PCC.II/RES. 127 (XXXII-18) [1]

STRUCTURE OF THE PERMANENT CONSULTATIVE COMMITTEE II: RADIOCOMMUNICATIONS

The 32 Meeting of Permanent Consultative Committee II: Radiocommunications (PCC.II),

CONSIDERING

a)   Resolution CITEL/RES.85 (VII-18) on "Establishment of Standing Advisory Committees," which establishes the objective and mandates of PCC.II and instructs it to review and update, as appropriate, its structure and procedures.

b)   The CITEL Strategic Plan 2018 - 2022 approved by the VII Assembly of CITEL by means of Resolution CITEL/RES.79 (VII-18),

TAKING INTO CONSIDERATION:

a)   Article 85, paragraph 11 of the CITEL Regulations, which establishes that the PCCs are empowered to change their working methods and to adapt them so as to meet the needs of their members as efficiently as possible, provided that they do not contravene the provisions of the Staff Regulations and Rules of the Court of Auditors. CITEL,

b)   Article 85, paragraph 13 of the CITEL Rules of Procedure, which establishes that PCCs must periodically evaluate the need to maintain their Working Groups, Rapporteurs and Ad Hoc Groups, taking into consideration their activity and efficiency in the work.

RESOLVE:

1.   Approve the structure of the PCC.II found in Annex 1 to this Resolution;

2.   Repeal Resolution PCC.II/RES. 103 (XXIV-14);

3.   Instruct Working Groups, Ad Hoc Groups and subordinate groups to perform their work:

- in a coordinated and efficient manner in order not to duplicate tasks;

- promoting the use of virtual meetings to advance specific topics during their consideration in PCCII meetings;

- implementing and using adequate mechanisms to share current and completed work to CITEL members

- holding face-to-face work sessions to consider contributions and / or issues, as needed.

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4. Evaluate, prior to each meeting, the need for an established Working Group to meet at a PCC.II Meeting taking into consideration its activity and contributions received.

ANNEX

"STRUCTURE OF PERMANENT CONSULTATIVE COMMITTEE II: RADIOCOMMUNICATIONS"

The Permanent Consultative Committee II: Radiocommunications (PCC.II) defines the following structure to implement its activities and meet its goals:

1. **Working Group Relative to CITEL's Preparation for World Radiocommunication Conferences**

Mandate:

To develop common positions and produce Inter-American Proposals (IAPs) to be presented at the World Radiocommunication Conferences.

Authorities:
Chair: Carmelo Rivera – United States of America
Vice-Chairs: Martha Suarez – Colombia and Victor Martinez – Mexico

Terms of Reference:

1. To facilitate discussions and the exchange of information among the different members (Administrations and Associate Members) of CITEL.

2. To coordinate relations and the exchange of information with other Regions on issues under its responsibility.

3. To coordinate CITEL's work during World Radiocommunication Conferences.

4. To inform the Members of CITEL about the outcomes of the World Radiocommunication Conferences, and on the adoption of the Inter-American Proposals presented at these conferences.

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2. **Working Group on Terrestrial Services**

Mandate:
Promote the coordination, planning and harmonization of the radio spectrum and its efficient use, and the introduction of new technologies and radiocommunication systems related to terrestrial services.

Authorities:
Chair: Tarcisio Bakaus – Brazil
Vice-Chairs: Sandra Wright – United States of America, Marco Antonio Escalante – Guatemala, and Rafael Sanchez – Dominican Republic.

Terms of reference:

1. To follow up on the activities and studies carried out within the ITU, especially in ITU-R Study Group 5, considering the complementary roles of ITU-T and ITU-D, in order to develop points of view on issues related to terrestrial services.

2. To facilitate the exchange of information among the members of CITEL about the use of radio frequencies.

3. To prepare guidance regarding the use and sharing of radio frequency, including channeling and frequency arrangements.

4. To promote dialogue and provide guidance to Administrations to optimize the coordination procedures of terrestrial fixed and mobile services in border areas.

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3.   Working Group on Spectrum Management

Mandates:

To foster the exchange of information on spectrum management techniques, general principles of sharing, monitoring, long-term strategies for their use and economic approaches to national management.

Authorities:

Chair: Martha Suarez – Colombia
Vice-Chairs: Jose Joaquin Leon – El Salvador and Carolina Beatriz Jacquet Arguello – Paraguay

Terms of Reference:

1. To follow up on the activities and studies carried out within the ITU, especially in ITU-R Study Groups 1 and 3, considering the complementary roles of ITU-T and ITU-D, in order to develop points of view on issues related to spectrum management.

2. To facilitate the exchange of relevant information and best practices among the members of CITEL about relevant aspects of spectrum management for the purpose of improving radiocommunication systems.

3. To prepare guidance regarding spectrum management and principles including, for example, infrastructure deployment, propagation of radio waves and radio noise, adoption of and compliance with the upper exposure limit of human beings to nonionizing radiation in the region, based on international recommendations, as well as promoting the adoption of technical specifications for electromagnetic compatibility protecting the radiocommunication services.

4. To promote dialogue and provide guidance to Administrations to optimize spectrum utilization considering spectrum management principles and techniques, general principles of sharing, spectrum monitoring, propagation of radio waves, and long-term strategies economic approaches.

4.   Working Group on Satellite Systems and Science Services

Mandate:

To maintain, expand and strengthen cooperation and participation of the Member States of CITEL with the members associated with the Permanent Consultative Committee II, with a view to achieving the harmonious development and efficient use of spectrum related to satellite telecommunications and science services in the region.

Authorities:

Chair: Olmo Ramirez – Mexico
Vice-Chairs: Afonso Rocha - Brazil and United States of America

Terms of reference:

1. To follow up on activities and studies carried out within the ITU, especially in ITU-R Study Groups 4 and 7, considering the complementary roles of ITU-T and ITU-D, in order to develop points of view on issues related to satellite systems and science services.

2. To facilitate the exchange of information among the members of CITEL about satellite systems and science services.

3. To prepare guidance regarding the use and sharing of radio frequency, including harmonization of spectrum usage for satellite and science services and any feasible application and the protection of these services.

4. To promote dialogue and provide guidance to Administrations to facilitate collaboration on the use of spectrum for satellite and science, including the authorization of operations in a region's countries and coordination requirements.

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5.   Working Group on Radio Broadcasting

Mandate:

Promote the planning, harmonization and coordination of the spectrum used for broadcasting service in Region 2, its efficient use and the introduction of new technologies.

Authorities:
Chair: Larry Olson – United States
Vice-Chairs: Martim Jales Hon - Brazil

Terms of reference:

1. To follow up on the activities and studies carried out within the ITU, especially in ITU-R Study Group 6, considering the complementary roles of ITU-T and ITU-D, in order to develop points of view on issues related to broadcasting services.

2. To facilitate the exchange of information among the members of CITEL regarding new technologies in broadcasting services in Region 2.

3. To prepare guidance regarding the transition to digital broadcasting including identification of strategies focused on the facilitation, deployment, and development of digital broadcasting services with accessible conditions for the population.

4. To promote capacity building, coordination, and collaboration with stakeholders for the use and adoption of digital broadcasting technologies.

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6. Working Group to Coordinate Strategic Initiatives of the OAS related to Radiocommunications

Mandate:

To plan and coordinate activities, establish schedules of tasks or projects and identify the steps to follow in each stage, monitoring and identifying the necessary resources and financing sources, partners, donors and organizations that could join efforts in order to advance with the projects and activities that are defined in the following strategic initiatives listed in the Terms of Reference.

Authorities:
Chairs: Miguel Muñoz - México
Vice-Chairs: Jamaica, Colombia.

Terms of reference:

1. Interconnectivity in the Caribbean

- To continue with the efforts in Region 2 to facilitate the development of national broadband plans with terrestrial and satellite technologies and to increase coverage and interconnectivity in the Caribbean.

- To work with satellite companies to generate opportunities for the digitization of the strategic economic sectors, for example tourism and information and communication technologies (ICT).

2 Attention to natural disasters

- To promote the use of systems useful during natural disasters including, but not limited to amateur radio, HAPS, and satellite services.

- To encourage the adoption of the *International Amateur Radio Permit* (IARP).

- To prepare guidance for disaster response, including both proactive and reactive measures.

- To promote open solutions (convenient for its low cost) such as Winlink, which is a world system of radio messages developed by radio amateurs to provide radio interconnection services that include e-mail with attached files, position reports, weather bulletins, emergency distress communications and message relay.

- To explore spectrum management schemes to promote the efficient use of this and similar resources for disaster response.

- To promote international support agreements in emergency situations that facilitate the free movement of equipment and people at the border in catastrophic situations, as well as the standardization of coordination protocols and spectrum allocation in those situations.

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7.   Ad Hoc Group on "Resolutions, Decisions and Recommendations of PCC.II"

Mandate: To periodically update information on Resolutions, Decisions and Recommendations that have been tacitly or implicitly repealed, particularly on the CITEL website.

Authorities:
Chair: Tarcisio Bakaus – Brazil
Vice-Chairs: Julio Salinas – Mexico

Terms of Reference:

1.   To prepare a list of all Resolutions, Decisions and Recommendations of PCC.II, including all information on:
- Committee (i.e., Assembly, COM/CITEL, PCC.I, PCC.II)
- Approval date
- Type of document (RES / DEC / REC)
- Title
- Status (in force / eliminated)
- Instrument that eliminated said RES./REC./DEC.

2.   To inform the 32nd Meeting of PCC.II of the conclusion of work on Decides 1 a);

3.   To review other documents of PCC.I and PCC.II, such as manuals, guidelines, and specifically reports and questionnaires, seeking to assess their significance to make them available on the CITEL website;

4.   To inform the 33rd Meeting of PCC.II of its outcomes on Decides 1 c).