

COM/CITEL/DEC. 99 (XXXIV-18)¹

**ESTABLISHMENT OF THE WORKING GROUP ON FINANCIAL SUSTAINABILITY OF
CITEL**

The 34 Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

DECIDE:

1. Create a Working Group on the Financial Sustainability to analyze the Financial Sustainability of CITEL (WG-FIN), in accordance with the Resolution CITEL/RES. 83 (VII-18) of the Seventh Regular Meeting of the Assembly of CITEL.
2. That the Working Group shall undertake its activities as established by the following Terms of Reference:
 - a) Consultation and coordination with the Associate Members, and with the support from the Secretariat of CITEL, identify specific actions to ensure the financial sustainability of CITEL, taking into consideration the implications for CITEL resulting from the budgetary constraints facing the Organization of American States (OAS);
 - b) Analyze the existing budget allocation procedures at the OAS, in particular at the Committee on Administration and Budget of the Permanent Council (CAAP), and provide timely information and recommendations to COM/CITEL;
 - c) Identify areas where there is a need to further rationalize the operations of CITEL; taking into account salaries and work description and expected deliverables of the staff;
 - d) Assess the structure of CITEL, in order to evaluate its current situation and identify improvements in the short, medium and long term;
 - e) Analyze existing financial administration mechanisms and best practices at other Regional Telecommunication Organizations (RTOs), such as CEPT and APT;
 - f) Identify additional measures to promote and increase the participation and membership of Associate Members from the private sector, Civil Society, Academia and the Internet Technical Community;
 - g) Produce and deliver a report that contains a long-term strategy for the sustainability of CITEL.
3. Appoint Mr. Víctor Manuel Martínez Vanegas (victor.martinezv@ift.org.mx) of the Administration of Mexico to chair this group and coordinate the associated work.
4. That the group develops its work open to all Member States and Associate Members of CITEL.

¹ COM/CITEL doc. 178/18 cor. 1