

COM/CITEL RES. 322 (XL-22)¹

ADOPTION OF THE OPERATIONS PLAN FOR 2023

The 40 Meeting of the Permanent Executive Committee of CITEL, COM/CITEL,

CONSIDERING:

- a) The program-budget and draft calendar of meetings considered at the sessions of the Meeting of COM/CITEL; and
- b) The information on the situation of Associate Members presented by the Secretariat of CITEL,

RESOLVES:

- 1. To adopt the calendar of meetings for 2023 contained in Annex 1 hereto.
- 2. To approve the draft program-budget for 2023 attached hereto as Annex 2.
- 3. To instruct the Executive Secretary of CITEL to inform the Member States of any change in the circumstances affecting the budget for 2023 approved.

¹ COM/CITEL doc. 382/22 rev. 1

ANNEX 1 TO RESOLUTION COM/CITEL/RES. 322 (XL-22)

DRAFT CALENDAR OF CITEL FOR 2023²

Meeting	Date	Place
Mobile World Congress	27 February to 2 March 2023	Barcelona, Spain
World Summit on the Information Society Forum 2023 (WSIS)	13 to 17 March 2023	Geneva, Switzerland with remote participation
Radio Regulation Board (RRB-23.1)	20 to 24 March 2023	Geneva, Switzerland
CITEL Working Group on Preparation for Regional and World Radiocommunication Conferences during the RPC23-2	27 March to 6 April 2023	Geneva, Switzerland
Second Session of the Conference Preparatory Meeting for WRC-23 (CPM23-2)	27 March to 6 April 2023	Geneva, Switzerland
42 Meeting of PCC.I	24 to 28 April 2023	Punta Cana, Dominican Republic
30 Meeting of the Radiocommunication Advisory Group (RAG)	1 to 4 May 2023	Geneva, Switzerland
41 Meeting of PCC.II	22 to 26 Mayo 2023	Mexico
53 OAS General Assembly	June 2023*	Dominican Republic
Radio Regulation Board (RRB-23.2)	26 June to 4 July 2023	Geneva, Switzerland
ITU 2023 Session of the Council (C23)	11 to 21 July 2023	Geneva, Switzerland
42 Meeting of PCC.II	28 August to 1 September 2023	Ottawa, Canada
Cluster of Council Working Groups & Expert Groups	18 to 29 September 2023	Geneva, Switzerland
3 rd ITU Inter-regional Workshop on WRC-23 preparation*.	27 to 29 September 2023	TBD
43 Meeting of PCC.I	9 to 13 October 2023	Asuncion, Paraguay
Seminar on industry advances in mobile device security against the alteration of the unique identifier	10 October 2023	Asuncion, Paraguay

² COM/CITEL doc. 370/22 rev. 1

41 Meeting of COM/CITEL	1 to 3 November 2023	Colombia
Radiocommunication Assembly 2023 (RA-23)	13 to 17 November 2023	Dubai, United Arab Emirates
CITEL Working Group on Preparation for Regional and World Radiocommunication Conferences during the during WRC-23	19 November to 15 December 2023	Dubai, United Arab Emirates
World Radiocommunication Conference 2023 (WRC-23)	20 November to 15 December 2023	Dubai, United Arab Emirates
First Session of the Conference Preparatory Meeting for WRC-27 (CPM27-1)	18 & 19 December 2023	Dubai, United Arab Emirates



CITEL Meetings



ITU Meetings



Other Meetings

** to be confirmed

**ANNEX 2 TO RESOLUTION COM/CITEL/RES. 322 (XL-22)
BUDGET PROGRAM FOR THE YEAR 2023**

ESTIMATED BUDGET FOR THE INTER-AMERICAN TELECOMMUNICATION COMMISSION (CITEL) YEAR 2023

(Amount in US\$)							
	REGULAR FUND (34F)	FUND ICR	REGULAR FUND	FUND ICR	SPECIFIC FUNDS		TOTAL
	RF OAS	(34F)	CITEL- MEETINGS	(34G)	SF PCC.I	SF PCC.II	
INCOME							
OAS Regular Fund (Personnel)	506,800						506,800
OAS Regular Fund (Non Personnel)	150,200	51,400	53,000				254,600
Specific Funds Income of the PCC.I					199,500		199,500
Specific Funds Income of the PCC.II						370,500	370,500
TOTAL INCOME:	657,000	51,400	53,000	0	199,500	370,500	1,331,400
EXPENDITURES							
Secretariat of CITEL							
Salaries of 3 Staffs [Paid by the OAS Regular Fund]	506,800						506,800
Performance Contracts (CPRs) of Consultants [Paid by the OAS Regular Fund & ICR]	92,600	51,400					144,000
40% Salaries [Contribution Specific Funds of PCC.I]					112,800		112,800
60% Salaries [Contribution Specific Funds of PCC.II]						169,200	169,200
Administrative Expenditures Regular Fund (See attached Table)	48,800						48,800
Total Secretariat's Expenditures:	648,200	51,400	0	0	112,800	169,200	981,600
CITEL's Meeting and Activities							
42 Meeting of PCC.I					43,350		43,350
**Additional Resources for 42nd PCC.I Meeting					**		
43 Meeting of PCC.I					43,350		43,350
41 Meeting of PCC.II						60,000	60,000
42 Meeting of PCC.II						60,000	60,000
41 Meeting of COM/CITEL			53,000				53,000

CPM23-2						13,000	13,000
WRC-23 & CPM27-1						18,400	18,400
Basic activities of the Secretariat of CITEL						30,000	30,000
Additional Resources for the Strategic Plan (Resol. COM/CITEL/RES. 266 (XXXI-15))						19,900	19,900
Total Meeting and Activities Expenditures:	0	0	53,000	0	86,700	201,300	341,000
<u>Other Expenditures</u>							
Support from the Secretariat to Meetings and International Representations	8,800						8,800
Total Other Expenditures:	8,800	0	0	0	0	0	8,800
TOTAL EXPENDITURES: US\$	657,000	51,400	53,000	0	199,500	370,500	1,331,400
TOTAL INCOME - TOTAL EXPENDITURES: US\$	-	-	-	-	-	-	-

**RESERVES	
**Additional Resources for 42nd PCC.I Meeting	\$ 10,000

PROJECTION OF ADMINISTRATIVE EXPENSES FOR 2023 (US\$)

SECRETARIAT REGULAR FUND

SECRETARIAT

34F + ICR

Budget		48,800	
Expenses estimated	Documents		0
	Equipment		3,000
	Supplies		500
	Postage		0
	Specially printed, Phone, Fax		100
	Server Maintenance		2,000
	LAN-Internet		4,300
	LAN-Printer		350
	Translation Costs (*)		23,200
	Courier/S&H charges		200
	AD&D Insurance		350
	Zoom Video Communications		2,000
	Software licenses (annual DOITS fee)		8,000
	VPN (8)		3,200
	Fellowships		1,600
Total			48,800

(*)

Annual Report
Secretariat

Annual Report	4,000
Secretariat	19,200
	23,200

PCC.I DRAFT BUDGET - 2023

(US\$)

		SPECIFIC FUNDS	
		SF PCC.I	TOTAL
INCOME			
Income - Specific Funds of PCC.I		199,500	199,500
Voluntary Contributions			
TOTAL INCOME: US\$		199,500	199,500
EXPENDITURES			
CITEL Secretariat			
Staff Salaries:			
Staff Salaries (40%)	[Contribution SF of PCC.I]	112,800	112,800
Total Secretariat Expenses:		112,800	112,800
CITEL's Meetings and Activities			
42 Meeting of PCC.I		43,350	43,350
43 Meeting of PCC.I		43,350	43,350
Basic activities of the Secretariat of CITEL			
Additional Resources for the Strategic Plan (Resol. COM/CITEL/RES. 266 (XXXI-15))			
Total CITEL's Meetings and Activities:		86,700	86,700
Other Expenditures		0	0
Total Other Expenditures:		0	0
TOTAL EXPENDITURES: US\$		199,500	199,500
TOTAL INCOME - TOTAL EXPENDITURES: US\$		0	0

PCC.II DRAFT BUDGET - 2023

(US\$)

		SPECIFIC FUNDS	
		SF PCC.II	TOTAL
INCOME			
Income - Specific Funds of PCC.II		370,500	370,500
Voluntary Contributions			
TOTAL INCOME: US\$		370,500	370,500
EXPENDITURES			
CITEL Secretariat			
Staff Salaries:			
Staff Salaries (60%)	[Contribution SF of PCC.II]	169,200	169,200
Total Secretariat Expenses:		169,200	169,200
CITEL's Meetings and Activities			
41 Meeting of PCC.II		60,000	60,000
42 Meeting of PCC.II		60,000	60,000
CPM23-2		13,000	13,000
WRC-23 & CPM27-1		18,400	18,400
Basic activities of the Secretariat of CITEL		30,000	30,000
Additional Resources for the Strategic Plan (Resol. COM/CITEL/RES. 266 (XXXI-15))		19,900	19,900
Total CITEL's Meetings and Activities:		201,300	201,300
Other Expenditures		0	0
Total Other Expenditures:		0	0
TOTAL EXPENDITURES: US\$		370,500	370,500
TOTAL INCOME - TOTAL EXPENDITURES: US\$		0	0

