



ORGANIZATION OF AMERICAN STATES

INTER-AMERICAN DRUG ABUSE CONTROL COMMISSION

cicad

FORTIETH REGULAR SESSION
November 29 – December 1, 2006
Santa Cruz de la Sierra, Bolivia

OEA/Ser.L/XIV.2.40
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INFORMATION BULLETIN

1. Venue and Date

The fortieth regular session of the Inter-American Drug Abuse Control Commission (CICAD) will be held in Santa Cruz de la Sierra, Bolivia, from November 29 – December 1, 2006. The meeting will take place at the “*El Conquistador*” Convention Center, located in Los Tajibos Hotel.

The inaugural session will be held on Wednesday, November 29th in the afternoon. The Draft Schedule of Activities and Draft Agenda will be sent in a separate communication.

2. Office of National Coordination

National Coordinator
Mrs. Mireya Durán
Directorate of Special Affairs
Ministry of Foreign Affairs and Worship
Calle Junín Esquina Ingavi
La Paz, Bolivia

Tel: (591-2) 240-8900 / 240-8953
E-mail: mduran@rree.gov.bo

3. Accommodation

LOS TAJIBOS HOTEL *****
Contact: Ms. Helen Rivero
Av. San Martín 455
P.O. Box 2966
Santa Cruz - Bolivia

Tel: (591-3) 342-1000
Fax: (591-3) 342-6994
Reservations: 1-800-10-2211
E-mail: reservas@lostajiboshotel.com

* This Hotel offers transportation from the Airport/Hotel/Airport. The cost per person is US\$6.00.

Room Rates

Single room	US\$ 50.00
Double room	US\$ 56.00

CAMINO REAL HOTEL *****

Contact: Ms. Adriana Cadore
 Equipetrol Norte y 4to. Anillo
 Santa Cruz, Bolivia

Tel: (591-3) 342-3535
ventas@caminoreal.com.bo

Room Rates

Single luxury room	US\$ 50.00
Double luxury room	US\$ 60.00

ROYAL HOTEL *****

Av. San Martin N° 200 Equipetrol Norte
 Santa Cruz, Bolivia

Tel: (591-3) 343-8000
 E-mail: royalhotel@unete.com

Room Rates

Single luxury room
 Double luxury room
 Executive Suite

<u>Individual</u>	<u>Share</u>
US\$ 55.00	US\$ 40.00
US\$ 65.00	US\$ 50.00
US\$ 75.00	US\$ 60.00

HOTEL CASABLANCA *****

(it was not mentioned before)
 Contact: Ms. Katty Arauz
 Av. Marcelo Terceros Este No. 205 Equipetrol
 Santa Cruz, Bolivia

Tel: (591-3) 343-4444
 Fax: (591-3) 342-9529
 E-mail: hotelcasablanca@cotas.com.bo

Room Rates

Single luxury room	US\$ 65.00
Double room	US\$ 70.00
Single luxury room	US\$ 80.00
Double luxury room	US\$ 85.00

These rates includes the following services:

- American breakfast buffet
- Welcome beverage
- Executive Lunch Menu
- Internet room connection
- Unlimited Internet at Business Center
- Internet Wi Fi
- Swimming pool and gym.
- Taxes

All participants should make their own reservations directly with the Hotel. As these are special rates for the fortieth regular session of CICAD, kindly indicate that you will be participating at this meeting. Hotel expenses must be paid directly by each participant. **We suggest make their own Hotel reservations as soon as possible due that the availability is limited.**

Participants must take into account that the room rates may vary for any additional dates different from those of the meeting. Expenses for telephone calls and additional services are excluded from the established rates and should be covered by participants.

4. Air transportation

It is recommended that delegates and observers reserve their round-trip flights as soon as possible, directly with the airlines or travel agencies. International flights to and from Santa Cruz arrive and depart at the Viru Viru International Airport (code VVI). Delegations are responsible for their own air transportation to and from Santa Cruz de la Sierra.

5. Entry and Departure Requirements

Delegates are responsible for obtaining the necessary entry requirements established by Bolivia. Participants that require a visa to enter the country must contact the Bolivian Consulate in their respective countries or the nearest consular office.

6. Arrival at the airport

Taxi fares from Airport/Hotel/Airport (any company)

Bs. 45 - 50 (US\$6.00 - 7.00)

7. Registration of participants

Registration will take place at the *El Conquistador* Convention Center, located in Los Tajibos Hotel, from 9:00 a.m. until 4:00 p.m. on Wednesday, November 29. Please find attached the Registration Form to be transmitted prior to the meeting to CICAD's Executive Secretariat by fax or electronic mail. The contact information for CICAD's Executive Secretariat is:

1889 F. Street, N.W., Room 810
Washington, D.C. 20006
Tel: (+1) 202-458-3178 / 202-458-3179 / 202-458-6321
Fax: (+1) 202-458-3658
Lguillen@oas.org / Ahernandez@oas.org

8. Languages and Documents

Interpretation in Spanish, English, French, and Portuguese will be available during the plenary session of CICAD's fortieth regular session.

9. Currency

The local currency of Bolivia is the "*Boliviano*". The current exchange rate with the US\$ is Bs. 8.06 = US\$1.

Major credit cards (Visa, Master Card, and American Express) are widely accepted throughout the country. ATM machines are available in shopping centers and banks 24 hours a day.

10. Climate

During the month of December, the city of Santa Cruz has a tropical climate with scattered showers. The temperature fluctuates between 30 – 35 degrees Centigrade (86 – 95 degrees Fahrenheit).

11. Local time

UTC/GMT (Coordinated Universal Time/Greenwich Mean Time) - 04:00

12. Electric current

The electric current in Santa Cruz de la Sierra is 220 volts.

CICAD FAX: (202) 458-3658

FORMULARIO DE INSCRIPCIÓN/REGISTRATION FORM

XL PERÍODO ORDINARIO DE SESIONES DE LA CICAD

XL REGULAR SESSION OF CICAD

29 de noviembre – 1° de diciembre, 2006

November 29 – December 1, 2006

Santa Cruz de la Sierra, Bolivia

PAÍS U ORGANIZACIÓN/

COUNTRY OR ORGANIZATION: _____

- REPRESENTANTE TITULAR / PRINCIPAL REPRESENTATIVE
- REPRESENTANTE SUPLENTE / ALTERNATE REPRESENTATIVE
- OBSERVADOR / OBSERVER
- OTRO / OTHER

NOMBRE / NAME: _____

CARGO / POSITION: _____

DIRECCIÓN PERMANENTE/

PERMANENT ADDRESS: _____

TELÉFONO / TELEPHONE: _____

FAX: _____

E-MAIL: _____

DIRECCIÓN LOCAL/

LOCAL ADDRESS: _____

TELÉFONO / TELEPHONE: _____

EN CASO DE EMERGENCIA, AVISAR/

IN CASE OF EMERGENCY, NOTIFY _____

FIRMA / SIGNATURE