

CITEL/RES. 46 (III-02)

**ESTABLISHMENT OF THE CITEL CONFERENCE PREPARATORY GROUP
TO ADDRESS REGIONAL PREPARATIONS FOR WORLD
CONFERENCES AND MEETINGS**

The Third Regular Meeting of the Assembly of the Inter-American Telecommunication Commission, CITEL,

CONSIDERING:

- a) That CITEL Member States desire to maximize their effectiveness in representing the needs of the peoples of the Americas at world conferences and meetings related to telecommunications and information and communications technology;
- b) That the decisions taken at world conferences can have a significant impact on further development and deployment of telecommunications and information and communications technology;
- c) That world conferences are playing an increasingly important role in influencing the policies of CITEL Member States, and the global telecommunications and information and communications technology (ICT) sectors, for example by setting the strategic priorities of the International Telecommunication Union (ITU);
- d) The CITEL Member States desire to develop and successfully promote Inter-American Proposals to such world conferences and meetings;
- e) That enhancing the effectiveness of CITEL's participation in world conferences and meetings requires strengthening its structures and procedures for preparing for these meetings; and
- f) That world conferences and meetings occur on a regular basis and preparations for these conferences should be treated as a priority function of CITEL and carried out in a regular, standing organ of CITEL

RECOGNIZING:

- a) That CITEL has undertaken preparations for previous conferences and has learned from its experience the importance of regularizing its preparatory process to maximize its effectiveness at world conferences;
- b) The importance of providing all members of the PCCs with the opportunity to contribute, within their areas of expertise, towards CITEL's preparation for world conferences;
- c) That CITEL's budget is under increasing downward pressure and that it is necessary to minimize the budgetary impact to CITEL of undertaking conference preparatory activities; and
- d) That Associate Members of CITEL can only participate in the PCC to which they belong, and that PCCs are the only bodies in CITEL that are open to participation by all CITEL Member States;

RESOLVES:

1. To establish a Conference Preparatory Working Group (CPWG) that is responsible for all preparatory activities related to world and regional conferences and international meetings within the competence of CITELE, with the exception of those addressed within the mandates of PCC.I and PCC.II.
2. That CPWG will report its results to COM/CITELE.
3. That the mandate of the CPWG is:
 - a. To undertake the coordination of regional preparations of the ITU Plenipotentiary Conference and the World Telecommunication Development Conference, including the preparation of Inter-American Proposals (IAPs) and common positions.
 - b. To undertake coordination of regional preparations for other major international meetings within the competence of CITELE.
 - c. To undertake inter-regional consultations in preparations for these conferences and meetings.
4. That the CPWG will conduct its meetings in conjunction with the CITELE Steering Committee and COM/CITELE annually, and, if required, with the PCCs to address the issues within their competencies.
5. That the chairman and Vice-chairmen of the CPWG will be responsible for coordinating its work program with the leadership of the PCCs to ensure that adequate resources are available to effectively carry out the work of both the CPWG and the PCCs.
6. That the agenda for each meeting of the CPWG shall be set to correspond to the expertise of the participants of the PCC at which it is being conducted.
7. That the meetings of CPWG will be established on an annual basis and placed on the CITELE calendar adopted by COM/CITELE.
8. That the schedule and budget for meetings of CPWG will be included within the schedule and budget of the PCCs, Steering Committee or COM/CITELE with which it is meeting.
9. That the CPWG will be open to participation by all Member States and associate members of CITELE.
10. That the CPWG shall establish effective working methods that are compatible with those used by the PCCs.
11. That the CPWG may conduct its work electronically between scheduled meetings as it deems necessary.

INSTRUCTS:

That the COM/CITELE will appoint the Chair and Vice-chairmen, based on interest expressed from the CITELE Member States, beginning on the XI meeting.