

GUIDELINES FOR PCC.I: WORKING GROUPS MANAGEMENT AND THEIR ACTIVITIES

The 34 Meeting of Permanent Consultative Committee I: Telecommunications/Information and Communication Technologies (PCC.I),

DECIDES:

1. To approve the following guidelines to strengthen participation in PCC.I activities:
 - a. The member states or associate members that take up the positions of chairs, vice-chairs, and rapporteurs of the PCC.I working groups are expected to ensure compliance with the respective work plans.
 - b. The responsibility of chairs, vice-chairs, and rapporteurs of the PCC.I working groups pertains to a member state or an associate member through its delegate designated for this purpose.
 - c. The member states and associate members are responsible for ensuring the constant participation of their delegates and authorities designated to be chairs, vice-chairs, and rapporteurs of the PCC.I working groups.
 - d. The member states or associate members that assume as chairs, vice-chairs, and rapporteurs of the PCC.I working groups are expected to actively participate in the meetings of the respective groups in order to ensure compliance with the approved work plans.
 - e. In the event that Member States or associate members that assume as chairs, vice-chairs, and rapporteurs of the PCC.I working groups do not participate in more than three consecutive meetings of their respective work groups will cease in their position.
 - f. With respect to the rapporteurships of the working groups:
 - i. The rapporteurs must inform in the meetings of their working groups the status of compliance with the work plans of their rapporteurships. The Chairmen of the Working Groups will present the reports of the rapporteurships in the plenary sessions.
 - ii. The rapporteurs must recommend the necessary action in the event of failure to comply with the work plans under their responsibility.
2. To instruct the Secretariat to publish and update PCC.I authorities on the CITELEL webpage.
3. To instruct the Secretariat to notify this decision to the member states and associate members.

¹ PCC.I-TIC/doc. 4823/19 rev. 2