

PCC.I/RES. 40 (III-03) ¹

**TERMS OF REFERENCE, WORK PLAN AND PROCEDURE FOR THE PRESENTATION OF
INTER-AMERICAN PROPOSALS (IAP) FOR THE WORLD CONFERENCE ON
INTERNATIONAL TELECOMMUNICATIONS**

The III Meeting of the Permanent Consultative Committee I: Telecommunication Standardization,

CONSIDERING:

a) That within the III regular meeting of the Assembly of the Inter-American Telecommunication Commission (CITEL) held August 12-16 2002, it was resolved to restructure the Permanent Consultative Committees, among them PCC.I;

b) That through resolution CITEL/RES. 43 (III-02) of the III Regular Meeting of the above mentioned CITEL Assembly; it was established among other mandates, the following:

“... ”

h) *To undertake of the regional preparation coordination for the World Conference on International Telecommunications (WCIT), World Standardization Telecommunication Assembly (WTSA), including the Preparation of Inter-American Proposals (IAP) and common positions, as well as to undertake inter-regional consultation in preparation for these conferences;
... ” ; and*

c) That during the Plenipotentiary Conference (Marrakech, 2002) of the ITU, through resolution COM 5/7, it was resolved that the Union should continue a process of reviewing the International Telecommunication Regulations (ITR) and that a World Conference on International Telecommunication (WCIT) should be convened at the seat of the Union headquarters in 2007 or 2008, on the basis of recommendations arising from this process of review”;

d) That it is necessary to have a procedure for the preparation of the IAP's within the activities of the PCC.I.

RECOGNIZING:

That the submittal of regional positions before the different forums such as the International Telecommunication Union (ITU) will carry benefits to the PCC.I Member States and Associate Members since it strengthens common position in the region before this international organization.

RESOLVES:

1. To endorse the terms of reference and Work Plan included in document CCP.I-TEL/doc.199/03 rev.2.

¹ CCP.I-TEL/doc.270/03 rev.1

2. To endorse the procedure described in Annex for the preparation of the IAPs generated within PCC.I for the WCIT.

INSTRUCTS THE EXECUTIVE SECRETARY:

To establish a discussion forum in the CITEL Electronic Forum for the preparation of this Conference.

ANNEX TO PCC.I/RES. 40 (III-03)

1. INTRODUCTION

With the purpose of reflecting CITEL Member States position it is necessary to have the appropriate mechanisms for the submittal of IAP to the WCTI. In using this procedure every effort should be made to reach consensus among CITEL Administrations.

It is worth noting that the advantages of counting on this type of procedures have already been confirmed at the Committees and Working Groups of CITEL.

2. DEFINITIONS

For the purposes of this procedure, the terms set forth are defined as follows:

- a. WG-WCIT: Working Group on Preparations for the World Conference on International Telecommunications responsible for the preparation of CITEL's documents for WCTI.
- b. PROPOSAL: input presented to PCC.I to be discussed in the WG-WCIT with a view to it becoming an INTER-AMERICAN PROPOSAL.
- c. DRAFT INTER-AMERICAN PROPOSAL (DRAFT IAP): PROPOSAL which is being considered by PCC.I after the WG-WCIT has ended its consideration and discussion, and that has been supported by more than one Administration.
- d. INTER-AMERICAN PROPOSAL (IAP): DRAFT INTER-AMERICAN PROPOSAL, for which the PCC.I has ended its consideration and discussion, and that has been supported by no fewer than six (6) Administrations and is not opposed by more than 50% (fifty percent) of the number of supports obtained.
- e. LIMIT MEETING: next to last meeting of the PCC.I before the WCIT. This meeting is to be held at least 21 (twenty one) weeks before the beginning of the WCTI, in order to meet the WCIT's document submission deadline.
- f. FINAL MEETING: last meeting of the PCC.I before the WCIT. This meeting is to be held after the LIMIT MEETING and before the beginning of the WCIT.

A.- INTER-AMERICAN PROPOSALS

A1. STEPS

The steps in the procedure for the preparation and adoption of INTER-AMERICAN PROPOSALS to be submitted to the WCIT are as follows:

Step 1.- Presentation, discussion and development of a PROPOSAL in the WG-WCIT

PROPOSALS presented in the PCC.I will be discussed in the WG-WCIT with a view to consolidating all PROPOSALS that relate to the same subject and eventually to develop the texts before the last WG-WCIT plenary of the LIMIT MEETING.

Step 2.- Evaluation of the support and opposition to PROPOSALS in the WG-WCIT

Before the FINAL MEETING, the **WG-WCIT**, in a plenary session, will evaluate the support and opposition obtained by the PROPOSALS after the Chair of the WG-WCIT determines that the discussions and the preparation of their texts have been completed.

If a PROPOSAL meets the corresponding support and opposition criteria, then it becomes a DRAFT IAP.

The PROPOSALS that do not become DRAFT IAPs remain PROPOSALS.

New PROPOSALS¹ or DRAFT IAPs that have not been previously circulated will not be considered or developed during the FINAL MEETING.

Step 3.- Circulation of DRAFT INTER-AMERICAN PROPOSALS during one or more rounds of consultation

The Secretariat of CITEL will distribute the DRAFT IAPs to all Member States of CITEL, for consideration no more than two (2) weeks after the close of the corresponding meetings of the PCC.I, in which these DRAFT IAPs have been considered.

Step 4.- Evaluation of the support and opposition of the DRAFT INTER-AMERICAN PROPOSALS

Those DRAFT IAPs that have been previously circulated will be considered at the LIMIT MEETING.

During the LIMIT MEETING the support and opposition to each of the DRAFT IAPs will be evaluated.

Consequently during the LIMIT MEETING, the PCC.I, in a plenary session will elaborate a Resolution to settle the following:

- a.- the list of IAP;
- b.- the list of DRAFT IAPs that, despite the efforts done, have not yet become IAPs;
- c.- the date IAPs are to be sent to the ITU.

The DRAFT IAPs that do not become IAPs remain DRAFT IAPs.

¹ For the purpose of this procedure "new PROPOSALS" are those PROPOSALS never before discussed. Therefore, modifications of DRAFT IAPs based on negotiations does not constitute "new PROPOSALS".

Step 5.- Circulation of the INTER-AMERICAN PROPOSALS

No more than two (2) weeks after the close of the LIMIT MEETING the Secretariat will distribute the IAPs to all Member States of CITEL, and, exclusively for information purposes, the DRAFT IAPs still in consideration.

Administrations wishing to add their support to IAPs before the following PCC.I meeting, may do it by sending written notice (letter, fax or e-mail) to the Secretariat of CITEL.

Step 6.- Sending INTER-AMERICAN PROPOSALS to the ITU

The Secretariat of CITEL will send the IAPs to the ITU in the time frame set by the PCC.I, following ITU rules and procedures.

Exceptionally, if, at the FINAL MEETING specific DRAFT IAPs meet the support/opposition criteria making them IAPs, they will be considered at a PCC.I plenary session, in order to elaborate a Resolution to settle the list of such late IAPs with the instruction to be sent to the ITU by the Secretariat of CITEL.

A2. SUPPORT

Administrations wishing to support a PROPOSAL being considered in the WG-WCIT must do so during a session of the WG-WCIT either orally or in writing.

Administrations wishing to support a DRAFT IAP being considered in the PCC.I must do so during a PCC.I plenary session either orally or in writing.

Administrations wishing to support an IAP not yet sent to ITU may do so:

- a.- during a PCC.I plenary session, including the FINAL MEETING, either orally or in writing.
- b.- between PCC.I meetings by sending written notice (letter, fax or e-mail) to the Secretariat of CITEL.

If necessary Administrations wishing to add their support to a specific IAP already sent to the ITU may do so:

- a.- up to two (2) weeks before the start of the WCIT, by sending written notice (letter, fax or e-mail) to the Secretariat of CITEL.
The Secretariat will provide the ITU the names to be added in the form of a “corrigendum” to the document of the IAP; or
- b.- directly through their delegation participating in the WCIT.

A3. OPPOSITION

It is understood that Administrations which oppose a PROPOSAL or DRAFT IAP shall indicate clearly the reasons of their oppositions.

Administration wishing to oppose a PROPOSAL being considered within the WG-WCIT must do so during a session of the WG-WCIT, orally or in writing.

Administrations wishing to oppose a DRAFT IAP which has been circulated before the LIMIT MEETING, must do so during a plenary session of PCC.I, orally or in writing.

Administrations wishing to oppose a DRAFT IAP developed during the LIMIT MEETING must do so during the plenary session of the FINAL MEETING, orally or in writing.

A4. GENERAL PROVISIONS

A4.1. Obtaining support

The Member State(s) that originally submitted a PROPOSAL shall undertake the task of coordinating and encouraging its support, in order that it becomes a DRAFT IAP and an IAP afterwards.

A4.2. Format for DRAFT INTER-AMERICAN PROPOSALS

The heading of each DRAFT IAP being considered in the PCC.I must include the following elements in the order indicated below:

- a. the names of the CITEL Member States that expressed their support ;
- b. in square brackets, the names of CITEL Member States that have not yet made their position known;
- c. the names of the CITEL Member States that have expressed their opposition.

A4.3. Electronic Forum

A specific area of the CITEL's Electronic Forum will include:

- a.- all the DRAFT IAPs being considered, identifying the supports and oppositions received;
- b.- all the IAPs, identifying the supports and oppositions received;
- c.- date of the LIMIT MEETING; and
- d.- date of the FINAL MEETING.

A4.4.- Contact points

Communications with the Member States should be channeled through the contact points identified to the PCC.I in accordance with Article 24 of the Statute and Article 81 of the Regulations of CITEL.

A4.5.- Superposition of competence

If the topic being considered involves areas of competence of other CITEL bodies, their opinions thereof must be obtained before the process is completed.

A4.6.- Attitudes of Administrations during the WCIT

If after the deadline for their consideration, efforts to reconcile differences have been unsuccessful, PROPOSALS and DRAFT IAPs that did not become INTER-AMERICAN PROPOSALS may be submitted by the interested Administrations to the WCIT without any reference whatsoever to CITEL.

It is understood that if an Administration chooses to oppose a specific INTER-AMERICAN PROPOSAL at the WCIT, that Administration will make every effort to inform the Chair of PCC.I of their intention before expressing formally such opposition in any WCIT session.

A4.7.- Administrations Internal Activities

Administrations are encouraged to plan their national activity in such a way as to be prepared to state support for or opposition to DRAFT IAPs as early as possible, or by the conclusion of the LIMIT MEETING.

B.- REVIEW OF AN INTER-AMERICAN PROPOSAL AFTER THE BEGINNING OF A WCIT

After the beginning of a WCIT, it may become necessary to revise an IAP. Propositions of revisions should only be presented and considered during a PCC.I plenary session convened in accordance with regulations and held at the WCIT.

A decision to submit a revision will be based on the agreement of CITEL Administrations present at the WCIT.

In the case of a revised IAP, only the names of the Administrations present at the WCIT and supporting the revised IAP will be listed on the heading. Administrations not in attendance will be informed by the CITEL Secretariat of the revised IAP once it is approved.

C. NEW INTER-AMERICAN PROPOSALS AFTER THE BEGINNING OF A WCIT

PROPOSALS for new IAPs will not be considered during a WCIT.

D. APPLICATION OF THIS PROCEDURE

The provisions of this procedure must be applied and interpreted in accordance with resolution COM/CITEL RES. 117 (IX- 00).

Any topic that is not covered in this procedure must be resolved in a plenary session of PCC.I after consultation with the Chair of WG-WCIT.