



INTER-AMERICAN DRUG ABUSE  
CONTROL COMMISSION  
CICAD/OAS



NATIONAL DRUG ABUSE PREVENTION UNIT  
MINISTRY OF HEALTH  
COMMONWEALTH OF DOMINICA

## **MEETING OF CARIBBEAN OBSERVATORIES ON DRUGS**

**4 - 6 August, 2009  
Roseau, Dominica**

### **INFORMATION BULLETIN**

#### **1. VENUE**

The meeting will be held in Roseau, the capital city of the Commonwealth of Dominica, during the period 4 to 6 August 2009. The venue for the workshop is:

**Fort Young hotel  
Victoria Street  
Roseau  
Telephone: 1-767-448-5000  
Fax: 1-767-448-8065  
Email: [info@fortyounghotel.com](mailto:info@fortyounghotel.com)  
Website: [www.fortyounghotel.com](http://www.fortyounghotel.com)**

The hotel is situated in the outskirts of the capital city of Roseau.

The workshop will commence at 8:30 a.m. on August 4<sup>th</sup> with a short Opening Ceremony. On the remaining two days of the meeting we will also begin proceedings at 8:30am. It will be held at the Main Conference Centre of the hotel. A draft agenda will be sent under separate cover.

## 2. COORDINATION

### CICAD/OAS

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### OAS National Office in Dominica

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### **3. PARTICIPANT INFORMATION FORM:**

All participants who will be sponsored by CICAD are required to fill out the attached participant information form and send to the CICAD Secretariat as soon as possible, via the email listed above to Ms Magali Santos. Thank you if you have already done this.

### **4. REGISTRATION:**

Registration for the workshop will take place on Tuesday 4<sup>th</sup> August 2009, at the conference room of the Fort Young Hotel between 8:00 and 8:30 a.m.

### **5. TRAVEL:**

Travel reservations for participants will be made by the CICAD Secretariat in conjunction with the OAS Office in your country of residence. For this reason it is important that you ensure accurate contact information is sent.

### **6. LODGING:**

All sponsored participants will be staying at the Fort Young Hotel and all arrangements for lodging will be made by the CICAD Secretariat. The nightly room rate along with breakfast, lunch and coffee breaks are being covered directly with the hotel for all participants under CICAD sponsorship, but others should be able to benefit from the group rates for lodging. Each sponsored participant will receive funds for covering their local terminal expenses, dinner, and miscellaneous expenses while in Dominica. The funds will be provided to participants through the local national OAS office wherever possible prior to departure.

For participants on self-pay, rooms at the hotel are available at the rates of US\$85 (Standard), US\$95 (Ocean view), US\$145.00 (Oceanfront), and US\$165 (Deluxe Oceanfront) per night (single occupancy). All rates exclude 10% vat and 10% service charge. Please make arrangements directly with the hotel as soon as possible.

### **7. MEALS:**

For persons sponsored by CICAD, breakfast and lunch will be provided at the Fort Young Hotel for the duration of stay their stay. The funds provided to sponsored participants before they travel will cover dinner expenses. Participants will therefore be free to choose their dining location for dinner according to their personal preference.

## **8. ARRIVAL AT THE MELVILLE HALL AIRPORT, DOMINICA:**

All participants will be provided with transportation to and from the airport compliments the Dominica National Drug Prevention Unit. The drive to the hotel is about one hour and a half.

## **9. VISA REQUIREMENTS:**

There will be no visa requirements for persons entering Dominica for the meeting from CARICOM member states. Other participants should check with their local authorities to determine their requirements.

## **10. WEATHER:**

Visitors to Dominica should expect plenty of sunshine interjected by intermittent rainfall. The island's annual temperature averages at 27 C (81F).

## **11. ELECTRICAL CURRENT**

The electrical system in Dominica is 220 volts, but most hotels usually carry both 110 and 220 volts in the rooms and as well as a limited number of voltage converters.

## **12. GROUND TRANSPORTATION:**

The hotel is situated in an area which has good access to public transportation and taxis. The city centre is a short distance away on foot.

## **13. CURRENCY:**

The unit of currency in Dominica is the Eastern Caribbean (EC) dollar. The current rate of exchange is US \$1.00 is equivalent to approximately EC \$2.67.

## **14. AIRPORT TAXES**

Departure taxes at the Melville Hall Airport is EC \$45.00 for CARICOM nationals and EC \$55.00 for all other persons. Persons who carry Diplomatic or Official Passports are usually not required to pay departure taxes.

**15. COMMUNICATION:**

Participants will be responsible for all telephone calls, internet/e-mail, and fax use for the duration of their stay.

**16. PRE-WORKSHOP REQUIREMENTS:**

All countries will be required to participate actively in this meeting either in the form of making presentations, participating in panel discussions, or recording and reporting on specific sessions. Prior to arrival in Dominica, participants will be contacted to discuss the content of your presentation and to provide further guidance, clarification, and information as needed.