

PCC.II/RES. 121 (XXX-17)¹

INTER-AMERICAN PROPOSALS FOR WORLD RADIOCOMMUNICATION CONFERENCES

The 30th Meeting of the Permanent Consultative Committee II: Radiocommunications (PCC.II),

CONSIDERING:

- a) That the evaluation of the practical experiences gained during the years when the current in force procedure for drafting joint proposals for the ITU World Radiocommunication Conference (WRC) shows that this procedure can be improved;
- b) That it is deemed advisable to introduce improvements to the current procedure to prepare and submit joint documents to the WRC, and to account for electronic methods of communication that facilitate the current procedure of the Inter-American Proposals for WRC;
- c) That it is necessary to include the procedures that shall be followed at the WRC to modify an existing Inter-American Proposal (IAP);
- d) That it is necessary to include the procedures that shall be followed at the WRC to establish a new IAP on future agenda items;
- e) That it is necessary to include the procedures that shall be followed at the WRC to establish a CITEL position in response to questions on the agenda items of the WRC;

RESOLVES:

- 1. To adopt the procedure attached in the Annex for preparing and adopting IAPs to WRC.
- 2. To revoke Resolution PCC.II/RES. 105 (XXVI-15).

¹ CCPH-2017-30-4477r4_i

ANNEX TO RESOLUTION PCC.II/RES. 121 (XXX-17)

INTER-AMERICAN PROPOSALS FOR WORLD RADIOCOMMUNICATION CONFERENCES

1. OBJECTIVES

- a. To establish the procedure to be followed to prepare any written proposal developed within the context of PCC.II to be submitted to a World Radiocommunication Conference (WRC) with the quality of an Inter-American Proposal (IAP).
- b. To establish the procedure to be followed to modify an IAP during a WRC.
- c. To establish a procedure to be followed, when necessary to develop CITEL's position in response to issues that arise during a WRC related to WRC agenda items
- d. To establish a procedure to be followed by CITEL Member States attending the WRC when develop one or more IAP in connection with future WRC agenda items.
- e. To establish the procedure to be followed, as appropriate, during a WRC, to develop CITEL positions in response to WRC agenda item issues.
- f. To encourage OAS/CITEL Member States to participate in all of the meetings of the PCC.II, especially in the LIMIT and FINAL MEETINGS, given their importance in the process of developing IAPs in preparation for WRC.

In using these procedures, every effort should be made to reach consensus among OAS/CITEL Member States.

2. DEFINITIONS

For the purposes of this procedure, the terms set forth are defined as follows:

- a. WG-WRC: The PCC.II Working Group responsible for the preparation of CITEL proposals to be submitted to the World Radiocommunication Conference.
- b. PRELIMINARY PROPOSAL (PP): a proposal that one (1) OAS/CITEL Member State presents to PCC.II, and that has not yet been supported by any other Member State. The PP is to be considered by the WG-WRC; with the objective of developing it into an INTER-AMERICAN PROPOSAL for eventual submission to the WRC.
- c. DRAFT INTER-AMERICAN PROPOSAL (DIAP): PRELIMINARY PROPOSAL which has been supported by at least one (1) other Member State. The DIAP is to be considered by the WG-WRC; with the objective of developing it into an INTER-AMERICAN PROPOSAL for eventual submission to the WRC.
- d. INTER-AMERICAN PROPOSAL (IAP): DRAFT INTER-AMERICAN PROPOSAL, for which the PCC.II has ended its consideration and discussion as early as the LIMIT MEETING but not later than the FINAL MEETING, and has met the criteria defined in Step 4 below describing the development of an IAP.

- e. **MODIFIED INTER-AMERICAN PROPOSAL (IAP-MOD):** INTER-AMERICAN PROPOSAL that has already been submitted to the WRC, that has been since deemed necessary to change and adopt by CITEL in accordance with the provisions of this Resolution.
- f. **INTER-AMERICAN PROPOSAL DEVELOPED AT A WRC (IAP-WRC):** Proposal submitted during the course of the WRC, whose content deals only with and is the result of discussions on:
 - i) the items of the agenda of future conferences and; ii) any position of the Region adopted in response to WRC issues which were not anticipated during preparations prior to the WRC.
- g. **LIMIT MEETING:** Penultimate meeting of the PCC.II before the WRC to which the IAP will be submitted. This meeting is to be held at least five (5) months before the beginning of the WRC, so that the WRC's document submission deadline can be met.
- h. **FINAL MEETING:** Last meeting of the PCC.II before the WRC to which the IAP will be submitted. This meeting is to be held after the LIMIT MEETING and before the beginning of the WRC.

3. PROCEDURE

A. DEVELOPMENT OF INTER-AMERICAN PROPOSALS BEFORE THE WRC

A1. STEPS

The following steps comprise the procedure for the consolidation and adoption of an IAP.

Step 1. Presentation, discussion and consolidation of a PRELIMINARY PROPOSAL in the WG-WRC

Administrations will submit their PRELIMINARY PROPOSALS to PCC.II. The WG-WRC will consider and discuss the PRELIMINARY PROPOSALS with a view to consolidating and elevating them into DRAFT INTER-AMERICAN PROPOSALS and eventually to develop the texts before the last WG-WRC plenary of the LIMIT MEETING.

No new PRELIMINARY PROPOSALS shall be considered or developed at the FINAL MEETING, unless: a) the PRELIMINARY PROPOSAL is based on new or revised text from a Conference Preparatory Meeting (CPM) that has taken place between the LIMIT MEETING and the FINAL MEETING, or b) PRELIMINARY PROPOSALS that only relate to future WRC agenda items.

Step 2. Evaluation of the support and opposition to PRELIMINARY PROPOSALS in the WG-WRC

After the Chair of the WG-WRC or of one of the Sub Working Groups determines that the treatment and preparation of texts of PRELIMINARY PROPOSALS has been completed based on the support by OAS/CITEL Member States, the PRELIMINARY PROPOSALS may be evaluated towards creating a DIAP, in accordance with the procedures set out in Steps 3 to 7 below.

If a PRELIMINARY PROPOSAL meets the corresponding support criteria, then it is converted into a DIAP at that time. The PRELIMINARY PROPOSALS that do not achieve the status of a DIAP shall remain PRELIMINARY PROPOSALS and can eventually become DIAPs when they comply with that criteria. At the end of the FINAL MEETING, it will be understood that any further consideration of a PRELIMINARY PROPOSAL shall cease if the PP did not achieve the status of IAP based on the criteria set forth in Step 4 below.

Step 3. Circulation of DRAFT INTER-AMERICAN PROPOSALS during one or more rounds of consultation

The CITEL Secretariat shall make the DIAPs available to all OAS/CITEL Member States, for consideration no more than two (2) weeks after the closing of the corresponding meetings of the PCC.II, up to and including the LIMIT MEETING, in which these DIAPs have been considered.

The CITEL Secretariat will request OAS/CITEL Member States to indicate their support or opposition, as appropriate. Based on the responses from Member States, the CITEL Secretariat will update the status of all DIAPs in an updated document to be submitted to the following PCC.II meeting.

Step 4. Evaluation of the support and opposition of the DRAFT INTER-AMERICAN PROPOSALS

- i) During the WG-WRC meetings the number of supports and oppositions to each of the DIAPs will be evaluated.
- ii) If a DIAP has been supported by at least six (6) OAS/CITEL Member States and is not opposed by more than fifty percent (50%) of the number of supports obtained, it will be converted to an IAP.
- iii) At the end of the FINAL MEETING, any DIAP that did not achieve the status of IAP and is not associated with a future WRC agenda item, will be no longer considered (see Step 6, iii) below).

Step 5. Circulation of the INTER-AMERICAN PROPOSALS

No more than two (2) weeks after the closing of the LIMIT MEETING and the FINAL MEETING the Secretariat shall make available the IAPs to all OAS/CITEL Member States.

OAS/CITEL Member States wishing to add their support to IAPs may do so following the procedure in section A2.

Step 6. DRAFT INTER-AMERICAN PROPOSALS that did not become INTER-AMERICAN PROPOSALS at the FINAL MEETING

- i) OAS/CITEL Member States can submit their support or opposition to DRAFT INTER AMERICAN PROPOSALS on future WRC agenda items during the two week period after the FINAL MEETING to the CITEL Secretariat.
- ii) At the end of the two (2) week period mentioned in Step 6, i), the DIAP that meets the approval criteria defined in Step 4, ii) will then become an IAP and be submitted to the WRC by the CITEL Secretariat.

- iii) DRAFT INTER-AMERICAN PROPOSALS on other agenda items that did not become IAPs at the FINAL MEETING will no longer be considered.

Step 7. Sending INTER-AMERICAN PROPOSALS to the ITU

At the LIMIT MEETING, the PCC.II, in a plenary session will approve a Resolution to define:

- a. The list of current IAPs;
- b. The list of current DIAPs that, despite the efforts done, have not yet become IAPs;
- c. The list of current PRELIMINARY PROPOSALS that will continue to be considered at the FINAL MEETING;
- d. The date any IAPs are to be sent to the ITU.

At the FINAL MEETING, the PCC.II, in a plenary session will approve a Resolution to define:

- a. The current list of IAPs;
- b. The current list of DIAPs on future WRC agenda items that, despite the efforts done, have not yet become IAPs;
- c. The current list of PRELIMINARY PROPOSALS that will still be under consideration at the FINAL MEETING
- d. The date IAPs are to be sent to the ITU.

Step 8. Final Step

After the FINAL MEETING, all IAPs which have been completed, become the representative Regional position to the WRC.

The Secretariat of CITEL will send the IAPs to the ITU in the time frame set by the PCC.II, following ITU rules and procedures.

A2. SUPPORT

OAS/CITEL Member States wishing to support a PRELIMINARY PROPOSAL being considered in the WG-WRC must do so during a session of the WG-WRC or a session of the appropriate sub working group of the WG-WRC either orally or in writing.

OAS/CITEL Member States wishing to support a DIAP being considered by PCC.II, must do so during a PCC.II plenary session, a session of the WG-WRC, or in accordance with Step 3 or 6 of Section A1 above, either orally during the meeting or in writing at meetings or between meetings, as applicable.

OAS/CITEL Member States wishing to support an IAP may do so:

- a. During a PCC.II plenary session, including the FINAL MEETING, either orally or in writing;
- b. Between PCC.II meetings by sending written notice (letter, fax or e-mail) to the Secretariat of CITEL, before the FINAL MEETING;
- c. After the FINAL MEETING and before the start of the WRC, by sending written notice (letter, fax or e-mail) to the Secretariat of CITEL;
- d. Directly through their delegation participating in the WRC delivered either orally or in writing to the Secretariat of CITEL.

As a result of the support received, the CITEL Secretariat will give the ITU the names of CITEL Member States to be added in the form of a “corrigendum” to the document of the IAP.

In the extraordinary situation that after the FINAL MEETING and during the course of the WRC, a decrease in the number of countries supporting an IAP, the IAP doesn’t change status and the WRC-WG will determine by consensus which appropriate actions to take, if any.

OAS/CITEL Member States in this extraordinary situation wishing to change the status of their support must notify it by written communication (letter, fax or e-mail) to the CITEL Secretariat and the chair of the WG-WRC before the next meeting of the WG-WRC.

A3. OPPOSITION

It is understood that OAS/CITEL Member States which oppose a DIAP shall indicate clearly the reasons of their oppositions.

OAS/CITEL Member States wishing to oppose a DIAP being considered by PCC.II must do so during a PCC.II plenary session, a session of the WG-WRC, either orally during the meeting, or in writing at meetings or between meetings, or in accordance with Step 3 or 6 of Section A1, as applicable.

A4. GENERAL PROVISIONS

A4.1 Obtaining support

The OAS/CITEL Member State that originally submitted a PRELIMINARY PROPOSAL shall undertake the task of coordinating and encouraging its support, in order that it becomes a DIAP and an IAP afterwards.

A4.2 Format for DRAFT INTER-AMERICAN PROPOSALS

The CITEL Secretariat shall draw up a table detailing the support and opposition that each of the DIAPs and IAPS has received.

The heading for each DIAP shall include the following items in the sequence indicated below:

- a. The names of any OAS/CITEL Member States that had expressed their support. These names shall be written in boldface text to clearly indicate the support of the document;
- b. The names of any OAS/CITEL Member States that have expressed their opposition.

A4.3 Contact points

Communications with the OAS/CITEL Member States should be channeled through the contact points identified to CITEL in accordance with Article 24 of the Statute and Article 84 of the Regulations of CITEL.

A4.4 Superposition of competence

If the topic being considered involves areas of competence of other CITEL bodies, their opinions thereof must be obtained before the process is completed.

A4.5 Views/Positions of OAS/CITEL Member States during the WRC

It is understood that if a OAS/CITEL Member State chooses to oppose a specific IAP or CITEL position at the WRC, that OAS/CITEL Member State will make every effort to inform the Chair or the Vice-Chair of the WG-WRC and the OAS/CITEL Member States supporting that IAP or CITEL position of their intention before expressing formally such opposition in any WRC session.

A4.6 National activities

OAS/CITEL Member States are encouraged to schedule their national preparatory activity in such a way as to be prepared to state their wishes regarding their position either in support of, in opposition to, as appropriate, for DIAPs as early as possible, or up to the LIMIT MEETING.

A4.7 Support or opposition in square brackets

An OAS/CITEL Member State wishing to express its provisional support or opposition may do so by putting its name in square brackets. However, this support or opposition in square brackets will not be taken into account during the evaluation of the number of supports or oppositions to a DIAP or IAP.

When the FINAL MEETING ends, any names of the OAS/CITEL Member States that are still in square brackets will be removed.

A4.8 Conflict

In the case where discussions during the FINAL MEETING result in DIAP or IAP that conflict within the same Agenda Item, support for one proposal will be considered as opposition to the other and the resulting proposals will be evaluated using procedures established in Step 4.

An OAS/CITEL Member State supporting, at the same time, both of the DIAP or IAP within the same Agenda Item in this case will not be counted towards the approval of an IAP.

B. MODIFICATION OF AN INTER-AMERICAN PROPOSAL DURING A WRC (IAP-MOD)

During a WRC, it may become necessary to consider modifications by present CITEL Member States at the Conference to the text of an IAP based on discussions held during the WRC with respect to specific agenda items.

When that is the case, the OAS/CITEL Member States present at the Conference and that originally supported the IAP will discuss the matter to decide whether a proposal for modification is applicable. If, during the consideration of the modification by the WG-WRC, one (1) present OAS/CITEL Member States does not support the proposal for modification, the IAP shall remain unchanged.

If those present OAS/CITEL Member States unanimously agree to propose the modification, it shall be submitted to the consideration of the WG-WRC, and if none of the OAS/CITEL Member States present at the meeting of that group expresses its opposition, then it is approved and shall be forwarded to the WRC by the CITEL Secretariat. However, in case there is opposition by one (1) present OAS/CITEL Member State that did not originally support the IAP, the IAP-MOD is only approved if not opposed by more than 25% of OAS/CITEL Member States present at that meeting.

In the case of an IAP-MOD, only the names of the OAS/CITEL Member States present at the meeting and supporting the modified IAP will be listed on the heading.

OAS/CITEL Member States not in attendance of the WG-WRC meeting or the WRC will be informed by the CITEL Secretariat of the modified IAP once it is approved at the meeting.

Any OAS/CITEL Member States not present at the WG-WRC meeting or the WRC desiring to have their names added to the IAP-MOD will contact the Secretariat of CITEL for them to follow the established procedure with ITU.

An IAP-MOD rescinds, supersedes and extinguishes the corresponding original IAP.

C. NEW INTER-AMERICAN PROPOSALS DURING A WRC (IAP-WRC)

Given that the WRC is a dynamic process, some issues might arise from the agenda items that would not have been foreseen before the WRC and that might require the development of a new IAP.

Proposals for developing a new IAP will not be considered during a WRC except in the cases described below, bearing in mind that this option shall not be used, under any circumstance, as an alternative to the procedures previously established to draft an IAP, nor can specific proposals that were previously considered be submitted:

- i. Proposals for future WRC agenda items based on the treatment of current WRC issues.
During the course of the WRC, it might be relevant to develop an IAP-WRC for the purpose of including items on the agenda of future Conferences, on the basis of discussions on various current agenda items.
Regarding the IAPs already submitted to the WRC on future WRC agenda items, it might be necessary to consolidate and prioritize them based on the number of supports and oppositions of OAS/CITEL Member States for each IAP.
- ii. WRC agenda item issues which were not anticipated prior to the WRC.
This would include proposals from other regional organizations for future WRC agenda items for which CITEL is required to state a position of support, opposition or neutrality. Establishing a CITEL position on other issues may also be beneficial.

Upon the identification of the need to develop a new IAP (including the establishment of a CITEL position), the responsible spokesperson will circulate the proposed text to WG-WRC participants by the established CITEL electronic communication means for the Conference, and will also set the maximum period during which the views of the OAS/CITEL Member States may be accepted.

In the case of an IAP-WRC, only the names of the Member States present at the WG-WRC meeting and supporting the new IAP will be listed on the heading. Those OAS/CITEL Member States not in attendance at the WG-WRC or WRC shall be informed by the CITEL Secretariat of the IAP-WRC once it is approved. Any OAS/CITEL Member States, present or not, wishing to have their names added shall contact the CITEL Secretariat either orally or in writing.

The IAP-WRC will be considered approved if not opposed by two (2) or more OAS/CITEL Member States present at the WRC.

When the IAP-WRC has been approved, the spokesperson of OAS/CITEL shall proceed in accordance with the functions assigned him by Resolution PCC.II/RES.106 (XXVI-15).

D. APPLICATION OF THIS PROCEDURE

The provisions of this procedure shall be applied and interpreted in accordance with Resolution COM/CITEL RES. 226 (XXI-09).

Any topic that is not covered in this procedure shall be resolved in a plenary session of PCC.II after the respective consultation with the Chair of WG-WRC