their personnel.

6.2. Neither party shall assume responsibility regarding the acceptance of the degree obtained in the country of origin of the scholarship recipient.

6.3 Without prejudice to Article 3.2 above, neither Party shall be liable for an OAS Scholarship Recipient's debt or financial obligations to the other.

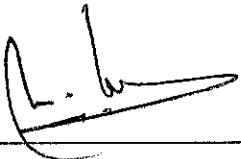
6.4. This MOU shall enter into force as of the date of signature by the authorized representatives of the Parties and shall remain in force until October 31st, 2012, subject to article 6.6 below.

6.5. The Parties may modify this MOU by way of a writing signed by the duly authorized representatives of both, dated, and attached hereto.


6.6. This MOU may be terminated by written agreement signed by the parties, or may be terminated unilaterally by either Party without cause upon no less than 30 days' prior written notice to the other; however, if terminated unilaterally, this MOU shall remain in force until the termination date stated in article 6.4 above with respect to all OAS Scholarship Recipients who as of the date the notice is given, have already been officially notified of their selection as OAS Scholarship Recipients for the programs for the 2011 academic year.

SIGNED by the duly authorized representatives of the Parties in duplicate originals at the place and on the date indicated below:

For the General Secretariat of the Organization of American States

  
\_\_\_\_\_ (Date) 08/25/2011

Maria Levens  
Director, Department of Human Development, Education and Culture

  
\_\_\_\_\_ (Date) 9/30/11

Jonathan Kaplan  
President, Walden University



17th St. & Constitution Avenue N.W.  
Washington, D.C. 20006  
United States of America

# Memorandum

Organization of American States

P. 202.458.3000  
www.oas.org

## DELEGATION OF AUTHORITY

MEMORANDUM OF UNDERSTANDING BETWEEN THE GENERAL SECRETARIAT OF THE ORGANIZATION OF AMERICAN STATES, THROUGH THE DEPARTMENT OF HUMAN DEVELOPMENT, EDUCATION AND CULTURE AND WALDEN UNIVERSITY

I, Jorge Saggiante, acting Executive Secretary for Integral Development of the Organization of American States ("OAS"), hereby authorize Ms. Maria Levens, Director of the Department of Human Development, Education and Culture to sign the above-referenced Agreement on behalf of the General Secretariat of the OAS.

This delegation of authority expires on the 31st day of August 2011.

Jorge Saggiante  
Acting Executive Secretary for Integral Development

Place: Washington DC

Date: 2011-08-25