

ACUERDOS BILATERALES

Clasificación: 89-2009

Fecha de Ingreso: July 27, 2009

Nombre del Acuerdo: Amendment no. 2 to Research support grant agreement by the International Development Research Center and the General Secretariat of the Organization of American States

Materia: Grant to undertake support Project entitled Project Preparatory Meeting - Centre of Excellence in e-Government

Partes: SG/OEA & International Development Research Center

Referencia: International Development Research Center

Fecha de Firma: March 20, 2009

Fecha de Inicio:

Fecha de Terminación:

Lugar de Firma:

Unidad Encargada: Executive Secretariat for Integral Development

Persona Encargada: Alfonso Quiñonez

Original:

Claves:

Cierre del proceso:

Notas adicionales:

Amendment no. 2 to Memorandum of Grant Conditions

To: Mr. Miguel Porrúa, e-Government Program Coordinator
Executive Secretariat for Integral Development
General Secretariat of the Organization of
American States

16 March 2009

From: Mónica Dankers, Grant Administration Officer
P.O. Box / CP 8500
150 Kent Street, Constitution Square
Ottawa, ON, Canada K1G 3H9

You will find enclosed an amendment to your Memorandum of Grant Conditions (MGC) agreement. Please obtain your institution's acceptance of the amendment to the MGC by having a duly authorized officer date and sign on the last page of this document and return one original copy to my attention.

Kindly ensure all Research team members as well as your financial and administrative staff are informed of your institution's new obligations with respect to this grant.

We thank you very much for your continued collaboration.

Amendment no. 2
to the
Memorandum of Grant Conditions
for the project entitled

RED GEALC: Support to e-government in
Latin America and the Caribbean (Phase II)

The International Development Research Centre (hereinafter called the Centre) agrees to amend the Memorandum concluded with the *General Secretariat of the Organization of American States* (herein after referred to as the Recipient) on **23 October 2006** and amended on **28 October 2008**, currently being undertaken through the *Executive Secretariat for Integral Development*. The amended condition follows:

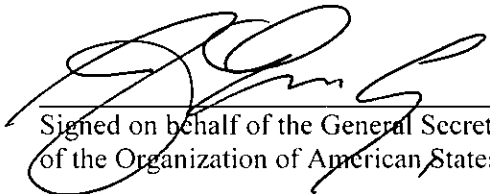
1. Availability of the grant (Section 5 and Attachment B of the original Memorandum and Section 1 and Attachment B of Amendment no.1)

The estimated time for completion of the Research Work is now **33 months** from the Commencement date of **15 September 2006**.

The revised completion date of the Project is thus **15 June 2009**. The revised schedule of milestones (Attachment B) accompanies this amendment and replaces Attachment B of the original Memorandum.

All other terms and conditions of the original Memorandum continue to apply.

In witness thereof, the Recipient accepts this amendment as of the date indicated:

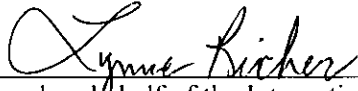

Signed on behalf of the General Secretariat
of the Organization of American States

20/MAR/09
Date

ALFONSO QUINONEZ
EXECUTIVE SECRETARY
Signatory's name in block letters

EXEC. SECRETARY FOR INTEGRAL DEV.
Signatory's title

AMENDMENT NO. 2 TO MEMORANDUM OF GRANT CONDITIONS



Signed on behalf of the International
Development Research Centre

16 March 2009

Date

for

Mónica Dankers

Signatory's name in block letters

Grant Administration Officer

Signatory's Title

Encl. Attachment B — Revised Schedule of Project Milestones

MD/waj

AMENDMENT NO. 2 TO MEMORANDUM OF GRANT CONDITIONS

Attachment B

Schedule of Project Milestones

(REVISED)

Milestones Achieved	Paid or received date	n/a	Centre payment amount
Initial Payment.	9 November 2006	—	265,000 CAD
First technical progress report.	31 March 2007	Recipient ②	n/a
Second Payment.	8 May 2007	—	264,500 CAD
Second technical progress report.	24 September 2008	Recipient ②	n/a
First financial report.	24 September 2008	Recipient ②	n/a
Request for six (6) months project extension.	24 September 2008	Recipient ②	n/a
Six (6) months extension approval.	8 October 2008	—	n/a
Third Payment.	10 October 2008	—	224,000 CAD
Issuance of Amendment to Memorandum of Grant Conditions (MGC) document.	21 October 2008	—	n/a
Countersigned Amendment to MGC document.	04 November 2008	Recipient ②	n/a
Request for three (3) months project extension.	20 February 2009	Recipient ②	n/a
Three (3) months extension approval.	11 March 2009	—	n/a
Issuance of Amendment No. 2 to Memorandum of Grant Conditions (MGC) document.	16 March 2009	—	n/a
Milestone	Due date	Submitted by	Centre payment amount
Countersigned Amendment No. 2 to MGC document.	No more than 90 days after issuance date	Recipient ②	n/a
Final technical report (five print copies and, where possible, an electronic copy). ①	On or before Completion Date (see Section 1 of this Amendment)	Recipient ②	n/a

AMENDMENT NO. 2 TO MEMORANDUM OF GRANT CONDITIONS

Final financial report covering all funds expended on the Project, in the same form and including the details of the Budget as set forth in Attachment C – see Section A10.6.	On or no more than 30 days after the Completion Date (see Section 1 of this Amendment)	Administering Institution (see Section 2 of original Memorandum)	n/a
Final payment by the Centre, following acceptance of the final technical report (including, among other things, the research results dissemination plan) and satisfactory final financial report.	30 days after receipt of satisfactory final reports (see Section 1 of this Amendment)		- Up to 56,800 CAD ②

The Centre's general guidelines for submission of the final technical reports and financial report are available on the IDRC web site at the following link: http://www.idrc.ca/en/ev-57093-201-1-DO_TOPIC.html

- ① The final technical report must contain sufficient information detailing the work accomplished – embodying research findings, project results and outcomes, any policy recommendations and an acceptable dissemination plan where dissemination did not take place within the scope of the project – in order to allow Centre staff to determine its technical success. Guidelines for report preparation are available at the Centre's web site (http://web.idrc.ca/ev_en.php?ID=26080_201&ID2=DO_TOPIC) or from the Centre's contact (see Section 4.1 of the Memorandum).
- ② The amount of the final payment indicated here is based upon either the forecast of the initial grant budget *or a revised budget if applicable*. The actual amount will be such that the net grant amount administered by the Recipient will not be exceeded – this is determined on the basis of the total amount awarded to the Recipient on page one of the Memorandum *or in any subsequent amendment of the Memorandum*, less the amount administered by the Centre as per Attachment C of this Memorandum.

If the Recipient fails to submit any one of the above-mentioned final reports by the Completion Date, the Centre may close the Project. In such an instance, the Centre shall withhold all final payments and may request the Recipient to return any unspent and unaccounted funds.