

**PCC.II/RES. 125 (XXXI-18)<sup>1</sup>**

**SELECTION OF CITEL SPOKESPERSONS, AND THEIR ROLES AND RESPONSIBILITIES  
DURING WORLD RADIOCOMMUNICATION CONFERENCES**

The 31st Meeting of Permanent Consultative Committee II: Radiocommunications (PCC.II),

**CONSIDERING:**

- a) That the situations regarding Inter-American Proposals arising during a World Radiocommunication Conference (WRC) are dynamic and oftentimes unpredictable;
- b) That, on the basis of the experience gained at previous WRC, the use of spokespersons has been crucial when submitting Inter-American Proposals of CITEL;
- c) That it is necessary to draw up and provide procedures for selecting CITEL spokespersons prior to the start of a WRC;
- d) That, once CITEL spokespersons are selected, it is indispensable to identify their roles and responsibilities during a WRC;
- e) That by Resolution PCC.II/RES. 121 (XXX-17) procedures were adopted for preparing and adopting Inter-American Proposals for World Radiocommunication Conferences,

**RESOLVES:**

- 1. To adopt and implement the guidelines described in the Annex to this Resolution for the purpose of selecting the spokespersons who shall act on behalf of CITEL during the World Radiocommunication Conferences.
- 2. That the selected spokespersons and alternate spokespersons shall observe the guidelines included in the Annex to the present Resolution for the purpose of optimizing their work.
- 3. To derogate Resolution PCC.II/RES. 106 (XXVI-15).

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<sup>1</sup> PCC.II-2018-31-4508r2\_i

## **ANNEX TO RESOLUTION PCC.II/RES. 125 (XXXI-18)**

### **SELECTION OF CITEL SPOKESPERSONS, AND THEIR ROLES AND RESPONSIBILITIES DURING WORLD RADIOCOMMUNICATION CONFERENCES**

#### **1. OBJECTIVES**

- a. To establish a procedure to select spokespersons.
- b. To establish role and responsibility guidelines for CITEL spokespersons.
- c. To ensure effective presentation of inter-American proposals and representation of common positions at WRC meetings.

#### **2. DEFINITIONS**

The terms used in this Resolution are defined in Resolution PCC.II/RES. 105 (XXVI-15).

#### **3. SELECTION OF CITEL SPOKESPERSONS BEFORE THE START OF A WRC**

##### **3.1 SELECTION CRITERIA**

CITEL Spokespersons shall be selected only for WRC agenda items where CITEL has an IAP, IAP-MOD, IAP-WRC or position. If this is not the case, then there is no need to select a CITEL Spokesperson.

It should be kept in mind that, because of the work done at the regular meetings of the WG-WRC of PCC.II, the Rapporteurs and Co-Rapporteurs for each agenda item are generally those most familiar with CITEL's views, as well as the history of how each IAP was developed.

Whenever possible, the Rapporteurs, Co-Rapporteurs or Working Sub-Group Coordinator of WG-WRC should be considered as the first option for selection as CITEL spokespersons for the agenda item they were responsible for during the process of preparing the IAPs in the framework of the PCC.II.

Priority for selection must be given to those Rapporteurs, Co-Rapporteurs or Working Sub-Group Coordinator of the WG-WRC, who are expected to have the intention of attending the WRC and staying throughout the duration of the Conference.

Recognizing that personal circumstances or the views of their administrations may set other priorities, if neither the Rapporteur nor Co-Rapporteur can be candidates as lead or alternate spokespersons, they must notify the Chair of CITEL's WG-WRC of PCC.II as early as possible so that necessary measures can be taken to ensure that the agenda item is not left without a Spokesperson.

The CITEL administrations may propose spokespersons other than the respective agenda item Rapporteurs, Co-Rapporteurs or Working Sub-Group Coordinator of the WG-WRC. In this case, if there are various candidates for the position of Spokesperson (lead or alternate), the affected administrations are urged to hold informal conversations for the purpose of agreeing on a single candidate to be put forward for selection.

### **3.2 REQUISITES FOR BEING A SPOKESPERSON**

Requisites for being identified as a candidate CITEL spokesperson or alternate spokesperson at a WRC are as follows:

- Clear intention to attend the WRC for the entire Conference.
- The candidate's administration must not oppose the IAP, IAP-MOD, or IAP-WRC on the WRC agenda item for which he/she shall be a spokesperson, in keeping with Resolution PCC.II/RES. 121 (XXX-17)
- Learning about the WRC agenda item that the candidate shall be representing, its general aspects, the background to the IAP or IAPs, and related strategies.
- Inclusion on the list of candidates for spokesperson at the final preparatory meeting of PCC.II or at the first meeting of the WG-WRC.

### **3.3 CONFIRMATION OF SPOKESPERSONS**

The Chair of the WG-WRC shall be responsible for completing the names of the spokespersons or alternate spokespersons for each one of the WRC agenda items where CITEL has proposals and common positions.

During the FINAL MEETING of PCC.II or at the first meeting held by CITEL during the WRC, the Chair of WG-WRC must inform the attending administrations about the establishment of the roster of spokespersons or alternate spokespersons for each one of the conference agenda items where CITEL has proposals and common positions.

There is no constraint with respect to having the same spokesperson or alternate spokesperson being able to represent and confirming responsibility for representing various WRC agenda items.

After confirmation, if either the spokesperson or the alternate spokesperson is unable to perform their duties because of personal circumstances or any change of guidelines by their administration regarding support of the applicable IAP, IAP-MOD, IAP-WRC or position, then the spokesperson or his/her administration must immediately notify the Chair of the WG-WRC of PCC.II.

### **3.4 ROLES AND RESPONSIBILITIES OF SPOKESPERSONS**

CITEL spokespersons are responsible for:

- Introducing their respective IAPs when called upon to do so at the WRC.

Monitoring the development of the issue throughout the conference, participating in all those meetings where it is dealt with. It is expected that the lead spokesperson will attend most of the relevant meetings. However, recognizing that the lead spokesperson may not be able to fully meet this obligation, the lead spokesperson will coordinate with the alternate spokesperson to make sure that at least one of them shall attend all the WRC meetings relevant to their assigned agenda item so it shall benefit from CITEL representation.

- Reporting to the CITEL Member States attending the WRC and the meetings convened by CITEL on the progress of the discussions with respect to their assigned agenda item. Updates will be provided via the CITEL Virtual Community in between meetings convened by CITEL.
- Whenever necessary, representing CITEL's Position with respect to the agenda item referred to at WRC meetings.
- In cases when either the spokesperson or alternate spokesperson are unable to attend a meeting regarding an agenda item for which they are responsible, they must notify the Chair of the WG-WRC of PCC.II.

### **3.5 LIMITS OF AUTHORITY**

Spokespersons do not have the authority to make agreements that are contrary to the applicable IAP, IAP-MOD, IAP-WRC or position unless consensus is reached giving them such authority, in accordance with Resolution PCC.II/121 (XXX-17).

### **3.6 CITEL SPOKESPERSON REPRESENTATION OF A POSITION ADDRESSING ISSUES THAT ARISE DURING A WRC**

Since the WRC is a dynamic process, issues requiring a regional position which could not be anticipated prior to the WRC may arise. CITEL will be called upon to provide its views as a Region in these cases.

When this situation arises, the spokesperson or alternate spokesperson of CITEL shall represent CITEL's position at the meetings of the WRC as required. Only applicable IAPs, IAP-MODs, IAP-WRCs or positions that have been adopted in accordance with the procedures set forth in Resolution PCC.II/RES. 121 (XXX-17) may be represented as such by the spokespersons.

Discussions with non-CITEL administrations involving a possible alteration of the CITEL position, whether or not they take place during WRC meetings, must benefit from the direct participation of the lead spokesperson. However, discussions between Heads of Delegation or Regional Group meetings with limited attendance are exceptions.

## **4. SELECTION OF CITEL SPOKESPERSONS DURING A WRC**

If for force majeure reasons the spokesperson and/or alternate spokesperson selected for a given WRC must terminate their duties during the WRC, this shall be reported immediately to the Chair of WG-WRC, who after informing the CITEL administrations attending the WRC shall request them to provide candidates to replace them.

Once the names of the candidates have been obtained, the same selection criteria used prior to the WRC to define the substitute spokespersons and/or alternate spokespersons shall be applied, as appropriate.

The new selected spokespersons shall have the same duties, responsibilities and constraints as those set forth in sections 3.5 and 3.6 described in this procedure.

## **5. APPLICATION OF THIS PROCEDURE**

The provisions of this procedure must be applied and interpreted in accordance with Resolution COM/CITEL RES. 226 (XXI-09).

