

Program Cooperation Agreement
Between the General Secretariat of the Organization of American States
and the Latin American Youth Center

pursuant to the Memorandum of Understanding signed between the SG/OAS and the Latin American Youth Center (LAYC) on October 28, 2011 for the execution of the Project *Building communities through the arts: afterschool program for at-risk children in El Salvador and Washington, D.C.*

The Parties, the General Secretariat of the Organization of American States (GS/OAS) and the Latin American Youth Center (LAYC) have agreed to enter into this Program Cooperation Agreement (Agreement) under the framework of the Memorandum of Understanding entered into by them on October 28, 2011 (the MOU) regarding cooperation mechanisms to be provided by the LAYC to implement the *Building communities through the arts: afterschool program for at-risk children in El Salvador and Washington, D.C.* project (the Project).

ARTICLE I: PURPOSE: The purpose of this Agreement is to outline the obligations of the Parties with respect to the execution of the Project activities set forth in Article II *infra* (Project Activities). The Project Activities will engage vulnerable youth and provide them with learning and creative experiences that will connect them more with their common cultural heritage and reinforce their sense of pride, in addition to keeping them off the streets and motivate them not leave school.

ARTICLE II: LAYC'S OBLIGATIONS: LAYC shall provide the following services for the execution of Project Activities , categorized by specialty depending on the fields of specialty of LAYC staff:

2.1. LAYC Workshop coordination

- Maintain communication with project staff and providing regular updates
- Assist with development of curriculum
- Provide orientation to Latin American Youth Center (LAYC) for Corcoran student instructors
- Provide training on positive youth development to Corcoran student instructors
- Assist with staffing of additional programs related to program outside of class time
- Provide problem-solving to and assess progress of project with, LAYC and project staff

2.2. Community Liaison

- Assist with Youth Recruitment for the Project activities
- Assist with Youth Registration in the Project Activities
- Provide Parental Communication to parents of youth registered in Project Activities
- Identify the issues of school retention and absenteeism
- Assist with evaluation pertaining to Project Activities and data entry

- Assist with staffing of additional programs related to program outside of class time

2.3. Media and photo lab coordination

- Provide activities and training on positive youth development with beneficiaries
- Assist project staff with implementation of instruction
- Assist and train project staff and beneficiaries in the use of facility/media lab
- Assist with instruction during class times when Project Instructor is not present
- Assist with staffing of additional programs related to program outside of class time

ARTICLE III: WORK PLAN AND CHRONOLOGY

3.1. Work plan

The Project Activities will provide youth aged 12-15 years with group training and art projects, linking students in El Salvador with Washington, D.C. residents of Salvadoran origin, by creating awareness of personal and collective identity as well as understanding of cultural heritage. Young participants will express their thoughts through various art media. Project Activities at the LAYC are expected to create a better sense of community, strengthening ties and viewing the museum as an entity that can serve them. The Project Activities shall be developed following the work plan set forth below:

Project Activities associated to the LAYC	
Phase 1	Improvement of behavior through training in the arts
Project Activity 1.1	Selection of beneficiaries
Project Activity 1.2	Feeding of virtual platform
Project Activity 1.3	55 art training workshops at the Latin American Youth Center
Phase 2	Development of museum-quality exhibits displaying works of beneficiaries
Project Activity 2.1	Development of beneficiaries' art exhibit concepts
Project Activity 2.2	Selection of works
Project Activity 2.3	Exhibit at the Latin American Youth Center
Phase 3	Monitoring mechanism of behavioral change
Project Activity 3.1	Pre and post school teacher surveys to monitor behavior changes in the classroom coordinated by the LAYC community liaison of the LAYC
Project Activity 3.2	Pre and post evaluation survey by programs' instructors.

3.2. Monthly chronology

The Project Activities shall be performed following the chronology set forth below:

Activities	1	2	3	4	5	6	7	8	9	10	11	12
1.1 Selection of beneficiaries	X											
1.2 Feeding of virtual platform		X	X	X	X	X	X	X	X	X	X	
1.3 Fifty-five art training workshops		X	X	X	X	X	X	X	X	X	X	
2.1 Development of exhibit concepts				X	X		X	X		X		
2.2 Selection of works				X			X			X		
2.3 Exhibit at the Latin American Youth Center							X					
3.1 Pre and post school teacher surveys	X	X								X	X	
3.2 Pre and post evaluation by programs' instructors	X	X								X	X	

ARTICLE IV: PROJECT ACTIVITIES' STAFFING REQUIREMENTS, MATERIAL RESOURCES AND BUDGET

4.1. Staffing

In order to carry out its obligations pursuant to this Agreement, the LAYC will provide three members of its staff, who will be paid with project funds as stated in the budget below, to work on the Project Activities. The three LAYC staff members specialize in the following activities:

- a. Workshop coordination
- b. Community Liaison
- c. Media coordination

LAYC's three staff members will work in coordination with AMA staff, and will be paid a fee for their work on Project Activities. Payment for the three LAYC staff members' fees for the Project Activities shall come from the grant provided by American Association of Museums (AAM).

4.2. Material resources

The LAYC will provide the use of its Art and Media House (AMH), located at 3035 15th st. N.W., Washington, D.C. 20009, at no cost. LAYC shall also provide snacks for Project Activity beneficiaries, provided that it has funds to do so from the grant provided by AAM. Finally, LAYC will charge \$2,406.00 for the use of its computers in its AMH.

4.3. Financial responsibilities and budget

100% of the honoraria to be paid to LAYC's staff members, snacks for participants and equipment rental fees will come from the grant provided by the AAM, which totals \$90,000.00 (the Grant). The Grant should cover all Project Activity related expenses associated to the LAYC.

Payments will occur upon presentation of invoices by LAYC and a satisfactory review and approval of services rendered. Each payment will be mailed to the LAYC's Executive Director. The LAYC is responsible for acknowledging receipt of each check in writing.

4.4. Schedule of payments:

Total payments during duration of project - Latin American Youth Center

Item	Explanation	Subtotal
Equipment Rental LAYC	11 Mac Computers @ \$24.3/month each during 9 months	2,405.70
Snacks for beneficiaries	25 Snacks @ \$1.92 each for 55 workshops	2,640.00
LAYC workshop leader honoraria	Honoraria, 55 interspersed days at \$138 each, during ten months	7,590.00
Photo lab instructor honoraria	Honoraria, photo lab instructor 55 interspersed days at \$96.5 during ten months	5,307.50
Community Liaison honoraria	55 interspersed days at \$100 during ten months	5,500.00
Total for duration of project		\$23,443.20

1st Disbursement:

Equipment rental (1st quarter)	601.42
Snacks (1 st quarter)	660.00
LAYC Workshop leader (1st quarter)	1,897.50
Photo lab Instructor (1st quarter)	1,326.87
Community Liaison (1st quarter)	1,375.00
Total 1st quarter	5,860.79

2nd Disbursement:

Equipment rental (2 nd quarter)	601.42
Snacks (2 nd quarter)	660.00
LAYC Workshop leader (2 nd quarter)	1,897.50
Photo lab Instructor (2 nd quarter)	1,326.87
Community Liaison (2 nd quarter)	1,375.00
Total 2nd quarter	5,860.79

3rd Disbursement:

Equipment rental (3 rd quarter)	601.43
Snacks (3 rd quarter)	660.00
LAYC Workshop leader (3 rd quarter)	1,897.50
Photo lab Instructor (3 rd quarter)	1,326.88
Community Liaison (3 rd quarter)	1,375.00
Total 3rd quarter	5,860.81

4th Disbursement:

Equipment rental (4 th quarter)	601.43
Snacks (4 th quarter)	660.00
LAYC Workshop leader (4 th quarter)	1,897.50
Photo lab Instructor (4 th quarter)	1,326.88
Community Liaison (4 th quarter)	1,375.00
Total 4th quarter	5,860.81

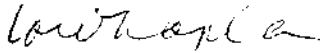
ARTICLE V: MISCELLANEOUS:

This Agreement is entered into by the Parties under the framework October 28, 2011 MOU. To that effect, the MOU is the programmatic and juridical framework for this Agreement and the Project Activities agreed to herein. Once signed by the duly authorized representatives of the Parties, this Agreement shall become an integral part of the MOU as Annex I.

Nothing in this Agreement constitutes an express or implied waiver of the privileges and immunities of the OAS or the GS/OAS, its personnel and its assets in accordance with the OAS Charter, relevant agreements, general principles and practices of international law and pursuant to the following provisions and instruments ratified by the governments of the United States of America and El Salvador: Articles 133, 134 and 136 of the OAS Charter, whose instrument of ratification was deposited by the Government of the United States of America on June 19, 1951 and by the Government of El Salvador on September 11, 1950; the Agreement between the Government of the United States of America and the Organization of American States of March 20, 1975, the Headquarters Agreement between the Organization of American States and the Government of the United States of America of May 14, 1992 and the *Acuerdo entre el Gobierno de la República de El Salvador y la Secretaría General de la Organización de los Estados Americanos sobre el funcionamiento de la Oficina de la Unión Panamericana en El Salvador* of June 15, 1967.

The undersigned, being duly authorized, have signed this Agreement on the dates and at the places indicated below.

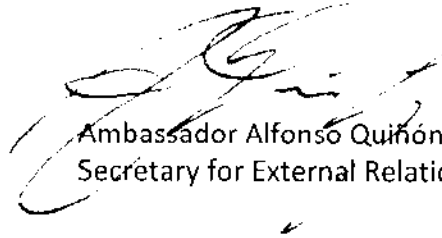
**FOR THE LATIN AMERICAN YOUTH
CENTER**



Lori M. Kaplan
Executive Director, LAYC

Place: Washington, D.C.
Date: November __ 2011

**FOR THE GENERAL SECRETARIAT OF THE
ORGANIZATION OF AMERICAN STATES:**



Ambassador Alfonso Quiñónez
Secretary for External Relations, OAS

Place: Washington, D.C.
Date: November __ 2011