



**ORGANIZACION DE LOS ESTADOS AMERICANOS
ORGANIZATION OF AMERICAN STATES**

**Comisión Interamericana de Telecomunicaciones
Inter-American Telecommunication Commission**

**XIV MEETING OF THE PERMANENT
EXECUTIVE COMMITTEE OF CITEL (COM/CITEL)
November 30 to December 3, 2004
Buenos Aires, Argentina**

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FINAL REPORT

(Item on the agenda: 19)

(Document submitted by the Drafting Group)

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FINAL REPORT

The XIV Meeting of the Permanent Executive Committee of CITELE was held in Buenos Aires, Argentina, November 30 to December 3, 2004.

I. AGENDA¹

1. Approval of the agenda and schedule.
2. Establishment of committees for the meeting:
 - 2.1 Committee to draft the Final Report.
 - 2.2 Committee to prepare the 2005 Plan of Operations.
3. Report of the Chair of COM/CITELE.
4. Reports of the Chairs of the Permanent Consultative Committees.
5. Report and meeting of the Conference Preparatory Working Group to consider regional preparations for World Conferences and Meetings.
6. Reports and meetings of the COM/CITELE Working Groups:
 - 6.1 General coordination for the development of human resources.
 - 6.2 Working Group on the Strategic Plan of CITELE.
 - 6.3 Working Group to Prepare for the Meetings of the Council of the ITU.
 - 6.4 Connectivity Initiatives Management Group.
7. Approval of the annual report on CITELE activities.
8. Approval of the 2005 Plan of Operations (activities, budget, and meeting schedule for 2005).
9. Implementation of the Agenda for Connectivity in the Americas and Plan of Action of Quito.
10. Joint activities of CITELE and the ITU in the Region.
 - 10.1 Update of the Blue Book: Telecommunication Policies for the Americas.
 - 10.2 Other activities.
11. World Summit on the Information Society (Tunis, 2005).
12. Proposed amendments to the Statute and the Regulations of CITELE.
13. Review of OAS General Assembly resolutions affecting CITELE.
14. Report on the status of the CITELE Cooperation Agreements.
15. Status of associate members.
16. Summit of the Americas.
 - 16.1 Report on the implementation of the mandates of the third Summit of the Americas.
 - 16.2 Fourth meeting of the Summit of the Americas (2005).
17. Date, agenda, and venue of the next meeting.
18. Other business
19. Preparations for the IV CITELE Assembly.
20. Approval of the Final Report.

¹ COM/CITELE/doc.867/04 rev.3

II. AUTHORITIES OF THE MEETING

Chair: Mr. Guillermo Moreno (Argentina)
Alternate Chair: Mr. Carlos Cancelli (Argentina)
Vice Chair: Mr. Jaime Herrera Santiesteban (Costa Rica)
Executive Secretary: Mr. Clovis Baptista

Drafting Group:

Chair: Mr. Daniel Carletti (Argentina)
Members: Mr. Juan Manuel López Alcoba (Argentina)
Ms. Catherine Hinckley (United States)

III. RESOLUTIONS

COM/CITEL RES. 173 (XIV-04)²
FOLLOW-UP OF THE TASKS OF THE WORKING GROUP ON INTERNET GOVERNANCE
WITHIN THE PROCESS OF THE SECOND STAGE OF THE WORLD SUMMIT ON THE
INFORMATION SOCIETY

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) The first stage of the World Summit on the Information Society has instructed the Secretary General of the United Nations to create a Working Group on Internet Governance in order to elaborate a work definition of Internet governance; identify the public policy issues which are relevant to Internet governance; develop a common understanding of the respective roles and responsibilities of the governments, the existing intergovernmental and international organizations and other forums, as well as the private sector and the civil society of developing and developed countries and, finally, prepare a Report on the results of this activity, which shall be subjected to the consideration of the second phase of the WSIS which shall be held in Tunis in 2005, so that the Summit may take the corresponding actions;
- b) On 11 November 2004, Mister Secretary General of the United Nations proceeded to comply with the mandate of the Summit by appointing the members of this Working Group; and
- c) In accordance with the work schedule which has been established for the tasks of this Group, a first draft report should be presented during the Second PrepCom of the process of the Summit, that is, between 17 and 25 February 2005, and the final report should be ready by July 2005,

RECOGNIZING:

That Internet governance is a highly important issue for our nations and it is one of the foundation stones of the process of the WSIS,

² COM/CITEL/doc.904/04

RESOLVES:

To instruct the Chair of the Permanent Consultative Committee I (PCC.I) to do a follow-up of the process developed by the Working Group on Internet Governance, and to inform COM/CITEL, at the appropriate time, of the results of the meetings held and the recommendations and documents issued.

COM/CITEL RES. 174 (XIV-04)³
APPROVAL OF TRAINING CENTERS AS CITEL REGIONAL TRAINING CENTERS

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

a) The applications presented by the Administrations of Argentina, Brazil, Colombia and Chile requesting recognition as CITEL Regional Training Centers for the following institutions:

- Rosario University (Colegio Mayor de Nuestra Señora del Rosario University), of Colombia
- Julio Garavito Colombian Engineering School, of Colombia
- University of Brasilia, of Brazil
- Buenos Aires Institute of Technology (ITBA), of Argentina
- National Center of Electronics and Telecommunications of the Faculty of Physical and Mathematical Sciences of the University of Chile

b) The procedure whereby an organization can be recognized by CITEL for operating as a Regional Training Center (Resolution COM/CITEL RES. 141 (XII-02)),

BEARING IN MIND:

The positive evaluation made by the Coordination for the Development of Human Resources of the documentation submitted by the training centers in question,

RESOLVES:

To approve the incorporation as CITEL Regional Training Centers of the following:

- Rosario University (Colegio Mayor de Nuestra Señora del Rosario University), of Colombia
- Julio Garavito Colombian Engineering School, of Colombia
- University of Brasilia, of Brazil
- Buenos Aires Institute of Technology (ITBA), of Argentina
- National Center of Electronics and Telecommunications of the Faculty of Physical and Mathematical Sciences of the University of Chile

³ COM/CITEL/doc.871/04 rev.1 cor.1

AND INSTRUCTS THE SECRETARIAT OF CITEL:

To inform the Administrations of Argentina, Brazil, Colombia and Chile that the respective applications have been approved.

**COM/CITEL RES. 175 (XIV-04)⁴
CITEL COURSE PROGRAM APPROVAL 2005**

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That the Coordinator for the Development of Human Resources' report points to the outstanding results achieved by the 2004 CITEL training program;
- b) That the results of the survey on 2005 training needs presented by the CITEL Member States are already available; and
- c) That cooperation with the ITU Center of Excellence for the Americas Region has continued and strengthened,

FURTHER CONSIDERING:

The offer by the Office of Scholarships, Training and Information Technology the Organization of American States (OAS) to participate in the 2005 Program of Training Scholarships for Professional Development Courses,

RESOLVES:

- 1. To approve the following course selection for the 2005 CITEL budget made by the Coordination for the Development of Human Resources taking into account the priorities in Member State training needs presented by the Member States. When the CITEL budget is used, the number of fellowships shall be authorized by the above-mentioned Coordinator bearing in mind the available 2005 budget and the Organization of American States regulations.

COURSE	TYPE OF COURSE	QUANTITY OF FELLOWSHIPS	UNIT COST
Colombian Association of Engineers (ACIEM) (<i>Asociación Colombiana de Ingenieros</i>) -Negotiation Strategies Course	Distance	30	200
ACIEM- IP Telephony Course	Distance	30	200
National Telecommunications Administration (ANTEL) (<i>Administración Nacional de Telecomunicaciones</i>)-Project Management Course	Distance	30	200
Julio Garavito Colombian Engineering School - Security of Information networks Course	Distance	30	160

⁴ COM/CITEL/doc.898/04

National Institute for Telecommunication Research and Training of Peru (INICTEL) (<i>Instituto Nacional de Investigación y Capacitación de Telecomunicaciones</i>)-Wireless fixed communications Course	Distance	30	200
Buenos Aires Institute of Technology (ITBA) - WIFI Networks Course	Distance	30	200
Nacional Institute of Standards and Technologies (NIST) – International Workshop on the implementation of Mutual Recognition Agreements (MRA) on telecommunication equipments and promotion of trade	Face to face	6	Round trip airfare (Cost depends on country of the fellowship recipient)
Engineering and technology School of the Catholic University of Uruguay (UCUDAL) (<i>Facultad de Ingeniería y Tecnologías de la Universidad Católica del Uruguay</i>) - New generation converging public networks Course	Distance	30	200

2. To approve the following course selection to be submitted before the 2005 Program of Training Scholarships for Professional Development indicating, in each case, the corresponding support stated in COM/CITEL/doc. 895/04 rev.2.

COURSE	TYPE OF COURSE	QUANTITY OF FELLOWSHIPS
NIST- International Workshop on the implementation of Mutual Recognition Agreements (MRA) on telecommunication equipments and promotion of trade	Face to face	30 round trip airfares
Center for Technological Innovation of the Engineering School of Paraguay (<i>Centro de Innovación Tecnológica de la Facultad de Ingeniería de Paraguay</i>) - Synchronous Digital Hierarchy (SDH) Course	Face to face	15 round trip airfares
ITU-ITBA-Satellite Communications Course	Distance	70
ITU-ITBA- Cable TV networks Course	Distance	70
ITU- University Diego Portales of Chile (Universidad Diego Portales de Chile) - Submarine Fiber Optic Networks Course	Distance	70
ITU- Nacional Telecommunication Comisión (CONATEL) (Comisión Nacional de Telecomunicaciones de Venezuela (CONATEL)) - Service development for mobile telephony 2.5 G and 3G Course	Distance	70
United States Telecommunications Training Institute (USTTI) -Competition Policy for Telecommunications, regulatory and privatization issues in Telecommunications Course	Face to face	5 round trip airfares
USTTI-New technologies in broadcasting Course	Face to face	5 round trip airfares
USTTI-Wireless rural telecommunications system planning including infrastructure development and ICT programs for developing regions and LDCs Course	Face to face	5 round trip airfares
ITU-postgraduate course in telecommunication technologies	Distance	30

3. That the Coordinator is empowered to schedule course dates, to select other courses to meet the training needs of Member States and to decide on the number of fellowships to be awarded in each case up

to the maximum fellowship budget available to the Commission and in accordance with the Administrations needs.

4. To thank the OAS Office of Scholarships, Training and Information Technology for their continuous and excellent support in disseminating CITELE course offer.

5. That the conditions under which courses will be offered –unless otherwise stated – shall be:

- The maximum number of students in each group taking lessons per distance learning course will be 35.
- The maximum fee for CITELE scholarships per distance learning course will be US\$ 200.
- 10% of the total amount collected from tuition fees from all the participants in the distance learning courses offered through CITELE/OAS (fellowship holders and participants with external funding) will be deposited in an account to be used as seed budget for the course program in coming years, and which authorization for use shall be through the Human Resources Coordinator.

INSTRUCTS THE EXECUTIVE SECRETARY:

- a) To carry out the relevant procedure for distance learning and face to face courses selected for the year 2005; and
- b) To do the widest possible dissemination of these courses

**COM/CITELE RES. 176 (XIV-04)⁵
ITU-T APPROVAL PROCEDURES**

The XIV Meeting of the Permanent Executive Committee of CITELE, COM/CITELE,

CONSIDERING:

- a) That WTSA concluded that “(1) two Member States are required to oppose the approval; (2) TSAG (Telecommunication Standardization Advisory Group) be tasked to review the process and, if necessary, revise it “ (WTSA – 04/136);
- b) That under the PCC.I Terms of Reference, it is the responsibility of the Chairman to follow the decisions of WTSA;
- c) That the Inter-American Telecommunication Commission, CITELE, submitted its opinion on the issue to the WTSA in the proposal captioned “Approval Procedure for Recommendations”, which stated the reasons why both Traditional Approval Procedures (TAP) and Alternative Approval Procedures (AAP) should be maintained because they have demonstrated significant flexibility and effectiveness, as confirmed by the fact that nearly 800 recommendations have been approved by the AAP process since its approval in 2000 and only in two occasions since the passing of the AAP has any Member State exercised its veto power;

⁵ COM/CITELE/doc.919/04 rev.1

- d) That the power of any Member State to veto a recommendation is consistent with the sovereign right of each State to regulate its telecommunications;
- e) That COM/CITEL's view is that the WTSA has not made any decisions as to the applicable procedures to approve recommendations and has commissioned TSAG to review the process and consequently make the corresponding decisions; and
- f) That, to carry out the review tasks, TSAG should give consideration to the fact that there are different constructions regarding the meaning of the decisions which are sometimes contradictory in their nature, thus making them inapplicable if no competent authority decides about their real meaning and scope,

RESOLVES:

To request that TSAG review the recommendation approval process pursuant to the above mentioned considerations and decide the appropriate action to take.

**COM/CITEL RES. 177 (XIV-04)⁶
CREATION OF A SITE TO FACILITATE THE DEVELOPMENT OF
TELECOMMUNICATIONS IN INDIGENOUS COMMUNITY REGIONS OF AMERICA**

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That indigenous communities of America, particularly in Latin America, are facing alarming marginalization conditions, which made them be considered as a priority item in the framework of the Plan of Action of the Americas and the Plan of Action of Istanbul;
- b) That Item C.8 of the Plan of Action of Geneva issued by the World Summit on Information Society states the carrying out of actions tending to the promotion and protection of the cultural diversity and emphasizes on the attention to indigenous communities;
- c) That the Conference Preparatory Working Group mandate includes the development of regional initiatives in the context of the preparation for the Plenipotentiary Conference and the World Telecommunication Development Conference, and provides the attached project to be considered as a regional initiative for the World Telecommunication Development Conference;
- d) That in accordance with decision COM/CITEL DEC.33 (XIII-03) the decision was made to continue with the discussion group on Indigenous Communities in the CITEL Electronic Forum to continue receiving new contributions;
- e) That in accordance with the report of the X Meeting of the Steering Committee the requirement of submitting reports of the discussion group about indigenous communities to the Regional Office of the ITU was accepted to prepare a regional project to be presented in the next COM/CITEL meeting; and

⁶ COM/CITEL/doc.903/04 rev.1

f) That in the context of the Forum a Project of Regional application has been submitted which is attached hereto and is intended to be approved by COM/CITEL as a regional initiative to be taken to the ITU Regional Office for its implementation,

TAKING INTO ACCOUNT:

a) That one of the most important methods for the development of telecommunications is the dissemination of experiences and networking efforts bringing different players together and thus providing for a better utilization of resources and mutual support to encourage the full development of indigenous communities in accordance with their own priorities; and

b) That CITEL is a competent body to propose Projects to facilitate the development of telecommunications in indigenous regions and to apply for the necessary support before the ITU,

RESOLVES:

1. To approve the project attached hereto as a regional initiative.
2. To appoint the discussion group coordinator, Mr. Cristian Martínez (Argentina) as rapporteur of the project, and Mr. Erick Huerta Velázquez (Mexico) as co-rapporteur.
3. To instruct the rapporteur and co-rapporteur of this project, that in coordination with the regional ITU Office and with the support of CITEL Secretariat, carry out the necessary activities to implement the project through the direct support of and funds from institutions and administrations interested in this subject.
4. To invite Member States and Associate Members to cooperate with the project.

ANNEX TO RESOLUTION COM/CITEL RES. 177 (XIV-04)

Project for the Creation of a Site Facilitating the Development of Telecommunications in the Indigenous Communities of the Americas and pilot projects

I. Problem.

Indigenous communities are seriously marginalized especially in Latin American countries.⁷ The situation regarding the digital divide is not different. As a result of the conditions and the geographical situation of the regions in which these communities are settled, they are not benefited by information technologies⁸, not only because they do not have Internet connection but also because they have little possibilities to access contents of interest to them.

⁷ Just to give an example, in Guatemala, Mexico, Bolivia and Peru, the indigenous population that lives in poverty exceeds 60% (Hernández 1994)

⁸ Hernández and Calcagno, *Los Pueblos Indígenas y la Sociedad de la Información*, Santiago 2003

Indigenous population's access to ICT has proved to be an effective tool to improve the quality of life and the defense of their rights. Just to give an example, in the Chiapaneco case, the Internet played a key role for the dissemination and search of support to guarantee the rights of indigenous populations.

Therefore, elements that facilitate indigenous population's access to ICT and the implementation of these mechanisms to their benefit are of the utmost importance. So, having connectivity is not enough, it is more important to be able to use connectivity to the benefit of their own communities.

Although there are successful experiences regarding connectivity as well as the inclusion of contents and the adoption of ICT⁹, this information is scattered and to date there is no tool that facilitates its access and exchange of experiences among the parties involved, or information that allows for the development of appropriate cooperation policies for these matters.

II. The Project.

Within this perspective, the project seeks to carry out a research that compiles successful experiences, accessible and appropriate technologies, experiences in the use of ICT, and content creation so that a user can find information that allows him to contact the necessary agents for the provision of infrastructure, create content and take advantage of ICT as well as to use the experiences of other communities and to set up relationships that guide them in its development, and in a second stage, the support of pilot projects to develop telecommunications in indigenous communities that verify the usefulness of the site.

The project is based on the idea that social capital facilitates a more effective and respectful development of indigenous cultures as it allows for free access to information as well as access to resources that help them meet their own goals based on the strengthening of their own capabilities.

III. Principles.

The project is based on the principles of indigenous population's right to determine their own development. Therefore, it intends to make information available to interested parties and to facilitate contacts that will allow these communities to access resources and determine the goals of the own projects.

In this sense, it has a social and integrated vision of telecommunications that goes beyond the provision of infrastructure and intends its use for the benefit of indigenous communities.

According to the above paragraphs, the project is designed based on an adaptable system of resources and activities that allows for flexibility to include the needs of the interested parties as well as for a cooperative work that encourages indigenous community participation.

IV. Purpose.

Creating a site with information that facilitates the development of telecommunications in the indigenous communities of the Americas, creating relations with the different interested parties based on their own interests and fostering three telecommunication projects that use the information included in the web site.

⁹ Net Mapu-Chile www.mapuche.cl, Fondo de Cobertura Social de México and e-México program www.emexico.gob.mx, Asociación de Cabildos Indígenas de Colombia www.inforcauca.org, just to mention some examples.

V. Goals.

- Compiling information on existing experiences and projects to incorporate ICT, technologies, funding methods, service providers, tele-applications and regulatory experiences of indigenous communities.
- Interacting with those who had these experiences so that they also become site users and facilitators of the web site.
- Integrating the information in a web site with discussion forums and links to participating institutions and members.
- Designing and presenting a workshop on the development of telecommunications in indigenous communities.
- Applying experiences for the development of three projects in different indigenous communities of the Americas.

VI. Resources.

The government of the United States of Mexico through the Commission for the Development of Indigenous Peoples is able to make contributions in the items mentioned below whenever Mexico is the host country. Cooperation from the ITU-D and the industry or other Administrations is being sought.

Therefore, additional resources will be required for the project coordinator, the researcher, per diem, web site design, and funding for pilot projects.

Stage	Activities	Schedule	Resources
Research	<ul style="list-style-type: none"> Collect preliminary information (to organize the research and sources areas) Collect specific information Analyze experiences Organize the information to be submitted 	The project is programmed in 18 months. Research: From 1st to 10th month	<ul style="list-style-type: none"> Project Coordinator (18 months) Researcher (12 months) Research Assistant and Facilitator (18 months) * Per diem Overhead *
Development of the Site	<ul style="list-style-type: none"> Design and create the site Tests and management of forums. 	From 4th to 10th month	<ul style="list-style-type: none"> Web site Designer Site hosting and support services *
Development of projects in communities	<ul style="list-style-type: none"> Study and design the web site in conjunction with the community Installation Training Monitoring and evaluation of the results 	From 9th to 8th month	<ul style="list-style-type: none"> Only funding and monitoring services are offered, the community or the center organizes its own resources
Workshop	<ul style="list-style-type: none"> Seminar on the development of the ICT in indigenous communities 	17th month	<ul style="list-style-type: none"> Headquarters, facilitators and stationary *

Responsible parties	Functions
Project Coordinator	<ul style="list-style-type: none"> Design, manage and monitor the project Negotiate agreements with involved parties to broadcast the web site Facilitate the cooperation work among players Coordinate the research according to the principles of the Project Coordinate the submission of results of the research Check the stages of the Project and update the research once finished Monitor and assess results Organize the seminar Issue a quarterly report of the Project
Researcher	<ul style="list-style-type: none"> Design the research according to the principles of the project Organize and collect information Prepare a research report
Research Assistant and Facilitator	<ul style="list-style-type: none"> Provide assistance in the documentation and field research activities and perform as facilitator and researcher in projects carried out in communities. Provide assistance in the assessment of community projects and in the general project. Provide information about the use of the site and training to interested parties.

* These would be provided by Mexico through the Commission for Development of Indigenous Peoples.

COM/CITEL RES. 178 (XIV-04)¹⁰
ASSOCIATE FEES OF ASSOCIATE MEMBERS

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That article 87 of the CITEL Regulations sets forth that associate members shall share in the costs of operation of the PCC.I which they participate through the payment of an annual fee and that the CITEL Assembly established a minimum fee of US\$ 2,500;
- b) That COM/CITEL counts on such fees to prepare its budget and to schedule PCC activities;
- c) That article 87 establishes deadlines for payment of the annual fee and stipulates that associate members that do not meet their obligations on those deadlines shall have their membership privileges suspended and shall become passive associate members until their accounts are paid up to date;
- d) That article 87 sets forth that passive as well as active associate members shall be liable for their annual fee until they renounce membership and that, as a consequence, fees in arrears of passive associate members who have not renounced membership continue to increase and significantly;
- e) That despite diligent efforts by the Secretariat of CITEL to collect fees due by passive associate members, experience has shown that collecting fees that have been in arrears for more than three years is a remote possibility;
- f) That the existence of fees past due for more than three years and that are recognized in the CITEL financial statements as collectible, distorts and complicates the budgeting process; and
- g) That article 87 does not provide for a method to credit payment of fees past due but it is the practice in the OAS to credit fee incomes against the pending balance of the earliest fiscal year,

RESOLVES:

- 1. To add the text in italics below to Section 6 of article 87:
 - 6. Any associate member may renounce membership to any PCC by written notification of such intention addressed to the Executive Secretary. Such renunciation will become effective 90 days from the date of notification. In such a case, membership fees will be prorated on a yearly basis. *A passive associate member that is more than two years in arrears in the payment of membership fees shall be deemed to have implicitly renounced membership effective immediately.*
- 2. To add the following new Sections 8 and 9 to article 87:
 - 8. The Executive Secretary shall make all reasonable efforts to collect past due membership fees and shall report on those efforts annually to COM/CITEL. Membership fees past due for more than three years shall be considered uncollectible and shall be treated accordingly on CITEL's financial statements.

¹⁰ COM/CITEL/doc. 870/04 rev.1

- 9, Fee incomes shall be credited against the outstanding balance of the earliest fiscal year, as is the practice in the OAS.
3. To enforce these modifications to article 87 immediately ad referendum of its ratification by the CITEL Assembly at the next regular meeting, in accordance with paragraph 2 of article 100 of the CITEL Regulations.
4. To repeal Resolution COM/CITEL REX. 155 (XIII-03).
4. To instruct the Executive Secretary to take into account the following Schedule as a guideline for the application of article 87.

MEMBERSHIP FEE PAYMENT SCHEDULE

Year # 1

- | | |
|------------------|---|
| <i>January 1</i> | <i>Payment of Year 1 is due.</i> |
| <i>March 2</i> | <i>Expiration of Period of Grace, unless the associate member informs the Executive Secretary on the reasons for the delay in payment and the Executive Secretary extends the deadline for payment up until June 30. Members who do not inform on the reasons for the delay shall be deemed passive associate members. Those who have been granted the extension shall remain active members.</i> |
| <i>July 1</i> | <i>Members who have been granted the extension and do not pay before the due date shall be deemed passive associate members.</i> |

Year # 2 (For passive associate members who did not pay the fee for Year #1)

- | | |
|------------------|--|
| <i>January 1</i> | <i>Payment of Year 2 is due</i> |
| <i>March 2</i> | <i>Expiration of Period of Grace for year 2, unless the passive associate member informs the Executive Secretary on the reasons for the delay in payment and the Executive Secretary extends the deadline for payment up until June 30. Passive associate members who do not inform in a satisfactory manner on the reasons for delayed payment and, therefore have not been granted the extension shall now be 2 years in arrears. Those who pay their fees in full for Years 1 and 2 shall be deemed again as active associate members. Those who have been granted the extension for Year 2 shall remain passive associate members one year in arrears.</i> |
| <i>July 1</i> | <i>Passive associate members who have been granted the extension and have not paid the fees for Years 1 and 2 in full before the due date shall be two years in arrears. Those who pay their annual fees in full for Years 1 and 2 shall be deemed as active associate members.</i> |

Year # 3 (For passive associate members who did not pay fees for Years 1 and 2)

January 1 Payment of Year 3 is due

March 2 Expiration of Period of Grace for year 3, unless the associate member informs the Executive Secretary on the reasons for the delay in payment of Year 3 and the Executive Secretary extends the deadline for payment up until June 30. Members who do not inform in a satisfactory manner on the reasons for delayed payment of fees for Year 3 and have therefore not been granted the extension shall now be more than two years in arrears and their implicit resignation will become effective as from March 2. Those who have been granted the extension for Year 3 shall remain passive associate members.

July 1 Passive associate members who have been granted the extension for Year 3 and have not paid in full the annual fees for the 3 years before this date shall be more than two years in arrears and their implicit resignation will become effective as from July.

COM/CITEL RES. 179 (XIV-04)¹¹
REGIONAL PREPARATORY MEETING FOR THE WTDC-06

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

HAVING SEEN:

Letter DM-185 dated on July 20, 2004 sent by the Director of ITU's Telecommunication Development Bureau (BDT) as regards the organization of the Regional Preparatory Meetings for the World Telecommunication Development Conference for 2006 (WTDC-06),

CONSIDERING:

- a) That the Regional Preparatory Meeting for the Americas Region will be held in Lima, Peru, August 9 to 11, 2005;
- b) That letter DM -185 highlights the importance of regional activities for the preparation of WTDC-06, considered essential for the success of the World Telecommunication Development Conference, which results shall define BDT's future Action Plan;
- c) That Regional Telecommunication Organizations are requested to participate in regional activities for the preparation of WTDC-06 and specifically, to work in close collaboration with ITU Regional Offices to identify regional initiatives and projects, including other needs or priorities; and also to submit proposals on the way the ITU Regional Offices may efficiently contribute to the implementation of regional initiatives; and
- d) That the Conference Preparatory Working Group is in charge of coordinating the regional preparations for the WTDC-06 and specifically, for the Regional Preparatory Meeting for WTDC-06 to be held in Lima, Peru, in August 2006,

¹¹ COM/CITEL /doc.913/04rev.1

CONSIDERING ALSO:

That the preparations for the Regional Preparatory Meeting and the World Telecommunication Development Conference are clearly linked to the preparations for the Plenipotentiary Conference in order to ensure that priorities are established reflecting regional needs and interests in light of the financial constraints of ITU,

TAKING INTO ACCOUNT:

That among the mandates of the Conference Preparatory Working Group is the preparation of Inter-American proposals (IAP) and common positions for World Conferences,

RESOLVES:

1. To instruct the Conference Preparatory Working Group to establish a discussion group in the CITEL Electronic Forum to facilitate preparations for the Regional Preparatory Meeting and, in particular, the consultations concerning the regional initiatives and priorities for the WTDC.
2. To instruct the Conference Preparatory Working Group to work in close collaboration with the ITU Regional Office for the Americas in consulting the Member States to identify regional initiatives and projects, as well as other needs or priorities arising from the draft agenda of the WTDC, to be considered in the above referenced events.

CALLS UPON:

The International Telecommunication Union, in particular the ITU Regional Office and its Area Offices, to work closely with the Conference Preparatory Working Group to facilitate consultations with Member States, sub-regional and other relevant organizations to assist the preparatory process of the Americas Region for the World Telecommunication Development Conference,

REQUESTS MEMBER STATES:

To identify experts to participate in the Conference Preparatory Working Group's discussion group referenced above and to act as focal points for the ITU's consultations concerning regional initiatives and priorities for the Regional Preparatory Meeting and for the development of Inter-American Proposals for the World Telecommunication Development Conference.

COM/CITEL RES. 180 (XIV-04)¹²
EXTENSION OF THE MANDATE OF THE WORKING GROUP ON
CONNECTIVITY INITIATIVES MANAGEMENT

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

WHEREAS:

- a) That by Resolution COM/CITEL RES. 152 (XII-02) the Connectivity Initiatives Working Group was established.
- b) That CITEL is addressing individually the issues related to the Agenda for Connectivity in the Americas and Plan of Action of Quito adopted during the Third Summit of the Americas and is following up the implementation of the Declaration of Principles and Action Plan of the first phase of the World Summit on the Information Society (WSIS); and
- c) That due to the correlation among the issues stated in *considering* b), focused attention on them is required to ensure the best use of resources and provide consistency in CITEL decision-making process,

CONSIDERING FURTHER:

- a) That at the Third Summit of the Americas the declaration “Connecting the Americas” indicates “that the promotion of a Connectivity Agenda for the Americas will facilitate the beneficial integration of the hemisphere into an increasingly knowledge-based society. We share the goal of providing all citizens of the Americas with the opportunity to develop the tools to access and share knowledge that will allow them to fully seize opportunities to strengthen democracy, create prosperity and realize their human potential. Connectivity will open new opportunities to our society in all areas, for which equal access and appropriate training are necessary.”;
- b) That at that same moment they established in the Quebec Action Plan, among others, to “instruct, as appropriate, our telecommunications authorities and our relevant regulatory bodies, working within our regional and sub-regional agencies and organizations to develop and implement before the next Summit of the Americas a cooperative and collaborative program to support a connectivity agenda for the Hemisphere”;
- c) That in the Washington Declaration, Member States of the Inter-American Telecommunication Commission (CITEL) agreed to continue consolidating and expanding CITEL’s capabilities so it can fully respond to the commitments adopted by the Heads of State at the Summit of the Americas, in view of the fact that information and communications technologies and connectivity are priority elements in the sustainable development of the Region, and
- d) That the III Ordinary Assembly of the Inter-American Telecommunication Commission (CITEL) adopted Resolution CITEL/RES. 33 (III-02) regarding implementation of an Agenda for Connectivity in the Americas,
- e) That the World Telecommunication Development Conference (WTDC-02) adopted Resolution 39, “Agenda for Connectivity in the Americas and Plan of Action of Quito”, which resolved to include among the high priorities the support for initiatives within the framework, recommending the use of

¹² COM/CITEL /doc.914/04

mechanisms to help to achieve the necessary results for each country and region, and promote the exchange of information on the development of connectivity activities globally;

f) That the Plenipotentiary Conference (PP-02) adopted Resolution 128, which resolved to request ITU Secretary General to “to release appropriate financial resources to support and stimulate the implementation of projects aimed at fulfilling the objectives set in the resolutions and recommendation highlighted above, particularly by mobilizing the surplus income from world telecommunication exhibitions and forums (TELECOM)”;

and to instruct the Director of the Telecommunication Development Bureau to pay particular attention to implementation of the provisions of the Istanbul Action Plan relating to the initiatives under the framework of the Agenda for Connectivity in the Americas and to provide appropriate support to the Member States in this regard through the ITU Regional Office for the Americas, and to help identify additional financial resources that could supplement those assigned by ITU for supporting the development of all related projects in the Americas region,

TAKING INTO ACCOUNT:

a) That the Inter-American Agency for Cooperation and Development (IACD) is OAS’s main entity to provide and coordinate technical assistance, and that it has established in its Development and Cooperation Strategic Plan for 2002-2005 eight priority issues: education, social development, science and technology, integration and trade, culture, tourism, environment and democracy, and that the IACD, in its programs, aims at the integration information and communication technology use; and

b) The support given by the Director of the BDT to the implementation of projects related to connectivity initiatives for the Americas, both with respect to the financial aspects as well as to providing experts and coordinating activities,

OBSERVING:

a) That on the first phase of the World Summit on the Information Society, representatives of the peoples of the world gathered there adopted a Declaration of Principles which reflect the consensus reached on the principles and values for the creation of an information society where persons, communities, and peoples may develop their full potential in the promotion of their sustainable development and improve their quality of life; and

b) That on that opportunity a Plan of Action was adopted which contemplates actions, policies and objectives at an international, regional and sub-regional level to succeed in bridging the digital divide and to guarantee a harmonious and equal development, fair to everyone,

RECOGNIZING:

That in view of the connectivity objectives established by the Summit of the Americas and CITEL’s responsibility in the development of activities that enable their achievement, it is necessary to promote cooperation relations with international and regional telecommunications organizations, telecommunication development funding organizations, and organizations and agencies from the different sectors involved,

RESOLVES:

1. To approve the modification to the Mandate of the Connectivity Initiatives Management Working Group, whose updated text is as follows:

- a) To identify those projects whose outcomes comply with the requirement of satisfying the common needs of all the countries in the Region or a significant number of them, and that the project ensures the identification and recognition of the best practices all over the world, and in particular, in the Region where it will be implemented, aiming at promoting its replication and adaptation, and
 - b) To do a systematic follow-up of the implementation of the Agenda for Connectivity and Plan of Action of Quito and the Declaration of Principles and Plan of Action the first phase of the World Summit on Information Society (WSIS)
 - c) To continue holding Working Group meetings together with scheduled regular meetings organized by CITEL in order to promote maximum participation of the members and carry out as many activities by mail or through CITEL's Electronic Forum.
 - d) To interact with ITU/BDT, through the ITU's Regional Office and with other agencies interested in implementing projects derived from those initiatives.
 - e) To invite the Inter-American Agency for Cooperation and Development (IACD) to work jointly with CITEL on activities which are developed within the framework of the areas identified by the group.
 - f) To continue working within the framework of the authority of CITEL, aimed at getting telecommunication development projects in line with the specific needs and decisions of each country.
 - g) To inform the OAS Office following up the decisions adopted by the successive Summits of the Americas on the implementation in the Region of said decisions regarding telecommunications.
 - h) To follow up the implementation of the Plan of Action adopted by the First Phase of the World Summit on the Information Society and inform said results to CITEL Member States and to OAS bodies which may request said information regarding telecommunications.
2. To modify the name of the Working Group for the Connectivity Initiatives Management for Connectivity in the Americas, regarding the extension of the Mandate.
3. To ratify the Chair of COM/CITEL for the position of Chair of the Working Group, and the Representatives of Nafta Group, the chair of CAATEL, Center-American Group, CARICOM Group, and MERCOSUR Group and Chile as Vice Chairs.
4. To revoke Resolution COM/CITEL RES. 152 (XII-02)

TO INSTRUCT THE EXECUTIVE SECRETARY OF CITEL:

To assist the Working Group in the fulfillment of its mandate by providing it with all information and logistics which may become necessary to that end.

COM/CITEL/ RES. 181 (XIV-04)¹³
THE FINANCIAL IMPACT ON CITEL OF OAS RESTRUCTURING

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) COM/CITEL REC.1(IV-96) entitled “Support to CITEL through the Permanent Missions” which highlights, *inter alia*, the inadequacy of the budget allocation to CITEL to fulfill the objectives of the work plan of the organization, including activities associated with the Consultative Committees; and
- b) COM/CITEL REC.5 (VII-98) entitled “Actions aimed at strengthening CITEL’s financial base” which focuses on the critical need to develop, on an annual basis, a balanced budget to ensure CITEL’s financial stability,

CONSIDERING ALSO:

- a) The instruction of the incoming Secretary General to the 34th General Assembly of the OAS in June, 2004 to draw up a plan for the restructuring of the General Secretariat, and to submit it to the Permanent Council no later than 31 January 2005;
- b) The Executive Order 04-01 corr.1 entitled “Reorganization of the General Secretariat” issued on 15 September, 2004; and
- c) The creation of a new Office of the CITEL Secretariat under the Department of Integral Development as part of the reorganization of the General Secretariat of the OAS,

RECOGNIZING:

- a) The practice under the current structure of the OAS program-budget which permits CITEL to receive funds from the OAS Regular Fund and manage spending in compliance with the budgetary allocations included in the CITEL Operations Plan approved on a yearly basis by COM/CITEL;
- b) The uncertainty concerning the way in which the planning and execution of the CITEL program-budget is to be managed with respect to the appropriation of funds from the OAS Regular Fund to CITEL under the new restructuring arrangements; and
- c) The continuous reduction in the budgetary appropriation from the OAS Regular Fund for CITEL since 2001,

TAKING INTO ACCOUNT:

That the allocations of the Regular Fund are insufficient to fund the activities for the different CITEL Committees,

¹³ COM/CITEL doc 928/04

RESOLVES:

To urge the OAS Permanent Council to plan a special session to examine the implications of the Executive Order on the financial stability and viability of CITEL under the new OAS structural arrangements.

INVITES:

The Permanent Missions of the Member States of the OAS to support CITEL in its efforts to secure a fair and equitable share of the financial resources available through the Regular Fund of the OAS.

**COM/CITEL RES. 182 (XIV-04)¹⁴
APPROVAL OF THE PLAN OF OPERATIONS FOR 2005**

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) The 2005 budget program and the draft schedule submitted by the Commission of Operations of COM/CITEL;
- b) The information on the status of associate members submitted by the Secretariat of CITEL; and
- c) That the Draft Budget Program indicates the likelihood of a deficit of approximately US\$44,000,

RESOLVES:

- 1. To approve the Schedule of Meetings for 2005 included in Annex 1 to this Resolution.
- 2. To approve the Draft Budget Program of CITEL for 2005, contained in Annex 2 to this resolution.

INSTRUCTS THE EXECUTIVE SECRETARY:

- a) To take the appropriate measures to reduce expenses and obtain the additional resources for the elimination of the deficit and the implementation of the activities programmed in the Draft Budget Program.
- b) To report back to COM/CITEL at its next meeting on his progress in reducing the deficit, its likely impact on the programmed activities for the second semester of 2005, and the need for any adjustments or additional instructions from COM/CITEL for the implementation of those activities in accordance with the availability of resources projected for the remainder of the year.

¹⁴ COM/CITEL doc 938/04 rev.2

ANNEX 1 TO RESOLUTION COM/CITEL RES. 182 (XIV-04)

MEETING	DATE	VENUE
VI Meeting of PCC.I	11 to 14 April 2005	Tegucigalpa, Honduras
V Meeting of PCC.II	26 to 29 April 2005	Guatemala city, Guatemala
XV Meeting of the COM/CITEL	1 to 3 June 2005	Washington, DC, United States
XV Meeting of the Working Group to Prepare the meetings of the Council of the ITU	During the meeting of the Steering Committee	Washington, DC, United States
VI Meeting of the Working Group to Prepare for Conferences	During the meeting of the Steering Committee	Washington, DC, United States
XVI Meeting of the Working Group to Prepare the meetings of the Council of the ITU	12 to 22 July 2005	Geneva, Switzerland
VII Meeting of PCC.I	20 to 23 September 2005	To be confirmed
VI Meeting of PCC.II	25 to 28 October 2005	Costa Rica
XVI Meeting of COM/CITEL	29 November to 2 December 2005	Argentina
XVII Meeting of the Working Group to Prepare the meetings of the Council of the ITU	During the meeting of the COM/CITEL	Argentina
VII Meeting of the Working Group to Prepare for Conferences	During the meeting of the COM/CITEL	Argentina

ANNEX 2 TO RESOLUTION COM/CITEL RES. 182 (XIV-04)
(Amounts in US\$)

<u>OUTLAY</u>		<u>INCOME</u>	
Office Expenses		Regular OAS Fund (Subprogram 20 J)	526,900
Staff Salaries:	573,308	PCC.I Specific Fund (Payment of Membership fees - Associate Members 2005)	104,625
Paid by Regular Fund	436,600	PCC.I Specific Funds (Cash Balance 2004)	12,544
Paid by Specific Fund PCC.I (35%)	47,848	PCC.I Specific Fund (Accounts Receivable 2003-2004): \$11,500	9,775
Paid by Specific Fund PCC.II (65%)	88,860	PCC.II Specific Fund (Payment of Membership fees - Associate Members 2005)	200,000
Secretariat Operating Outlays	62,500	PCC.II Specific Funds (Cash Balance 2004)	58,230
		PCC.II Specific Fund (Accounts Receivable 2003-2004): \$32,652	27,754
Total Office Expenses	635,808	Administration of Argentina-Organization of XVI COM/CITEL Meeting	40,000
Meetings Expenses			
XV Meeting COM/CITEL (3 days)	24,728		
XVI Meeting COM/CITEL (4 days)	40,000		
VI Meeting CCP.I (4 days)	70,000		
VII Meeting CCP.I (4 days)	70,000		
V Meeting CCP.II (4 days)	70,000		
VI Meeting CCP.II (4 days)	70,000		
Total Meetings Expenses	344,728		
CITEL Publications			
Publications PCC.I	20,000		
Publications PCC.II	<u>20,000</u>		
Total Publications Expenses	40,000		
Others Expenses			
Interpretation WG ITU Council	3,072		
TOTAL OUTLAY	1,023,608	TOTAL INCOME	979,828
		BALANCE SHEET DEFICIT	43,780

NOTES:

- * In the exercise of caution, we estimate that 85% of passive associate member debts are recoverable.
- ** Within total staff salaries we include: basic salary, adjustment by cost of living, contributions to pension funds, social benefits and others.
- *** See details in Annex 3.
- **** PCC.I has not identified resources to provide the foreseen contributions, with the objective of ensuring the scheduled meetings for 2005.

ANNEX 3 TO RESOLUTION COM/CITEL RES. 182 (XIV-04)

SECRETARIAT OPERATING OUTLAYS	x 1000 (US\$)
Documents (photocopies)	1
Equipments	0.8
Supplies	1.5
Postage	0.5
Office space	30.1
Fax and Telephone	1.5
Tele-conferences	0.4
Remote access to OAS server	0.2
Remote access to Internet	0.5
Server maintenance	2
Internet	3.6
LAN	0.3
Translations	18.8
Courier services	0.5
Travel insurance	0.5
Cd's copies	0.3
Total	62.5

COM/CITEL RES. 183 (XIV-04)¹⁵ AMENDMENTS TO CITEL REGULATIONS

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

The amendments to CITEL Regulations proposed during the meeting;

RESOLVES:

1. To adopt provisionally the amendments to CITEL Regulations presented in the annex to this resolution, *ad referendum* of the next regular or special meeting of the CITEL Assembly, who has to pronounce itself about them.
2. That the Executive Secretary prepares a document for the next regular or special meeting of the CITEL Assembly containing the proposed modifications to the Regulations, recommended by COM/CITEL.

¹⁵ COM/CITEL/doc.939/04

ANNEX TO RESOLUTION COM/CITEL RES 183. (XIV-04)

AMENDMENTS TO CITEL REGULATIONS

Article 94

Schedule of meetings and agendas

2. Information about the calendar meetings and meeting notices should be published regularly.

COM/CITEL RES. 184 (XIV-04)¹⁶

CREATION OF AN AD HOC GROUP ON SCOPE OF PARTICIPATION OF NON-MEMBER STATES OF CITEL

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) That the CITEL regulations contemplate many different types of participants in CITEL meetings, including: Member States; several different types of Observers, including those from Organizations that are the subject of a Cooperation Agreements with CITEL, Associate Members, and Guests.
- b) That the scope of participation of the various types of CITEL participants, excepting CITEL Member States, is not in all cases clearly defined in the existing CITEL Regulations and Statute; and
- c) That as it prepares for the next CITEL Assembly, COM/CITEL may consider changes needed to improve the CITEL Regulations and Statute, including further elaboration of the scope of participation of the various types of CITEL participants, excepting CITEL Member States, as appropriate,

TAKING INTO ACCOUNT:

- a) The growing importance of CITEL to the development of telecommunications in the region and the growing interest in participating in CITEL meetings, as evidenced in part by the growing list of Organizations with which CITEL has concluded Cooperation Agreements in accordance with Resolution COM/CITEL RES. 86(VIII-99);

¹⁶ COM/CITEL/doc.935/04 rev.1

- b) The resource constraints currently facing CITEL as it strives to meet its growing work program,

RESOLVES:

1. To create an Ad Hoc Group on the Scope of Participation of Non-Member States of CITEL to meet by correspondence via the CITEL electronic forum under the Terms of Reference provided in the Annex and chaired by Ms. Audrey Allison from the Delegation of United States of America.
2. To request that this group submit a report to the next regular meeting of COM/CITEL, together with possible texts for the improvement of the CITEL Regulations and Statute, as appropriate.

ANNEX TO RESOLUTION COM/CITEL RES. 184 (XIV-04)

Terms of Reference

Ad Hoc Group on Participation of Non-Member States of CITEL

1. This Ad Hoc Group shall work by electronic means, via the CITEL electronic forum;
2. The Ad Hoc Group shall be limited to the review the CITEL Regulations and Statute concerning the scope of participation of:
 - a) Associate Members (Article 85)
 - b) Permanent Observers to the Organization (Article 13)
 - c) Observers from the Inter-American specialized organizations, Organs of the OAS and from Inter-American intergovernmental regional organizations (Article 14)
 - d) Observers from the United Nations (Article 15)
 - e) Other Observers (Article 16)
 - f) Guests (Article 20)
 - g) International Organizations that are party to Cooperation Agreements with CITEL.
3. The Ad Hoc Group shall prepare a Report to the next regular Meeting of COM/CITEL, including suggested texts for revision of the CITEL Regulations and Statute, as appropriate.
4. The Ad Hoc Group shall be open to all CITEL Member States and Associate Members.

COM/CITEL RES. 185 (XIV-04)¹⁷
**APPOINTMENT OF AN AD HOC GROUP TO PREPARE THE TELECOMMUNICATIONS
SECTION OF THE ACTION PLAN FOR THE FOURTH SUMMIT OF THE AMERICAS**

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

TAKING INTO ACCOUNT:

- a) That the Fourth Summit of the Americas is to be held in the City of Mar del Plata, Republic of Argentina, during the first week of November 2005; and
- b) That CITEL, as a specialized entity of the OAS, may be requested a contribution for the documents of the Summit by the OAS Office of the Summits,

CONSIDERING:

- a) That all Members of CITEL must be offered the opportunity to formulate recommendations of policies to promote the development of telecommunications in their countries so that they can be included in the document to be submitted to the OAS Office of the Summits;
- b) That the telecommunications sector is an important factor for strengthening the economic and social development of the States;
- c) That the preparation of the above mentioned document requires the creation of an Ad Hoc Group; and
- d) That the Summit of the Americas, as the highest-level political forum, is the venue to propose instructions to the OAS organs regarding public policies and, in our case, as to telecommunications,

RESOLVES:

- 1. To appoint an Ad Hoc Group in charge of preparing, consulting and exchanging contents with all the Member States, the contribution that may be requested by the OAS Office of the Summits to be presented to the Fourth Summit of the Americas.
- 2. To appoint the Chair of COM/CITEL as the Coordinator of this Group and to appoint as its members the Chair of the Permanent Consultative Committee I, the Chair of the Permanent Consultative Committee II and the Chair of the Working Group on the Strategic Plan of CITEL.
- 3. To instruct the Ad Hoc Group to present their Report to the XV Meeting of COM/CITEL.

¹⁷ COM/CITEL/doc 915/04rev.1

INSTRUCTS THE EXECUTIVE SECRETARIAT:

To assist the Ad Hoc Group by providing the necessary information and logistics for meeting with the Mandate assigned to the Group.

COM/CITEL RES. 186 (XIV-04)¹⁸ DRAFT AGENDA, PLACE AND DATE FOR THE XV MEETING OF COM/CITEL

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

RESOLVES:

1. To hold the XV meeting of COM/CITEL on a date and venue to be confirmed.
2. To approve the draft agenda for the XV meeting of COM/CITEL that is attached to the present resolution.

ANNEX TO RESOLUTION COM/CITEL RES. 186 (XIV-04)

DRAFT AGENDA

1. Approval of the agenda and schedule.
2. Establishment of committees for the meeting:
 - 2.1 Committee to draft the Final Report.
 - 2.2 Committee to review the 2005 Plan of Operations.
3. Report of the Chair of COM/CITEL.
4. Reports of the Chairs of the Permanent Consultative Committees.
5. Report and meeting of the Conference Preparatory Working Group to consider regional preparations for World Conferences and Meetings.
6. Report of the formalities with the Permanent Missions regarding the CITEL financing.
7. Approval of the review of the 2005 Plan of Operations.
8. Preparations for the IV Assembly of CITEL.
9. Report on the Summit of the Americas.
10. Report of the Coordinator of the Blue Book update.
11. Report on the preparations for the World Summit on the Information Society (Tunis, 2005).
12. Report on the status of the CITEL Cooperation Agreements.
13. Status of associate members.
14. Date, agenda, and venue of the next meeting.
15. Other issues.
16. Approval of Final Report.

¹⁸ COM/CITEL /doc.897/04 rev.2

COM/CITEL RES. 187 (XIV-04)¹⁹
DRAFT AGENDA AND STRUCTURE OF THE FOURTH ASSEMBLY OF CITEL

The XIV Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

HAVING SEEN:

- a) That CITEL Statute provides in Article 6 that “CITEL shall hold a Regular Meeting of the CITEL Assembly every four years, in the place as determined by the CITEL Assembly in accordance with the principle of rotation set forth in the Regulations”;
- b) That CITEL Regulations provide in Article 5 that CITEL shall endeavor to hold the Regular Meeting of the CITEL Assembly during the first quarter of the year;

RESOLVES:

1. To hold the Fourth Regular Assembly of CITEL in Costa Rica during the first quarter of 2006.
2. To approve the Draft Agenda of the Fourth Regular Meeting of the CITEL Assembly as set forth in Annex 1 to this Resolution.
3. To recommend that the Administrations of the OAS Member States facilitate the participation of their highest ranking telecommunications authorities in their delegations.
4. To inform the OAS General Assembly in 2005 of the important activities carried out in 2004 and those planned in connection with the CITEL Assembly, according to the draft resolution that appears in Annex 2 of this Resolution.

ANNEX TO RESOLUTION COM/CITEL RES. 187 (XIV-04)

DRAFT AGENDA

1. Adoption of the Agenda
2. Organization of the Assembly
 - 2.1 Order of precedence
 - 2.2 Creation of Working Committees
 - 2.3 Establishment of the Committees on Credentials, Style, and Drafting
3. Election of the Assembly’s Chairman and two Vice-Chairmen
4. Report by the Chair of COM/CITEL
5. Reports from the Chairs of the Permanent Consultative Committees:
 - 5.1 I: Telecommunication Standardization
 - 5.2 II: Radio communication including Broadcasting
6. Report of the Conference Preparatory Working Group dealing with regional preparations for world conferences and meetings
7. Situation of Connectivity in the Americas
8. CITEL Strategic Plan
9. Proposals to amend the Statute and Regulations

¹⁹ COM/CITEL 887/04

10. Establishment of the Permanent Consultative Committees: allocation, purpose, and specific mandate
11. Appointment of a Member State to serve as Vice-Chairman of COM/CITEL
12. Election of the Member States of COM/CITEL
13. Election of Member States to chair the Permanent Consultative Committees
14. Response by CITEL to the Fourth Summit of the Americas
15. Follow-up to the World Summit on the Information Society
16. Establishment of CITEL's Operations Plan for 2006-2008 and of the corresponding program-budget
17. Coordination with other regional and international bodies
18. Convocation of the XVI and XVII meetings of COM/CITEL
19. Other business
20. Adoption of the Final Report

ANNEX 2 TO RESOLUTION COM/CITEL RES. 187 (XIV-04)

DRAFT RESOLUTION AG/RES. WWW (XXXV-O/05) SUPPORT FOR THE ACTIVITIES OF AND PREPARATIONS FOR THE FOURTH REGULAR MEETING OF THE CITEL ASSEMBLY

THE GENERAL ASSEMBLY,

HAVING SEEN resolution **AG/RES. 2020 (XXXIV-O/04)**, asking the Inter-American Telecommunication Commission (CITEL) to submit a follow-up report on its activities to the General Assembly at its thirty-fifth regular session;

RECOGNIZING:

The economic and social role played by telecommunications in our society;

The speed of technological change, the necessary adaptation of telecommunications systems to the political and technical environment and to market needs, and the importance of the investments that arise therefrom;

The importance of ensuring that the Organization continues to promote, with enthusiasm and determination, access to telecommunications and information technologies by all citizens;

BEARING IN MIND:

That at the Third Regular Meeting of the CITEL Assembly, held in Washington, DC, United States, in August 2002, the Administration of Costa Rica was chosen to host the Fourth Regular Meeting of the CITEL Assembly;

That holding a meeting at such a level is of key importance to the hemisphere, so that the priorities, needs, and recommendations of the telecommunications authorities of the Americas can be determined; and,

TAKING INTO ACCOUNT:

That CITELE is the leading inter-American forum for dialogue on telecommunications matters and that it is carrying out a job of utmost importance and effectiveness in following up on the telecommunications initiatives of the Summits of the Americas and fulfilling programs and projects of great value for the development of the countries of the hemisphere;

That it is necessary to encourage the active, high-level participation of the Member States in the formulation of policies and in the design and implementation of strategies and priority plans;

The significant progress made with identifying the region's telecommunications priorities;

EMPHASIZING:

The following activities undertaken by CITELE during 2004:

- a. Approval of various recommendations dealing with the coordination of appropriate, stable, and viable standards to guarantee interoperability and the timely introduction of advanced technologies, particularly standards for protecting key infrastructure, broadcasting issues, spectrum harmonization, problems arising from telecommunications convergence, and economic aspects relating to telecommunications;
- b. Offer of several professional refresher courses in telecommunications, using materials prepared by accredited training centers in the region and in coordination with the Center of Excellence for the Americas Region of the International Telecommunication Union (ITU);
- c. Presentation of a harmonized regional view, through the development of Inter-American Proposals, to the World Telecommunication Standardization Assembly that took place in 2004. Work has also continued with the preparations for the World Telecommunication Development Conference and the Plenipotentiary Conference of the ITU, both scheduled for 2006, and the World Radio communication Conference and the International Telecommunications Conference, to take place in 2007;
- d. Organization of various seminars and workshops dealing with priority issues for the countries, such as next generation networks, cybersecurity, economic telecommunications issues, and telecommunications using the IP protocol; and,
- e. Maintenance and expansion of cooperation among all the Member States and with the pertinent regional organizations;

RESOLVES:

1. To note with satisfaction the progress made with the organizational preparations for the Fourth Assembly of the Inter-American Telecommunication Commission (CITELE), scheduled to take place in the first quarter of 2006 in San José, Costa Rica.
2. To ask the Secretary General to exercise his good offices vis-à-vis the governments of the Member States to ensure the participation of the highest governmental telecommunications authorities and thereby to ensure the success of the Fourth Regular Meeting of the CITELE Assembly.

3. To recommend that the Committee on Administrative and Budgetary Affairs of the Permanent Council, within the framework of the existing allocations, identify the resources needed to hold the aforesaid event.
4. To offer CITELE its recognition for its major achievements in encouraging the development of telecommunications in the region and, in particular, in implementing the mandates of the Summits of the Americas.
5. To instruct CITELE to continue evaluating mechanisms for encouraging active participation by all the Member States in its activities and, in particular, in preparing inter-American proposals, positions, and coordinated points of view for the major international events that are to take place in the near future.
6. To encourage the Member States to continue implementing the telecommunications commitments of the Summits of the Americas and promoting and disseminating the implementation of CITELE's recommendations within their respective Administrations.
7. To request CITELE to submit a follow-up report to the General Assembly at its thirty-sixth regular session.

IV. DECISIONS

The XIV Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

DECIDES:

COM/CITEL (XIV -04)²⁰ **DEC.41** To create a discussion group in CITEL's electronic forum with the active participation of Member States in order to implement, assess, strengthen and reform CITEL's strategic plan, under the coordination of the Administration of Ecuador that chairs the Strategic Plan Working Group, and to urge administrations to provide their utmost cooperation to achieve this goal.

No.	ACTIVITY	DATE
1	Uploading in the electronic forum CITEL's Strategic Plan approved for 2002-2006 Send a circular to Administrations informing about the creation of the discussion group in the Electronic Forum.	Week starting December 13 of 2003
2	Administration of Ecuador will submit a draft of modifications to the Strategic Plan.	Week starting February 14, 2005
3	Reception of recommendations and suggestions from Administrations.	Up to March 14, 2005
4	Submission of the second draft of the Strategic Plan, with relevant remarks.	Up to March 28, 2005
5	Informing the CITEL Steering Committee about the document via the Chair of the Strategic Plan WG.	
6	Presentation to and approval by the Permanent Executive Committee of CITEL, COM/CITEL, of the Strategic Plan for the period 2006-2010	November 2005

COM/CITEL (XIV -04)²¹ **DEC. 42** 1. To recognize that during this meeting work was advanced on the organization of the text of the Third Draft of the Blue Book and that contributions from Administrations were incorporated, and that it is necessary to verify that the texts in Spanish and English correspond to each other.

2. To agree on submitting the final version of the Blue Book at the Fourth Summit of the Americas (Argentina, November, 2005)

3. To adopt the following schedule:

- 10th December 2004 to 31st January 2005: Verify that the texts in Spanish and English correspond to each other.

²⁰ COM/CITEL/doc.929/04 rev.1

²¹ COM/CITEL/doc.941/04 rev.1

- 1st February 2005: Circulation to Administrations.
- 1st to 28th February 2005: Contributions from Administrations to be submitted to the Rapporteurs. The texts of contributions shall be sent stating Chapter and paragraph number.
- 1st March to 15th April 2005: Coordination of texts by rapporteurs
- 16th April 2005: Compiled text shall be distributed to the Administrations.
- April - May: Meeting in which the Blue Book text will be rearranged for final review and submittal before COM/CITEL Meeting for adoption.

4. To identify rapporteurs and co-rapporteurs for the Chapters responsible for coordinating the texts from March 1st to April 15th as established in the schedule. The texts compiled shall be submitted to the Coordinator, Mr. Rodrigo Robles with a copy to the CITEL Secretariat.

CHAPTERS	RAPPORTEURS	CO-RAPPORTEURS
Chapters 1 – 5	Argentina	Chapter 1: Canada Chapters 3 to 5: United States
Chapters 6 and 9	United States	
Chapter 7	Venezuela	
Chapters 8 and 10	Mexico	
Chapters 11 and 12	Canada	Argentina

V. LIST OF BASIC DOCUMENTS

Summary Minutes of the Inaugural Session and the First Plenary Session:

COM/CITEL/doc.925/04

Summary Minutes of the Second Plenary Session:

COM/CITEL/doc.934/04

Summary Minutes of the Third Plenary Session

COM/CITEL/doc.937/04

Summary Minutes of the Fourth Plenary Session and Closing Session:

COM/CITEL/doc.942/04

List of Documents:

COM/CITEL/doc.865/04 rev.6

List of Participants:

COM/CITEL/doc.866/04 rev.1

Final Report for the Meeting:

COM/CITEL/doc.943/04 rev.1