

PCC.I/RES. 31 (III-03)¹

**SUBMISSION OF INTER-AMERICAN PROPOSALS TO THE WORLD
TELECOMMUNICATION STANDARDIZATION ASSEMBLY (WTSA-2004)**

The III Meeting of the Permanent Consultative Committee I: Telecommunication Standardization,

CONSIDERING:

That it is convenient to approve a procedure for the development of the activities in order to consolidating joint proposals to the WTSA-04.

RESOLVES:

To adopt the procedure described in the Annex for the submission of Inter-American Proposals to the next World Telecommunication Standardization Assembly (WTSA-04).

ANNEX TO PCC.I/RES. 31 (III-03)

**PROCEDURE FOR THE PREPARATION AND ADOPTION OF INTER-AMERICAN
PROPOSALS TO BE SUBMITTED TO THE ITU WORLD TELECOMMUNICATION
STANDARDIZATION ASSEMBLY 2004**

1. OBJECTIVE

To establish the procedure that is to be followed by any document developed under the scope of the Permanent Consultative Committee I (PCC.I) aiming at its submission to the next ITU World Telecommunication Standardization Assembly (WTSA-04) as an INTER-AMERICAN PROPOSAL.

In using this procedure, every effort should be made to reach consensus among CITEL Administrations.

2. DEFINITIONS

For the purposes of this procedure, the terms set forth are defined as follows:

- a. WG-WTSA: PCC.I Working Group on the Preparation for the World Telecommunication Standardization Assembly (WTSA).
- b. PROPOSAL: input presented for discussion with a view to it becoming an INTER-AMERICAN PROPOSAL.
- c. DRAFT INTER-AMERICAN PROPOSAL (DRAFT IAP): PROPOSAL that after being considered and discussed by the Member States has been supported by more than 1 (one) Administration.

¹. CCP.I-TEL/doc.307/03 rev.1

- d. **INTER-AMERICAN PROPOSAL (IAP):** it is the **PROPOSAL** or **DRAFT IAP** that the **WG-WTSA** has ended its consideration and discussion, and that has been supported during the **LIMIT MEETING** or **FINAL MEETING** by no fewer than six (6) Administrations and is not opposed by more than 50% (fifty percent) of the number of supports obtained.
- e. **LIMIT MEETING:** it is the IV Meeting of PCC.I which will be held in order to meet the ITU rules and procedures.
- f. **FINAL MEETING:** it is the V meeting of PCC.I.

A. INTER-AMERICAN PROPOSALS

A1. STEPS

The steps in the procedure for the preparation and adoption of **INTER-AMERICAN PROPOSALS** to be submitted before the corresponding ITU Meeting are as follows:

Step 1. Evaluation of the Support and Opposition to the PROPOSAL or DRAFT INTER-AMERICAN PROPOSAL

During the **LIMIT MEETING** or the **FINAL MEETING**, whichever applicable, the following items will be defined by the **WG-WTSA**:

- a. the list of IAPs;
- b. the list of **PROPOSALS** and **DRAFT IAPs**, that despite the efforts done, have not yet become IAPs.
- c. the date the IAPs are to be sent to the ITU.

Step 2. Circulation of the INTER-AMERICAN PROPOSALS

The Secretariat of CITELE will distribute the IAPs, the **DRAFT IAPs** and the **PROPOSALS** still being considered, to all Member States of CITELE, no more than two (2) weeks after the close of the **LIMIT MEETING**, clearly stating the maximum deadline to submit the position to them.

The Secretariat of CITELE will distribute the IAPs and the **DRAFT IAPs** still being considered, to all Member States of CITELE, no more than two (2) weeks after the close of the **FINAL MEETING**, clearly stating the maximum deadline to submit the support to them.

Step 3. Sending INTER-AMERICAN PROPOSALS to the ITU

The Secretariat of CITELE will send the IAPs to the ITU, following ITU rules and procedures.

A2. SUPPORT

The Administrations wishing to support a **PROPOSAL**, a **DRAFT IAP** or **IAP**, being considered, must do so either verbally or in writing, during a **WG-WTSA** meetings or as a reply to the circular that will be sent.

A3. OPPOSITION

It is understood that the Administrations which oppose a DRAFT IAP or IAP shall indicate clearly the reasons of their oppositions.

The Administrations wishing to oppose a DRAFT IAP which has been circulated before the LIMIT MEETING or FINAL MEETING, whichever applicable, must do so during a WG-WTSA or PCC.I Plenary meeting, orally or in writing.

It is understood that if an Administration chooses to oppose a given INTER-AMERICAN PROPOSAL during the WTSA-04, such Administration will make every possible effort to notify the Chair of the WG-WTSA of its intention.

A4. GENERAL PROVISIONS

A4.1. Obtaining Support

The Administration(s) that originally submitted a PROPOSAL shall undertake the task of coordinating and encouraging its support, in order that it becomes a DRAFT IAP and an IAP afterwards.

A4.2. IAP's Coordination

The Chair of WG-WTSA will make every possible effort to coordinate all DRAFT IAP and PROPOSALS, in order to not generating IAP with opposite issues.

A4.3. Format for DRAFT INTER-AMERICAN PROPOSALS

The heading of each DRAFT IAP being considered at the WG-WTSA must include the following elements in the order indicated below:

- a. the names of the CITELE Administrations that expressed their support.
- b. in square brackets the names of CITELE Administrations that have not yet made their position known.
- c. the names of the CITELE Administrations that have expressed their opposition.

A4.4. Contact Points

Communications with the Administrations should be channeled through the contact points identified before the WG-WTSA.

Administrations should identify to the IAP Coordinator at the WTSA, the contact person present at the WTSA for that Administration.

A4.5. Administrations Internal Activities

Administrations are encouraged to plan their national activities in such a way as to be prepared to state support for or opposition to DRAFT IAPs as early as possible or by the conclusion of the FINAL MEETING.

B. REVIEW OF AN INTER-AMERICAN PROPOSAL AFTER THE BEGINNING OF THE WTSA-04

After the beginning of the meeting, it may become necessary to revise an IAP. Propositions of revisions should only be presented and considered during a CITEL meeting to be held during WTSA-04.

The decision to submit a revision will be based on the agreement of CITEL Administrations present at the ITU Meeting.

In the case of a revised IAP, only the names of the Administrations attending the WTSA and supporting the revised IAP will be listed on the heading. Administrations not in attendance will be informed by the CITEL Secretariat of the revised IAP, once it is approved.

C. APPLICATION OF THIS PROCEDURE.

The provisions of this procedure must be applied and interpreted in accordance with the Resolution COM/CITEL RES. 117 (IX-00).

Any topic that is not covered in this procedure will be resolved by the PCC.I.