

COM/CITEL DEC. 77 (XXV-11) ¹

RAPPORTEUR MEETINGS

The XXV Meeting of the Permanent Executive Committee of CITEL (COM/CITEL),

DECIDES:

To request the Chairman of COM/CITEL to invite the PCCs to consider the development of procedures which provide processes for Rapporteurs' meetings which include:

- advance notification of meetings, specifically that:
 - normal and interim Rapporteur meetings should be approved in advance at a committee meeting;
 - extraordinary Rapporteur Meetings should be scheduled such that notifications can be issued at least 3 months in advance of these meetings;
- methods of reporting progress;
- a requirement to allow for open participation.

The reasons follow below:

- a) That Article 2 of the Regulations of the Inter-American Telecommunication Commission makes provision for the CITEL Assembly, the Permanent Executive Committee (COM/CITEL), and the Permanent Consultative Committees each which may include the use of Rapporteurs;
- b) That Article 38 indicates that no plenary, committee, subcommittee, ad hoc group, or working group session shall be held unless the place and time have been announced to participants sufficiently in advance to permit them to attend;
- c) That Article 71 indicates that at each installation session, COM/CITEL shall prepare its work program for the intervening period until its next meeting, and shall set the date and place for its meetings. Further that COM/CITEL may establish technical committees, subcommittees, working groups and Ad Hoc Groups, joint working groups and Rapporteurs to perform its functions;
- d) That Article 83 indicates that each PCC may establish working groups and Ad Hoc Groups in accordance with Article 96;
- e) That Article 96 provides Working Procedures governing the activities of the PCCs including Ad Hoc Groups and that both the CITEL Assembly and COM/CITEL may apply the Article 96 procedures or any part thereof in establishing their Working Groups or Ad Hoc Groups;
- f) The Regulations of the Inter-American Telecommunication Commission (CITEL) are silent with regards to Rapporteur meetings;
- g) Article 38 does not provide guidance with respect to what is meant by the words "sufficiently in advance to permit them to attend" in the context of Rapporteur Meetings;

¹ COM/CITEL/doc.1435/11

- h) That Rapporteur Meetings are implicitly similar to Working Group and Ad Hoc meetings in regards to a need to provide advance notification of meetings, to report progress, to allow for open participation, and probably with respect to other related processes;
- i) That formal standardized guidance is currently not available to Rapporteurs;
- j) That a period of at least 3 months is required for Rapporteur Meeting participants to obtain travel funding and approval.