

CITEL RES. 72 (VI-14) ¹

**CREATION OF AN AD HOC GROUP TO CREATE A LIST OF ATTRIBUTES TO BE USED IN
THE PROCESS OF SELECTING THE EXECUTIVE SECRETARY OF CITEL**

The Sixth Regular Meeting of the Assembly of the Inter-American Telecommunication Commission (CITEL),

CONSIDERING:

- a) That Article 26 of the Statute of the Inter-American Telecommunication Commission (CITEL) stipulates that “COM/CITEL shall propose a consensus candidate to the Secretary General for the position of Executive Secretary of CITEL”;
- b) That the current Executive Secretary of CITEL, Clovis Baptista, has made it known that he will reach the OAS mandatory retirement age in 2015;
- c) That the technical nature of CITEL calls for familiarity with the organization;
- d) That this position is crucial to the success of CITEL;
- e) That there is desire for a transparent and participatory selection process; and
- f) That Article 17 of the Statute of the CITEL establishes the role of the Permanent Executive Committee of CITEL (COM/CITEL) in defining the profile, selection criteria, and nomination of a candidate for the position of Executive Secretary of CITEL in the General Secretariat of the Organization of American States (OAS),

RESOLVES:

- 1. To instruct COM/CITEL to establish an ad hoc group to fulfill the responsibilities of COM/CITEL set forth in Article 17 of the Statute regarding the position of Executive Secretary of CITEL.
- 2. To take into consideration the Annex to this resolution as an element in support of the process of defining the profile and selection criteria of the Executive Secretary, and to submit them to COM/CITEL at its XXIX Meeting for its review and approval.
- 3. To receive nominations for the position of the Executive Secretary at the XXIX Meeting of COM/CITEL.
- 4. To propose to the Secretary General of the Organization a consensus candidate for the position of Executive Secretary of CITEL as soon as possible.
- 5. To forward this resolution to the corresponding organ of the Organization of American States as input for the review of the General Standards.

¹ CITEL/doc. 487/14 rev.2

ANNEX TO RESOLUTION CITEL RES. 72 (VI-14)

Proposed Profile and Selection Criteria for the Position of Executive Secretary of CITEL

- 1) Visionary leader and recognized expert in the field of international telecommunications with experience working in multicultural environments and proven resource management and program execution capacity.
- 2) Knowledge of the organization (CITEL), and participation in it, especially:
 - a) The Assembly.
 - b) COM/CITEL.
 - c) Permanent Consultative Committee (I and/or II).
- 3) Demonstrated leadership skills:
 - a) Essential:
 - Managerial experience, including human and financial resource management.
 - Strong organizational skills.
 - Experience of document preparation and management.
 - b) Desirable:
 - Experience of public diplomacy and of public messaging (e.g., websites, blogs, tweets, etc.).
- 4) Respected by, and familiarity with, CITEL and the regions of the Americas
 - a) Broad regional support.
 - b) Ability to engage in consultative process on important issues.
 - c) Well-connected with telecommunications leaders in the region.
- 5) Knowledge of languages:
 - a) Essential: Proficient in Spanish and English (reading, writing, and communicating)
 - b) Desirable: Working knowledge of French and/or Portuguese.
- 6) Gender to be mainstreamed in selection process.
- 7) Knowledge of the world conferences of the International Telecommunication Union (ITU), the preparatory process, and other regional organizations:
 - a) Participation in the meetings of the ITU and of other regional organizations.
 - b) Leadership roles (e.g., chair or vice chair of a working group, spokesperson, head of delegation, etc.).
- 8) Demonstrated ability to prepare proposed program-budgets for both the Regular Fund and the use of specific fund contributions.
- 9) Ability to attract and support members.