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## INFORMATION BULLETIN

### **1<sup>st</sup> Caribbean Youth Forum on Drug Use Prevention**

**October 21-25, 2019  
Bridgetown, Barbados**

#### **1. Venue and Date**

The 1<sup>st</sup> Caribbean Youth Forum on Drug Use Prevention will be held from October 21-25, 2019 in Barbados at the following venue:

**Hilton Barbados Resort**  
Needham's Point  
St. Michael, Bridgetown  
Barbados

#### **2. Coordination**

**Ms. Isabella Araujo**  
Demand Reduction Program Officer  
Demand Reduction Unit  
Inter-American Drug Abuse Control Commission (CICAD)  
Secretariat for Multidimensional Security (SMS)  
Organization of American States (OAS)  
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#### **3. Travel Arrangements and Accommodation**

Travel reservations for participants are being coordinated by CICAD. CICAD will cover the cost of economy class airfare, twin-sharing accommodation and meals for all participants. CICAD will coordinate the purchase of all participants' airfare, book hotel rooms and issue an allowance to cover travel incidentals and terminal expenses. The amount of the allowance is based upon the participants' country of departure. Allowance payments will be paid through a check from the local OAS National Office. Once the check is issued and ready for pick up, the participant will be notified via email.



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Participants will stay at the Hilton Barbados Resort. Twin-sharing accommodation will be booked directly by CICAD. Please inform your name at the hotel reception to be accommodated in your room.

**4. Visa Requirements**

Participants are responsible for fulfilling the necessary entry requirements established by Barbados.

**5. Transportation from/to Airport/Hotel**

Transportation will be provided from/to Airport/Hilton Hotel in Barbados. Please look for a person with a sign that reads “Youth Forum” after exiting customs in the airport lounge.

**6. Meals**

Breakfast, lunch and dinner will be provided to all participants.

**Any additional consumption (food, beverage and other services) incurred by the participant that is not authorized by CICAD will be charged to participant’s room and will not be covered by CICAD.**

**7. Dress code**

The dress code will vary depending on the day of the event:

**Sunday, October 20:** casual (youth leaders and trainers only)

**Monday, October 21:** formal dressing/national dress

**Tuesday, October 22:** business casual

**Wednesday, October 23:** business casual

**Thursday, October 24:** business casual (9am-4pm); formal dressing/national dress for cultural night (6pm-9pm)

**Friday, October 25:** formal dressing/national dress



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**8. Other Information of Interest**

**Electrical Current**

The electrical current is 110-120 volts.

**9. Rules for participation**

The Secretariat for Multidimensional Security (SMS) aspires to create a working environment in which participants can share their opinions and perspectives, and fully participate in activities without fear of reprisal, intimidation or harassment. The rules apply to all types of activities, including social events, and are aligned with Executive Order No. 15-02, "Policy and Conflict Resolution System for Prevention and Elimination of All Forms of Workplace Harassment," a copy of which is available for your information at [http://www.cicad.oas.org/Main/Template.asp?File=/Code/Conducta\\_eng.asp](http://www.cicad.oas.org/Main/Template.asp?File=/Code/Conducta_eng.asp)