

**CITEL RES. 62 (V-10)<sup>1</sup>**

**MODIFICATIONS TO CITEL STATUTES AND REGULATIONS**

The V Regular Meeting of the Assembly of the Inter-American Telecommunication Commission, CITEL,

**HAVING SEEN:**

The Report of the Assembly Working Committee 3 on the modifications to the CITEL Statute proposed by the Member States, and the modifications of the CITEL Regulations already adopted and placed into force *ad referendum* of the CITEL Assembly included in resolution CITEL/RES. 61 (V-10),

**CONSIDERING:**

- a) That for the purpose of clarifying the participation of associate members in CITEL meetings, CITEL adopted resolution CITEL/RES. 61 (V-10) approving the modification of Section 2 of Article 86 of the CITEL Regulations recommended in resolution COM/CITEL RES. 206 (XVIII-06), and requesting the CITEL Secretariat to inform the OAS General Assembly of that modification;
- b) That to facilitate implementation of CITEL's 2010-2014 Strategic Plan, it is necessary to modify Article 3 of the CITEL Statute regarding CITEL's Objectives and Functions;
- c) That to reflect the changes in terminology used in the International Telecommunication Union (ITU) and other international organizations since the CITEL Statutes were first adopted, it is necessary to substitute the term telecommunications for "telecommunications/information and communication technologies (ICT)" (hereinafter referred to as "telecommunications/ICT") wherever it occurs in CITEL's Statute and its Regulations;
- d) That pursuant to Articles 5 and 34 of the CITEL Statute, all modifications of the Statute subject to the approval of the OAS General Assembly, and CITEL must send all modifications of its Regulations to the OAS General Assembly for its information,

**RESOLVES:**

- 1. To approve the modifications to the CITEL Statute contained as Annex 1 of this Resolution, *ad referendum* the approval of the OAS General Assembly.
- 2. To request that the OAS General Assembly in its next Regular Period of Sessions approve the modifications to the CITEL Statute set out in Attachment A *nunc pro tunc* as of the date of this Resolution, by adopting the draft Resolution attached hereto as Annex 2.

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<sup>1</sup> CITEL/doc. 464/10

ANNEX 1 TO RESOLUTION CITEL RES. 62 (V-10)



Organización de los Estados Americanos  
Organização dos Estados Americanos  
Organisation des États Américains  
Organization of American States

# Statute of the Inter-American Telecommunication Commission (CITEL)

Edition ~~2006~~2010

## EXPLANATORY NOTES

1. The Statute of the Inter-American Telecommunication Commission was approved by resolution AG/RES 1224 (XXIII-O/93) and amended by resolution AG/RES 1589 (XXVIII-O/98).
2. This text includes the amendments approved by resolution CITELE RES. 34 (III-02) during the Third Assembly of CITELE. These amendments were approved by the General Assembly of the Organization by resolution AG/RES.1946 (XXXIII-O/03).
3. This text includes the amendments approved by resolution resolution CITELE RES.54 (IV-06) during the Fourth Assembly of CITELE. These amendments were approved by the General Assembly of the Organization by resolution AG/RES. 2159 (XXXVI-O/06).
4. This text includes the amendments approved by resolution CITELE RES.62 (V-10) during the Fifth Assembly of CITELE.

Example: The footnote [CITELE-2002] indicates changes introduced to the original text at the Third Assembly of CITELE held in Washington, DC, USA, August 12 to 16, 2002.

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**STATUTE OF THE  
INTER-AMERICAN  
TELECOMMUNICATION COMMISSION**

**CHAPTER ONE**

**ORGANIZATION, FUNCTIONS AND MEMBERSHIP**

**ARTICLE 1**

**Nature**

The Inter-American Telecommunication Commission (CITEL) is an entity of the Organization of American States (hereinafter "the Organization"), established by the General Assembly, in accordance with Article 53 of the Charter of the Organization.

CITEL shall enjoy technical autonomy in the performance of its functions, within the limits of the Charter of the Organization, this Statute, and the mandates of the General Assembly of the Organization.

**ARTICLE 2**

**Structure**

CITEL shall achieve its objectives through the following:

- a. The CITEL Assembly;
- b. The Permanent Executive Committee (COM/CITEL);
- c. The Permanent Consultative Committees; and
- d. The Secretariat.

**ARTICLE 3 <sup>2</sup>**

**Objectives and Functions**

**OBJECTIVES**

- a. To facilitate and promote, by all means available to it, the continuing development of telecommunications, ~~including information and communication technologies, in this hemisphere (ICT) (hereinafter telecommunications/ICT) in the Hemisphere, in pursuance of sustainable development.~~
- b. To promote and foster the existence of appropriate telecommunications, ~~including information and communication technologies, for the ICT that contribute to the integral development process of regional development in the region, with particular attention to underserved areas.~~

<sup>2</sup> [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06) (objectives a and b, functions f, g, h)] [CITEL-2010]

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c. To organize ~~promote~~, and ~~sponsor~~~~evaluate~~, the periodic holding of meetings of technicians and experts to study planning, financing, construction, operation, standardization, technical assistance, maintenance, and other matters related to the use and ~~operation~~~~development~~ of telecommunications/~~ICT~~ in the Americas.

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d. To promote the ~~adoption~~~~unification~~ of ~~uniform criteria and~~ technical standards ~~for the installation, operation, and criteria for the operation~~~~maintenance~~ of the systems, in order to obtain maximum benefit from the ~~available facilities for available to each individual country and for the region as a whole within to the framework of region in general, in the global standardization framework of the International Telecommunication Union (ITU)) and other relevant standardization organizations.~~

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e. To promote and study technical assistance, in agreement with the governments of the ~~respective countries concerned, giving priority to the needs of developing countries.~~

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f. To foster the improvement and harmonization of administrative, financial, and operational procedures for the planning, installation, improvement, maintenance, and operation of the telecommunication networks of the Member States of CITEL, within the framework of the recommendations of the ITU, ~~as well as of other international and regional organizations, that promote widespread access to services, the use of new technologies, job creation, and the deployment of infrastructure in underserved areas.~~

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g. To recommend studies and promote the adoption of official agreements ~~between the among governments of the Member States~~~~member states~~ of the Organization, ~~in connection with~~ for the planning, installation, maintenance, and operation of telecommunications systems in the ~~hemisphere~~~~Hemisphere~~.

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h. To promote and encourage the study and dissemination of problems related to the impact of telecommunications on the environment and climate change and their relationship to ICT, in keeping with policies developed by the ITU and other organizations with competence in this area.

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## FUNCTIONS

a. ~~To sponsor~~To serve as the Organization's leading advisory body in all matters relating to telecommunications/~~ICT~~ in the Hemisphere.

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b. To ~~promote~~, or undertake studies ~~that will permit~~~~and programs for~~ the orderly development of telecommunications/~~ICT~~ networks, ~~making use of~~~~utilizing~~ the most suitable and efficient systems available.

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bc. To maintain ~~continuous~~~~ongoing~~ contact with the various ~~international~~ governmental and non-governmental ~~international~~ organizations in the field of telecommunications/~~ICT~~, and to promote the coordination of their activities with those of the ~~Member States~~~~member states~~ of the Organization.

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ed. To request the cooperation of world or regional governmental organizations, especially the ITU, and the Caribbean ~~Telecommunication~~~~Telecommunications~~ Union, and of international ~~agencies concerned with~~~~entities working in the field of~~ telecommunications/~~ICT~~ that enjoy consultative status with the United Nations or maintain cooperative relations with the Organization.

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d. ~~To collecte.~~ To analyze and propose different forms of financing to support the plans and projects of CITEL.

f. To ~~compile~~ and disseminate among the Member States of CITEL information pertaining to ~~accomplishment~~the fulfillment of its objectives, as well as any other information that may be of interest, including the evaluation of those results.

e. ~~To serve as the principal advisory body of the Organization in all matters related to telecommunications in the Americas.~~

f.g. To study ~~the~~the policy and regulatory aspects of telecommunications/ICT at the regional level.

gh. To study legal ~~problems~~issues related to direct ~~transmission via~~ satellite transmissions, in order to prepare draft ~~Inter-inter~~-American agreements on ~~this~~that subject and ~~to formulate a common uniform position thereon for adoption by the Member States of CITEL to take in this connection when dealing with~~before the ~~pertinent~~relevant international agencies/organizations.

hi. To prepare studies on ~~the harmonization of public policies on matters relating to~~ in the area of telecommunications/ICT.

ij. To make recommendations in the ~~field~~area of telecommunications/ICT, to the governments of the Member States of CITEL, taking into account those made by the ITU ~~and by other relevant organizations.~~

j-k. To ~~prepare and coordinate~~promote research and technological development in the field of telecommunications ~~and electronics~~/ICT.

l. To consider any other matters ~~relating to Inter-related to inter~~-American cooperation in the field of telecommunications ~~as requested~~/ICT assigned to it by the General Assembly, or the Councils of the Organization.

m. To promote the development of new applications that promote the inclusion of the region's countries in the Knowledge-based society.

n. To review and assess the effectiveness of technical cooperation with the ITU and other regional and international organizations on an ongoing basis.

o. To develop mechanisms for full participation by all Member States in the meetings of CITEL, and to increase the number of associate members of the Committees of CITEL.

## ARTICLE 4

### Membership

The following States can be members of CITEL:

- a. All the Member States of the Organization.
- b. Other American States which are not members of the Organization, whose request for membership in CITEL is favorably decided upon by the CITEL Assembly and the General Assembly of the

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Organization, because of the special interest shown by those governments in cooperating in the attainment of the purpose and objectives of CITEL.

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## CHAPTER TWO

### CITEL ASSEMBLY

#### ARTICLE 5<sup>3</sup>

##### Purpose and Functions

###### Purpose

To serve as an Inter-American Forum in which the highest telecommunications/[ICT](#) authorities of the CITEL Member States will share opinions and experiences and make appropriate decisions to direct their activities towards achieving its assigned objectives and mandates.

###### Functions

- a. Establishing the policies for achieving the objectives and functions set out in Article 3 of this Statute.
- b. Electing the members of COM/CITEL.
- c. Establishing the Permanent Consultative Committees.
- d. Approving the request for membership in CITEL of American States that are not members of the Organization, subject to ratification by the General Assembly of the Organization.
- e. Proposing amendments to this Statute for approval by the General Assembly of the Organization.
- f. Approving the CITEL Regulations and presenting them to the General Assembly of the Organization for its information.

#### ARTICLE 6

##### Place and Frequency of Meetings

CITEL shall hold a Regular Meeting of the CITEL Assembly every four years, in the place as determined by the CITEL Assembly in accordance with the principle of rotation set forth in the Regulations.

The CITEL Assembly may hold Special Meetings as provided in the Regulations.

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<sup>3</sup> [CITEL-2006, f] [AG/RES. 2159 (XXXVI-O/06)]

## ARTICLE 7<sup>4</sup>

### Participation in the CITEL Assembly

#### Delegations

Each Member State is entitled to send a delegation to the CITEL Assembly. The delegation of each Member State may include a head of delegation, an alternate head of delegation, and such delegates and advisors as that State may accredit to the CITEL Assembly.

#### Secretary General of the Organization

The Secretary General of the Organization, or his representative, may participate with voice but without vote in the deliberations of the CITEL Assembly, both in the plenary sessions and in the committees and subcommittees.

#### Observers

The following may be represented by observers at a meeting of the CITEL Assembly with the right to voice but without vote:

- a. Permanent Observers to the Organization.
- b. Subject to COM/CITEL's approval, those American States which are not Members of the Organization and which have asked to participate in the meeting.
- c. Subject to COM/CITEL's approval, those Non-American States that are Members of the United Nations or its specialized Agencies and which have asked to participate in the meeting.
- d. Inter-American specialized organizations and entities of the Organization, and Inter-American intergovernmental regional organizations.
- e. The United Nations and its specialized agencies.
- f. International and national organizations that are parties to agreements or arrangements establishing relations of cooperation with the Organization, with its organs, organizations or agencies, when such agreements or arrangements provide for participation of observers.
- g. Subject to COM/CITEL's approval, those international, regional, subregional and national agencies and organizations that are involved in telecommunications/[ICT](#) activities in the region and which have asked to participate in the meeting.
- h. The Associate members of the Permanent Consultative Committees.

#### Guests

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<sup>4</sup> [CITEL-2002, f, h] [AG/RES.1946 (XXXIII-O/03)]

Subject to COM/CITEL's approval and in consultation with the government of the host country, other persons or institutions not covered in this Article as may be deemed advisable, may attend the CITEL Assembly as special guests, as defined in the Regulations.

## **ARTICLE 8**

### **Officers of the CITEL Assembly**

There shall be a Chairman and two Vice Chairmen of the CITEL Assembly, elected at the first plenary session, by an absolute majority of the Member States represented at the Assembly. Before the election of the Chairman of the CITEL Assembly, the Chairman of COM/CITEL shall serve as the provisional Chairman.

## **ARTICLE 9**

### **Agenda**

COM/CITEL shall prepare the preliminary agenda for each CITEL Assembly meeting, and shall submit it to the Member States for consideration, at least three months in advance of the opening of the CITEL Assembly Meeting. The Member States shall have thirty consecutive days to present their observations on the draft agenda to the Chairman of COM/CITEL. On the basis of these observations, COM/CITEL shall draw up the final agenda.

The agenda so approved, may be amended or otherwise modified only during the Meeting of the CITEL Assembly by a vote of two thirds of the participating Member States.

## **ARTICLE 10**

### **Sessions and Meetings**

Each Meeting of the CITEL Assembly shall consist of such Plenary Sessions as are required to complete the Agenda for the Meeting and the sessions of the Committees of the CITEL Assembly as provided under this Statute.

## **ARTICLE 11**

### **Committees**

There shall be a Steering Committee, a Credentials Committee and a Style Committee, as further provided in the Regulations.

The CITEL Assembly may establish such other committees, subcommittees, and working groups when required.

## **ARTICLE 12**

### **Quorum**

For Plenary Sessions, the presence of more than half of the Member States shall constitute a quorum.

For the committees, subcommittees, and working groups of the CITEI Assembly, the presence of more than half of the Member States of the body concerned shall constitute a quorum.

## **ARTICLE 13**

### **Voting**

The decisions of the CITEI Assembly shall be adopted at the plenary sessions. Each delegation of a Member State shall have the right to one vote. The right to vote does not imply an obligation to vote.

In the absence of consensus in the deliberations, the decisions of the CITEI Assembly shall be adopted by the vote of an absolute majority of the Member States participating, except in those cases where a two-thirds vote of the participating Member States is expressly required.

In the committees, subcommittees, and working groups, decisions shall be adopted by a simple majority.

For purposes of this Statute, the term "absolute majority" means more than half of the votes of the Member States participating in a meeting of the CITEI Assembly. A simple majority means more than half of those present and voting in any given session of a Committee, subcommittee, or working group.

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## CHAPTER THREE

### THE PERMANENT EXECUTIVE COMMITTEE (COM/CITEL)

#### ARTICLE 14 <sup>5</sup>

##### Membership

The Permanent Executive Committee (COM/CITEL) is the executive organ of CITEL. It is composed of representatives of thirteen Member States of CITEL elected at the CITEL Assembly, who shall serve until the next Regular Meeting of the Assembly. The principles of rotation and of an equitable geographic representation shall be observed, insofar as possible, in the election of eleven of these Member States. One of the two remaining members shall be the representative of the Member State hosting the meeting of the CITEL Assembly in which the election takes place. The other shall be the representative of the Member State in whose territory the next Regular Meeting of the CITEL Assembly will be held.

#### ARTICLE 15

##### Installation Session and Officers

COM/CITEL shall be installed by the Chairman of the CITEL Assembly before the closing of the Meeting at which the Member States that are to serve on COM/CITEL are elected.

At the installation session of COM/CITEL, the Chairman of the CITEL Assembly shall be appointed Chairman of COM/CITEL. The representative of the Member State that has offered to host the next Regular Meeting of the CITEL Assembly shall become the Vice-Chairman of COM/CITEL.

#### ARTICLE 16

##### Chairman of COM/CITEL

The COM/CITEL Chairman shall have the following specific responsibilities:

- a. To preside over the meetings of COM/CITEL.
- b. To preside initially at the CITEL Assemblies.
- c. To represent CITEL before other Organs of the Organization, the governmental telecommunications/ICT entities of the CITEL Members, and other organizations that participate in telecommunications/ICT development activities in the Americas.
- d. To supervise and coordinate the fulfillment of the responsibilities of COM/CITEL, especially during the interim between Regular Meetings.
- e. To direct and coordinate the meetings and forums, that COM/CITEL may conduct with other entities of the regional telecommunications/ICT sector, or with other international entities.

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<sup>5</sup> [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06)]

## ARTICLE 17 <sup>6</sup>

### Functions of COM/CITEL

The functions of COM/CITEL are the following:

- a. To carry out the decisions of the CITEL Assembly, taking into consideration the recommendations of the General Assembly of the Organization and of the pertinent Councils with respect to telecommunications/[ICT](#).
- b. To carry out and enforce the objectives of Article 3 of this Statute.
- c. To set the date for the Regular Meeting of the CITEL Assembly, the date and place for the Special Meetings of the CITEL Assembly and make amendments as necessary.
- d. To prepare the draft agendas for the Regular and Special Meetings of the CITEL Assembly and to submit them to the governments of the Member States of CITEL for consideration, through the Executive Secretary, pursuant to Article 9 of this Statute.
- e. To propose to the CITEL Assembly any amendments it may consider necessary to introduce to this Statute and the Regulations.
- f. To establish a work program for the Secretariat and for the office of the Chairman of COM/CITEL for implementation of the decisions of the CITEL Assembly.
- g. To adopt any urgent measures, which cannot be deferred until the next meeting of the CITEL Assembly and which shall remain in force until the CITEL Assembly can consider them.
- h. Through its Chairman or some other designated member of COM/CITEL, to represent CITEL at world, regional, or national meetings or conferences on telecommunications/[ICT](#) or related activities.
- i. With the cooperation of the Secretariat, to prepare studies, drafts of inter-American conventions and treaties, and any other documents relating to telecommunications/[ICT](#) in the hemisphere.
- j. Through the Secretary General and the appropriate Council of the Organization, to present to the General Assembly an annual report on the activities of CITEL.
- k. To establish such technical committees and working groups as it may consider necessary determining its work program.
- l. Within the framework of CITEL's objectives, to plan and coordinate inter-American activities in the area of telecommunications/[ICT](#).
- m. To review and approve a work program based on the program-budget approved by the General Assembly and an annual proposed budget for CITEL in pursuance of the provisions of Article 112 ( c ) of the Charter of the Organization; ensuring the strictest possible economy but mindful of the obligation upon CITEL to achieve satisfactory results from the work programs undertaken.

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<sup>6</sup> [CITEL-2002, m] [AG/RES.1946 (XXXIII-O/03)]

## **ARTICLE 18**

### **Meetings and Headquarters of COM/CITEL**

COM/CITEL shall meet at least once a year, in the country represented by its Chairman, in another country, or at the headquarters of the General Secretariat of the Organization, as the Committee may decide at its preceding meeting.

Any Member State which is not a member of COM/CITEL may participate in the meetings of COM/CITEL, with voice but without vote. The Chairmen of the Permanent Consultative Committees, whose countries are not Members of COM/CITEL shall be invited to participate in COM/CITEL with voice but without vote.

In consultation with COM/CITEL members, the Chairman may invite representatives of specialized agencies or experts in matters to be considered at the meetings to advise as required.

The Member State elected to preside over COM/CITEL shall organize, at its expense, and under the exclusive responsibility of the Chairman, an office in accordance with the Regulations.

## **ARTICLE 19**

### **Quorum**

More than half of the members of COM/CITEL shall constitute quorum for a COM/CITEL meeting.

## **ARTICLE 20 <sup>7</sup>**

### **Voting**

In the deliberations of COM/CITEL, each Member State shall have one vote, and in the absence of consensus, decisions of COM/CITEL shall be adopted by the vote of an absolute majority of its Members. However, on questions of procedure, decisions shall be taken by a simple majority of those present and voting. In the latter case, abstentions shall not be counted as votes cast.

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<sup>7</sup> [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06)]



## **ARTICLE 21**

### **Travel Expenses**

Travel expenses of the Chairman of COM/CITEL or some other member acting on his behalf, to attend a meeting of an international agency as the representative of CITEL, shall be defrayed by the Organization as provided in the Organization's Program-Budget.

Travel expenses incurred by the members of COM/CITEL to attend its meetings or those of the CITEL Assembly shall be defrayed by the respective Member States they represent.

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## CHAPTER FOUR

### PERMANENT CONSULTATIVE COMMITTEES

#### ARTICLE 22

##### Purpose

The purpose of Permanent Consultative Committees is to provide advice to all those entities that constitute the regional telecommunications/ICT sector, in matters relating to their respective areas of competence.

#### ARTICLE 23

##### Structure of the Permanent Consultative Committees

##### Organization <sup>8</sup>

The CITEL Assembly shall organize the Permanent Consultative Committees it considers necessary to attain the objectives defined in Article 3 of this Statute and shall elect the host countries of the Permanent Consultative Committees, observing to the extent possible, the principles of rotation and an equitable geographic distribution.

##### Officers

The representative appointed by the host country shall be the corresponding Chairman of the Permanent Consultative Committee and shall have the duties set forth in the Regulations. Each Permanent Consultative Committee may establish up to two positions of Vice President.

The Member State elected to preside over a Permanent Consultative Committee shall organize, at its expense, and under the exclusive responsibility of the Chairman, an office in accordance with the Regulations.

##### Meetings

The Permanent Consultative Committees shall meet at least once a year at a time and place determined by its respective Chairman. The Vice-Chairman shall be responsible for assisting the Chairman in his duties, and may offer to host an additional meeting of the Consultative Committee if deemed necessary.

Each Consultative Committee may set up working groups which shall submit reports concerning their activities to the Consultative Committee.

Papers, studies, decisions, and draft resolutions of the Permanent Consultative Committees which require consideration of the CITEL Assembly shall be submitted to COM/CITEL at least four months before a meeting of the CITEL Assembly takes place.

In the absence of consensus in the deliberations of the Permanent Consultative Committees, draft resolutions shall be adopted in accordance with the voting procedures set forth in the Regulations. The approval will always require the favorable vote of at least one third of the Member States.

<sup>8</sup> [CITEL-1998] [AG/RES 1589 (XXVIII-O/98)] [CITEL-2002] [AG/RES.1946 (XXXIII-O/03)] [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06)]

## ARTICLE 24 <sup>9</sup>

### **Participation in the Permanent Consultative Committees: Members, Associate Members and Observers**

Member States and Associate members of CITEI, whose rights and obligations are defined in this Statute, collaborate with a view to attaining the objectives of CITEI.<sup>10</sup>

#### **Members**

Each CITEI Member State may appoint a representative to each Permanent Consultative Committee. The representative shall be a specialist in telecommunications/ICT. A Member State may remove or replace its representative simply by notifying the Executive Secretary of CITEI of its decision to do so.

#### **Associate members <sup>11</sup>**

1. Any agency, organization or institution related to the telecommunications/ICT industry, which has legal personality, with the approval of the corresponding Member State of CITEI, may become an Associate member of a Permanent Consultative Committee. The Member State shall notify the Chairman of COM/CITEI in writing of the names of the agencies, organizations, or institutions it has approved. An agency, organization, or institution shall cease to be an associate member in the event that approval is withdrawn by the Member State.

2. An international or regional inter-governmental organization with multiple memberships of States of the Americas that is related to telecommunications/ICT and has legal personality may become an associate member of a Permanent Consultative Committee with the approval of COM/CITEI. This international or regional organization shall cease to be an associate member in the event that approval is withdrawn by the COM/CITEI.

3. Associate members of a Permanent Consultative Committee may fully participate in all the activities of that Permanent Consultative Committee, with voice but without vote. They may present technical papers and receive the documents of the Committee to which they pertain.

#### **Observers**

The terms and manner of participation of observers are dealt with in the Regulations.

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<sup>9</sup> [CITEI-1998] [AG/RES 1589 (XXVIII-O/98)]

<sup>10</sup> [CITEI-2002] [AG/RES.1946 (XXXIII-O/03)]

<sup>11</sup> [CITEI-2002] [AG/RES.1946 (XXXIII-O/03)]

## **CHAPTER FIVE**

### **THE SECRETARIAT**

#### **ARTICLE 25**

##### **Purposes and Functions**

The Secretariat is the central and permanent administrative organ of CITES. It shall coordinate the administrative services required for implementing the decisions of the CITES Assembly, COM/CITES, and the Permanent Consultative Committees, and it shall perform such other functions as are assigned by those organs.

#### **ARTICLE 26**

##### **The Executive Secretary of CITES**

In consultation with COM/CITES, the Secretary General of the Organization shall appoint the Executive Secretary of CITES, whose functions shall include:

- a. Performance of technical and administrative duties entrusted to the Secretariat, and coordination of the administrative services provided by the Secretariat.
- b. Preparation and submission to COM/CITES and to the Secretary General of the Organization of the proposed Program-Budget of CITES, which should include travel expenses and salaries of the personnel assigned to the Secretariat.
- c. Representation of the Secretary General of the Organization, when so authorized, with voice but without vote, in the meetings of the CITES Assembly, COM/CITES, and the Permanent Consultative Committees.
- d. Assistance in the coordination and implementation of the work plans of the Permanent Consultative Committees and the working groups of COM/CITES.
- e. Preparations for holding the Regular and Special Meetings of the CITES Assembly.

The Executive Secretary of CITES shall perform those functions in accordance with the General Standards Governing the Operation of the General Secretariat of the Organization ("General Standards") and such other rules and regulations that apply to the General Secretariat and its personnel.

## **ARTICLE 27**

### **Secretariat Services**

The General Secretariat of the Organization shall provide secretariat services to CITEI in accordance with the allocation of funds in the Program-Budget of the Organization and the Secretary General shall appoint the technical and administrative personnel to provide those services in accordance with the General Standards and such other rules and regulations governing the operations of the General Secretariat of the Organization.

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## **CHAPTER SIX**

### **EXPENSES AND FUNDS OF CITEL**

#### **ARTICLE 28**

##### **CITEL Funding Sources**

The resources of CITEL operations will come from:

- a. The Regular Fund of the Organization; and
- b. Specific Funds.

Each Member State of CITEL shall bear the expenses of its representatives.

#### **ARTICLE 29 <sup>12</sup>**

##### **Specific Funds**

The General Secretariat shall establish the following Specific Funds, pursuant to Article 74 of the General Standards for the Operations of the General Secretariat of the Organization.

- a. A Supplementary Fund for the Activities of the Permanent Consultative Committees to be funded by voluntary contributions from CITEL Members and by fees from associate members, as determined by the CITEL Regulations.
- b. A Supplementary Fund for Development Activities within CITEL's work program to be funded by specific gifts, donations, and contributions.
- c. A Supplementary Fund for Support of General Operations to be funded by voluntary contributions of CITEL Members.

Accounting for these Specific Funds shall be carried out in accordance with the General Standards and Financial Rules and Regulations of the Organization.

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<sup>12</sup> The number of the Article of the General Standards for the Operation of the General Secretariat was modified to take into account the updated version. (January 2006). [CITEL-2006] [AG/RES. 2159 (XXXVI-O/06)]

## **CHAPTER SEVEN**

### **OFFICIAL AND WORKING LANGUAGES**

#### **ARTICLE 30**

##### **Official Languages**

English, French, Portuguese and Spanish are the official languages of the CITES.

#### **ARTICLE 31**

##### **Working Languages**

Spanish and English shall be the working languages. For the Regular and Special Meetings of the CITES Assembly, the Executive Secretary shall inquire of the CITES Members concerned if simultaneous interpretation into French and Portuguese will be necessary. Working documents of CITES shall be made available in Spanish and English. Delegations may present their proposals to the CITES Assembly in any of the official languages of CITES.

#### **ARTICLE 32**

##### **Documents**

The draft resolutions, recommendations and decisions, and any amendments thereto, as well as the decisions of the CITES Assembly, shall be published in the official languages. The CITES annual report and the reports of the CITES Assembly meetings shall be published in the official languages. Other documents emanating from CITES shall be published in the working languages.

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## **CHAPTER EIGHT**

### **GENERAL PROVISIONS REGARDING THE STATUTE AND RULES OF PROCEDURES**

#### **ARTICLE 33**

##### **Governing Norms**

CITEL shall be governed by the present Statute, by its Regulations, and by the resolutions of the General Assembly of the Organization.

#### **ARTICLE 34**

##### **Amendment**

The present Statute, approved by the General Assembly of the Organization, may be amended only by the General Assembly, at its own initiative or upon CITEL's request as provided under CITEL's Regulations.

#### **ARTICLE 35**

##### **CITEL Regulations**

CITEL shall adopt its Regulations in accordance with this Statute and shall submit them to the General Assembly of the Organization with its first annual report.

#### **ARTICLE 36**

##### **Entry into force**

The present Statute shall enter into force on the date of its approval by the General Assembly.

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**ANNEX 2 TO RESOLUTION CITEL RES. 62 (V-10)**

**GENERAL ASSEMBLY  
OF THE  
ORGANIZATION OF AMERICAN STATES**

**DRAFT RESOLUTION**

**AG/RES. yyyy (XXXX-O/10)**

**MODIFICATIONS TO CITEL STATUTE AND REGULATIONS**

THE GENERAL ASSEMBLY,

**HAVING SEEN:**

The revisions to the CITEL Regulations and Statute adopted by the Fifth Regular Meeting of the CITEL Assembly by resolution CITEL RES. 61 (V-10) and CITEL RES. 62 (V-10),

**CONSIDERING:**

That by resolution CITEL RES. 61 (V-10), the CITEL Assembly modified Section 2 of Article 86 of the CITEL Regulations, to clarify the participation of associate members in CITEL meetings;

That the CITEL Assembly, by resolution CITEL RES. 62 (V-10), has approved modifications to Article 3 of the CITEL Statute regarding its Objectives and Functions to facilitate the implementation of CITEL's 2010-2014 Strategic Plan;

That also by resolution CITEL RES. 62 (V-10), the CITEL Assembly has approved the change from "telecommunications" to "telecommunications/information and communication technologies (ICT)" (hereinafter referred to as "telecommunications/ICT") in the text of the Statute and the Regulations;

That amendments to the CITEL Statute adopted by the CITEL Assembly, pursuant to Articles 5 and 34 of the CITEL Statute, are subject to the approval of the OAS General Assembly, and modifications of the CITEL Regulations approved by the CITEL Assembly must be sent to the OAS General Assembly for its information,

**RESOLVES:**

1. To approve, retroactive to the date of their adoption by the Fifth Regular Meeting of the CITEL Assembly by resolution CITEL RES. 62 (V-10), the modifications to Article 3 of the CITEL Statute set out in Attachment No. 1 of this resolution, together with the editorial changes in the Statute approved in that resolution.
2. To take note of the modifications of the CITEL Regulations approved by the Fifth Regular Meeting of the CITEL Assembly in resolution CITEL RES. 61 (V-10) set out in Attachment No. 2 of this resolution.

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