IABIN Executive Committee/Coordinating Institution Meeting
Tierras Enamoradas
Costa Rica
February 16-18, 2011

Background and Goals:
The IABIN/GEF Project "Building the Inter-American Biodiversity Information Network" that provides basic financing for IABIN activities will complete operations in June 2011. Following a one year extension of the project granted by the GEF, planned project activities and disbursements are on track to be successfully completed by this date.

This IEC/CI meeting, the last with planned funding in the Project, will serve as a capstone to the broader IABIN project and examine the progress, challenges, lessons learned and current status of the network after six years of project implementation. Participants will briefly review completed activities, including Component 1: Interoperability and Access to Data, Component 2: Data Content Creation, and Component 3: Tools for Decision Making. IEC members and CIs will strategize how to best utilize and plan future development of the tools and products of the project, undergo brief training in the use of Component 3 tools, and continue the ongoing discussion on IABIN's sustainability and future.

Specific Goals for the meeting:
- IEC, CI members trained on Component 3 tools, able to promote them as needed in their countries, international meetings, etc.
- IEC feedback on final development of IABIN
- CI coordination on fundraising
- Ensuring linkages with global, national level sister initiatives
- Celebrating successes and learning from failures in IABIN

Day 1

8:30 - 9:00am	Meeting Registration
9:00 – 9:30am	Meeting Agenda, Goals, & Objectives (Francisco J. González S., Area de Conservación Marina Isla del Coco, Sistema Nacional de Areas de Conservación SINAC-MINAET, Costa Rica and Henry Jova, Resident Representative, OAS National Office, Costa Rica)

IABIN Thematic Network Technical Presentations **Richard Huber** to moderate and summarize this session. Each TN will have 30 min, followed by 15 min of questions/discussion, to demonstrate:
• Current status of TN architecture, systems, standards, and tools
• Tools, products and services developed during IABIN/GEF Project
• Summary of Data Providers served through the TN
    ○ Status of Component 2 grants in the TN
    ○ Integration of additional data providers from outside Component 2
• Sustainability of the TN infrastructure
• Ideas for integration with other TNs, efforts
• Potential methods for accessing and sharing TN content by other IABIN components
• Development of web services	

9:30 – 10:15am	Pollinators Thematic Network (PTN)
10:15 – 11:00am	Invasive Information Network (I3N)
11:00 – 11:15am	Coffee Break
11:15am–12:00pm	Species and Specimens Thematic Networks (SSTN) and coordination with GBIF

12:00 – 1:30 pm	Lunch
1:30 – 2:15pm	Protected Areas Thematic Network (PATN)
2:15 -- 3:00pm	Ecosystems Thematic Network (ETN)
3:00 –3:15pm	Coffee Break
3:15 -- 4:00pm	Catalog, IABIN Portal, and coordination with GBIF
4:00 -- 4:30pm **Ben Wheeler** to coordinate and summarize this session	IABIN Portal and coordination with GBIF • Current Status and Future discussion • Issues to resolve o Redesign by Catalog Consultant, USGS • Linkages to TNs
4:30 -- 5:00pm	Review of Progress, Day 1
6:00 pm	Dinner

Day 2

8:30 - 9:00am	Revise Agenda
9:00am – 1:00pm (15 min Coffee Break at ~11) **Vince Abreu** to coordinate and summarize this session.	Presentation of IABIN Component 3 Tools—INBio, CIAT, Data Basin, TNC (Note:Each Comp 3 grantee should ensure their tools are working and define strategy maximize probability IEC members would actually use/promote them) Each Component 3 Grantee will have 45 minutes to briefly present the tool(s) they created and lead a short training/demo session to instruct IEC and CI participants in how to utilize the tool, including: • Data sources of tools, Capabilities of tools -- Ability for Integration with TNs, Geospatial integration of IABIN using Data Basin
1:00 – 2:00pm	Lunch
2:00 -- 3:00pm	Discussion on IABIN IT infrastructure sustainability needs.
3:00 –3:15pm	
3:15 – 4:30pm **Arturo Restrepo** to coordinate this session.	Discussion on IABIN future projects, proposals • IABIN Follow–up Proposal Proposal • Additional fundraising activities undertaken • Opportunities for TN collaboration on proposals, systems
4:30 -- 5:00pm	Review of Day 2, continued fundraising discussion
6:00 pm	Dinner

Day 3

8:30 - 9:00am	Revise Agenda
9:00 – 12:00pm **Karin Molt** to coordinate this session.	IEC Review of Performance, Actions & Recommendations for each TN
12:00 – 1:30pm	Lunch
1:00 - 2:30pm	IABIN Integration of TNs with Global Initiatives, including: GBIF, WCMC/WDPA, EOL, GISIN, GISP, IUCN, Others.
2:30 – 4:00pm **Arturo Restrepo** to coordinate and summarize this session.	Performance Evaluation and Lessons learned from the "Building IABIN" Project
4:00-6:00pm **IABIN Chair** to coordinate and summarize this session.	Drafting of Final IABIN Resolution, Actions, Recommendations, and Next Steps
6:00 pm	Dinner