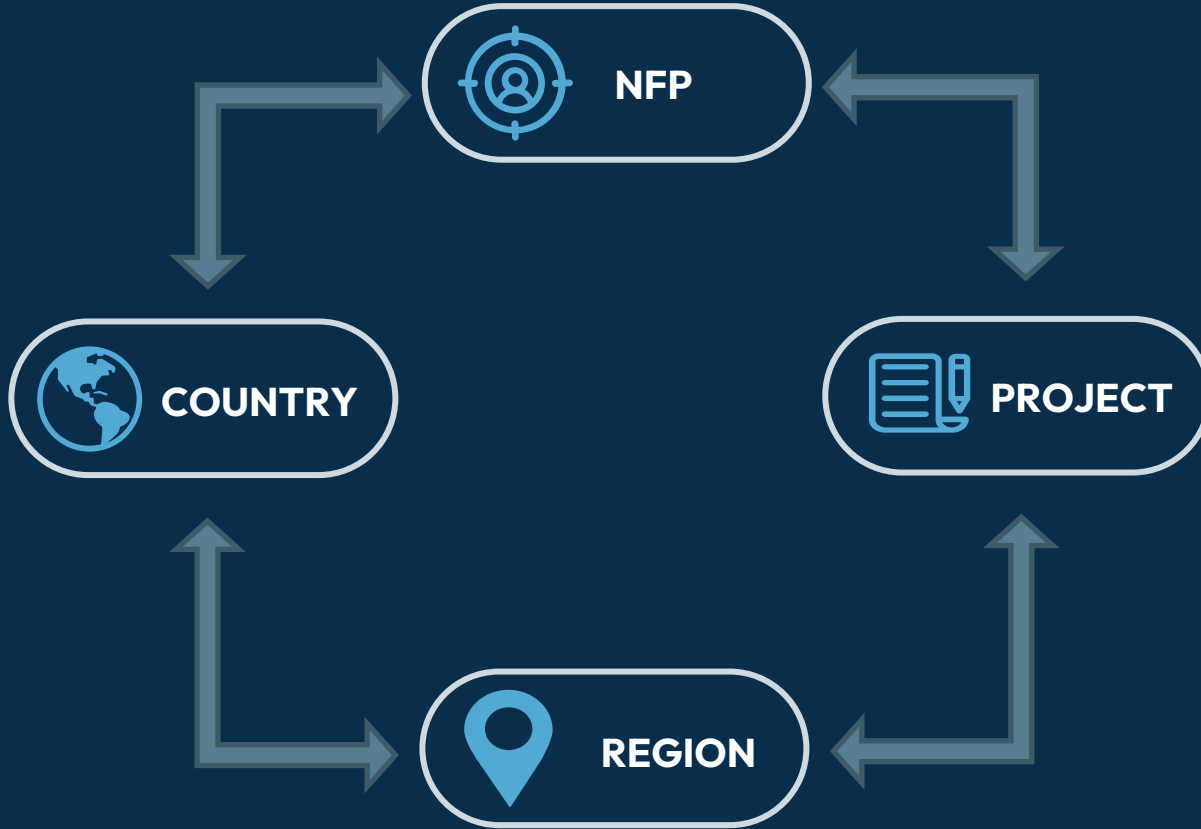




NATIONAL FOCAL POINT NETWORK

WHO IS A NATIONAL FOCAL POINT (NFP) ?

- **GOVERNMENTAL OFFICIAL APPOINTED BY THE PARTICIPATING MEMBER STATE TO REPRESENT THE COUNTRY WITHIN THE PROJECT**
- **ONE NFP AND ONE ALTERNATE (POSSIBLY ONE FEMALE AND ONE MALE)**



TERMS OF REFERENCE OF NFP MAJOR EVENTS

- Update KMS with major events to be organized, national legislations, tools, and training
- Facilitate contact between OAS/UNICRI and national authorities
- Dissemination of information with relevant institutions
- Identify candidates training courses and seminars
- Identify relevant national experts

Responsibilities of the National Focal Point on Major Event Security

1. Communicate with the OAS/CICTE Secretariat and UNICRI concerning the state of activities related to major events security and terrorism and crime prevention twice a year, and provide relevant information to be included in the Knowledge Management System (KMS) regarding:
 - New legislation related to major events security and crime prevention.
 - Information on major events in phase of planning or to be planned in the country.
 - Changes in personnel with relevant responsibilities in the field at national level.
 - Announcements of training opportunities or seminars offered by the host government.
 - Development of studies or elaboration of reports on best practices related to major events security.
 - Development of national training programme on major events security and crime prevention at large.
2. Facilitate contacts between the OAS/CICTE Secretariat and UNICRI Secretariat and the national authorities responsible for planning the security of specific major events.
3. Ensure that all communications related to IPO Americas reach the appropriate government offices, and forward responses to the OAS/CICTE Secretariat and UNICRI in a timely manner.
4. Disseminate information within relevant institutions and bodies at the national and local level about the services provided by IPO Americas. A list of institutions and bodies should be conveyed to the OAS/CICTE Secretariat and UNICRI and regularly updated.
5. Facilitate the dissemination of relevant IPO technical tools as well as other relevant technical documentation. A list of recipients should be conveyed to the OAS/CICTE Secretariat and UNICRI.
6. Facilitate the identification of candidates for inclusion in training courses and seminars organized within the framework of IPO Americas and verify that candidates selected meet the criteria laid out in the training or seminar announcement.
7. Facilitate the identification of relevant national experts to contribute to the implementation of IPO mentoring services, providing a list of possible available experts.
8. Communicate nominations of and changes in National Focal Points to the OAS/CICTE Secretariat and UNICRI.
9. Keep the National Points of Contact to the Inter-American Committee against Terrorism regularly informed –the principal, professional level liaison between the OAS/CICTE Secretariat and the Member State government.

TERMS OF REFERENCE OF NFP TOURISM

- Identify national priorities and needs to enhance tourism security
- Provide overview of key stakeholders from private and public sectors
- Share updated practices and protocols in relation to medical emergencies
- Identify relevant national experts and country representatives to training courses and seminars
- Keep Steering Committee of the Inter-American Tourism Security Network updated



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Inter-American Tourism Security Network Responsibilities of the National Focal Point

1. Share with the Steering Committee³ of the **Inter-American Tourism Security Network** the state of policies and activities implemented at the national and local level in relation to the security of tourism, including terrorism and crime prevention strategies and measures.
2. Identify initiatives/activities to enhance tourism security in destinations for inclusion in the Annual Work Plan of the Network.
3. Participate in activities of the Inter-American Committee on Tourism (CITUR) Working Groups when requested.
4. Share with the Steering Committee of the Network changes in the protocols enacted to manage the tourism sector in relation to the COVID-19 Pandemic, or any other upcoming medical emergency.
5. Discuss with the Steering Committee of the Network possible needs and areas for improvement in relation to the overall national security strategy as well as to specific tourist destinations.
6. Provide to the Steering Committee of the Network an updated overview of specific issues and challenges related to tourism security management in peak seasons in specific tourist destinations.
7. Provide to Steering Committee of the Network an overview of key stakeholders in tourism security from the public and the private sectors and inform them about any already established public-private partnerships initiative at the national or the local level.
8. Meet regularly through available virtual platforms with the Steering Committee of the Network to provide updated information.
9. Facilitate contacts between the Steering Committee of the Network and the national and local authorities responsible for planning the security of tourism and tourism destinations.
10. Ensure that all communications related to the Inter-American Tourism Security Network reach the appropriate government offices, and forward responses to the Steering Committee of the [Network](#).
11. Facilitate the dissemination of relevant tools as well as other relevant technical documentation on Tourism security. A list of recipients should be conveyed to the Network's [Steering Committee](#).
12. Facilitate the identification of candidates for inclusion in training courses and seminars organized within the framework of tourism security and verify that candidates selected meet the criteria laid out in the training or seminar announcement.
13. Facilitate the identification of relevant national experts to contribute to the implementation of the Tourism Security Network mentoring services, providing a list of possible available experts.
14. Communicate promptly nominations of and changes in National Focal Points to the Network's Steering Committee.
15. Keep the National Points of Contact to the Inter-American Committee against Terrorism regularly informed of the activities of the Inter-American Tourism Security Network.
16. Be willing to collaborate with other tourism security networks or relevant organizations, locally, nationally, regionally or globally and inform the steering committee about such collaborations

KMS AND NFP DIRECTORY

1. CONNECT NFPs

2. EXCHANGE INSTRUMENTS:

- MAJOR EVENTS
- TOOLS
- REGIONAL LEGISLATION
- TRAINING
- EXPERTS

SUGGESTIONS FOR IMPROVEMENTS

TEXT



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Interregional Crime and Justice
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